

Meeting of the

OVERVIEW & SCRUTINY COMMITTEE

Tuesday, 23 July 2013 at 5.30 p.m.

AGENDA

VENUE

Room C1, 1st Floor, Town Hall, Mulberry Place, 5
Clove Crescent, London, E14 2BG

Members:	Deputies (if any):
<p>Chair: Councillor Motin Uz-Zaman Vice-Chair: Councillor Rachael Saunders, (Scrutiny Lead, Adults Health & Wellbeing)</p>	<p>Councillor Tim Archer, (Designated Deputy representing Councillor David Snowdon) Councillor Khaled Uddin Ahmed, (Designated Deputy representing Councillors Motin Uz-Zaman, Rachael Saunders, Helal Uddin, Abdal Ullah and Amy Whitelock) Councillor Harun Miah, (Designated Deputy representing Councillor Fozol Miah) Councillor Peter Golds, (Designated Deputy representing Councillor David Snowdon) Councillor Helal Abbas, (Designated Deputy representing Councillors Motin Uz-Zaman, Rachael Saunders, Helal Uddin, Abdal Ullah and Amy Whitelock) Councillor Judith Gardiner, (Designated Deputy representing Councillors Motin Uz-Zaman, Rachael Saunders, Helal Uddin, Abdal Ullah and Amy Whitelock)</p>
<p>Councillor Stephanie Eaton, (Scrutiny Lead, Resources)</p>	
<p>Councillor Fozol Miah</p>	
<p>Councillor Amy Whitelock, (Scrutiny Lead, Children, Schools & Families)</p>	
<p>Councillor Helal Uddin, (Scrutiny Lead, Communities, Localities & Culture)</p>	
<p>Councillor Abdal Ullah, (Scrutiny Lead, Development & Renewal)</p>	
<p>Councillor David Snowdon, (Scrutiny Lead, Chief Executive's)</p>	
<p>1 Vacancy</p>	
<p>[Note: The quorum for this body is 3 voting Members].</p>	

Co-opted Members:

Memory Kampiyawo	– (Parent Governor Representative)
Nozrul Mustafa	– (Parent Governor Representative)
Rev James Olanipekun	– (Parent Governor Representative)
Mr Mushfique Uddin	– (Muslim Community Representative)
Dr Phillip Rice	– (Church of England Diocese Representative)
1 Vacancy	– (Roman Catholic Diocese of Westminster Representative)

Committee Services Contact:

Angus Taylor, Democratic Services,

Tel: 020 7364 4333 E-mail: angus.taylor@towerhamlets.gov.uk

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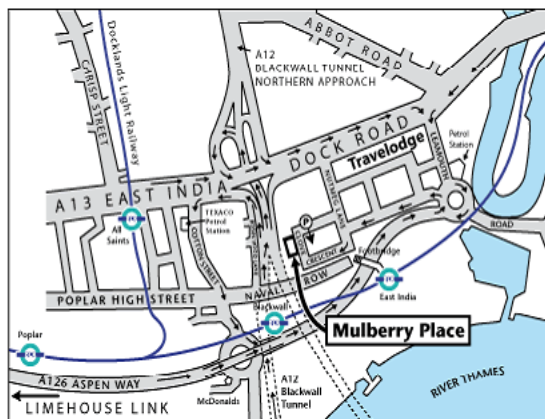
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LONDON BOROUGH OF TOWER HAMLETS
OVERVIEW & SCRUTINY COMMITTEE

Tuesday, 23 July 2013

5.30 p.m.

SECTION ONE

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST **1 - 4**

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.

3. UNRESTRICTED MINUTES **5 - 20**

To confirm as a correct record of the proceedings the unrestricted minutes of the meeting of the Overview and Scrutiny Committee held on 2nd July 2013.

4. REQUESTS TO SUBMIT PETITIONS

To receive any petitions (to be notified at the meeting).

5. SCRUTINY SPOTLIGHT

To receive an oral presentation from Mayor Lutfur Rahman.

6. UNRESTRICTED REPORTS 'CALLED IN'

Whether any decisions of the Mayor in Cabinet (3rd July 2013) in respect of unrestricted reports on the agenda were 'Called In' will be notified at the meeting.

To consider and adjudicate on the 'Call In' relating to the decision of the Mayor outside Cabinet – (Mayoral

Executive Decision published on 20th June 2013 and Called In on 27th June 2013) detailed at agenda item 6.1 below.

- 6 .1 Mayoral Executive Decision Call-in: Decision Log No: 034 - "Community Chest and Community Events Fund 2012-14" 21 - 78**

7. UNRESTRICTED REPORTS FOR CONSIDERATION

- 7 .1 Cumulative Impact Policy Brick Lane Area 79 - 136**

To consider and comment on the proposed Cumulative Impact Policy for the Brick Lane Area contained in the report.

- 7 .2 Overview and Scrutiny Committee Outline Work Programme 2013/14 137 - 144**

To consider and agree the 2013/14 OSC Work Programme.

8. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS

To determine a process for agreement of pre-decision scrutiny questions/comments to be presented to Cabinet on 31st July, as on this occasion the agenda for the Cabinet meeting will not be published and available for pre-scrutiny until shortly before the OSC meeting.

9. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

To consider any other unrestricted business that the Chair considers to be urgent.

10. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

EXEMPT/CONFIDENTIAL SECTION (Pink Papers)

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

- | | PAGE
NUMBER | WARDS |
|---|------------------------|--------------|
| 11. EXEMPT/ CONFIDENTIAL MINUTES | | |
| Nil items. | | |
| 12. EXEMPT/ CONFIDENTIAL REPORTS 'CALLED IN' | | |
| Whether any decisions of the Mayor in Cabinet (3 rd July 2013) in respect of exempt/ confidential reports on the agenda were 'Called In' will be notified at the meeting. | | |
| 13. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS | | |
| To determine a process for agreement of pre-decision scrutiny questions/comments to be presented to Cabinet on 31 st July, as on this occasion the agenda for the Cabinet meeting will not be published and available for pre-scrutiny until shortly before the OSC meeting. | | |
| 14. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT | | |
| To consider any other exempt/ confidential business that the Chair considers to be urgent. | | |

Agenda Item 2

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

Isabella Freeman, Assistant Chief Executive (Legal Services), 020 7364 4801; or
John Williams, Service Head, Democratic Services, 020 7364 4204

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE OVERVIEW & SCRUTINY COMMITTEE

HELD AT 7.00 P.M. ON TUESDAY, 2 JULY 2013

**ROOM C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE
CRESCENT, LONDON, E14 2BG**

Members Present:

Councillor Motin Uz-Zaman (Chair)
Councillor Rachael Saunders (Vice-Chair)
Councillor David Snowdon
Councillor Helal Uddin
Councillor Abdal Ullah
Councillor Amy Whitelock

Co-opted Members Present:

Memory Kampiyawo – (Parent Governor Representative)
Nozrul Mustafa – (Parent Governor Representative)
Rev James Olanipekun – (Parent Governor Representative)
Dr Phillip Rice – (Church of England Diocese Representative)

Other Councillors Present:

Councillor Alibor Choudhury – (Cabinet Member for Resources)

Councillor Ann Jackson –

Guests Present:

Councillor David Edgar –
Councillor Carlo Gibbs
Councillor John Pierce

Officers Present:

Agnes Adrien – (Team Leader, Enforcement & Litigation, Legal Services, Chief Executive's)
Vicky Allen – (Strategy Policy & Performance Officer, Strategy, Corporate Strategy and Equality Service, Chief Executive's)
Sarah Barr – (Senior Strategy Policy and Performance Officer,

	Corporate Strategy and Equality Service, Chief Executive's)
Daisy Beserve	– (Senior Strategy Policy and Performance Officer, Corporate Strategy and Equality Service, Chief Executive's)
Anne Canning	– (Interim Corporate Director, Education Social Care and Wellbeing)
Colin Cormack	– (Service Head Housing Options, Development & Renewal)
Paul Gresty	– (Strategy, Policy and Performance Officer, Corporate Strategy and Equality Service, Chief Executive's)
Steve Grocott	– (Head of Careers Service, Education Social Care and Wellbeing)
Chris Holme	– (Acting Corporate Director - Resources)
Mehreen Hussain	– (Communications Advisor, Communications, Chief Executive's)
Frances Jones	– (Service Manager One Tower Hamlets, Corporate Strategy and Equality Service, Chief Executive's)
Louise Russell	– (Service Head Corporate Strategy and Equality, Chief Executive's)
Andy Scott	– (Interim Service Head Economic Development, Development and Renewal)
Diana Warne	– (Acting Service Head, Learning and Achievement, Education Social Care and Wellbeing)
Tim Williams	– (Post 16 Development Officer, Education Social Care and Wellbeing)
Angus Taylor	– (Principal Committee Officer, Democratic Services, Chief Executive's)

COUNCILLOR MOTIN UZ ZAMAN (CHAIR) IN THE CHAIR

1. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of:

- Councillor Stephanie Eaton (Scrutiny Lead Resources).
- Councillor Sirajul Islam (Mental Health and Housing Challenge Session Co-Lead Member/ Chair)
- David Galpin (Head of Legal Services - Community) for whom Agnes Adrienne (Team Leader Enforcement & Litigation, Legal Services, Chief Executive's) was deputising.

- Apologies for lateness were received on behalf of Councillors Rachael Saunders (Vice-Chair and Scrutiny Lead Adults Health & Wellbeing), and Abdul Ullah (Scrutiny Lead Development & Renewal).

Noted

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

No declarations of Disclosable Pecuniary Interest or other declarations of interest were made.

3. UNRESTRICTED MINUTES

Matter Arising

The Chair:

- Informed OSC members that at the last OSC meeting he had indicated that he would be inviting the Mayor to attend the next OSC meeting [2nd July], for the first of a series of 'spotlight sessions' during the year ahead. This spotlight was intended to focus on the challenges and opportunities the Mayor foresaw for delivery of improved quality of life for local people in the year ahead. The Chair had extended the invitation at Cabinet on 5th June and formalised this in a subsequent letter. The Mayor had declined the invitation, because of prior commitments and therefore with OSC agreement he intended to invite the Mayor to the next OSC meeting [23rd July] for the spotlight session.
- Emphasised the significant contribution Scrutiny could make in shaping services to improve outcomes for local people, and the importance of engaging with the Mayor/ Cabinet to achieve this; and that the spotlight session was intended to be an element of this engagement.

The Chair **Moved** and it was:-

Resolved

That the unrestricted minutes of the ordinary meeting of the Overview and Scrutiny Committee, held on 4th June 2013, be agreed as a correct record of the proceedings, and the Chair be authorised to sign them accordingly.

Action by:

Angus Taylor (Principal Committee Officer, Democratic Services, CE's)

4. REQUESTS TO SUBMIT PETITIONS

There were no petitions.

5. UNRESTRICTED REPORTS 'CALLED IN'

The clerk informed OSC members that:

- No decisions of the Mayor in Cabinet on 5th June 2013 had been “called in”.
- There has been one “Call In” of a recent decision of the Mayor outside Cabinet taken under executive powers. Although this met the criteria in the Council’s Constitution, the Assistant Chief Executive (Legal) had determined that it did not require urgent consideration and would be considered at the next OSC meeting to be held on 23rd July 2013.

6. UNRESTRICTED REPORTS FOR CONSIDERATION

6.1 Removing Barriers to Youth Employment - Report of the Scrutiny Working Group

Councillor Ann Jackson, Lead Member/ Chair of the Scrutiny Working Group: Removing Barriers to Youth Employment, introduced and highlighted key points in the SWG report, which set out the rationale and objectives, methodology, key findings and recommendations of the scrutiny review. The following Officers were also in attendance to answer questions from the OSC.

- Anne Canning, Interim Corporate Director, Education Social Care and Wellbeing.
- Di Warne, Interim Service Head Learning & Achievement, ESCW.
- Steve Grocott, Head of Careers Service, ESCW.
- Andy Scott, Interim Service Head Economic Development, D&R.

The following points were highlighted by Councillor Jackson:

- Background to identification of this as a potential area for review including:
 - Awareness of the importance of employment, given the impact of Government welfare reforms, which combined with continuing recession made securing employment more difficult for young people in particular, because of their need of job specific experience, skills and qualifications to allow them to compete with others and get on a career ladder.
 - Awareness that Government has not intervened in the UK job market, relying instead on encouraging corporate and financial growth to bring employment, combined with a belief that more serious consideration was needed on how to get young people ready for work. A belief also that young people needed additional individual support and guidance to achieve this, as they found themselves in a position of understanding and choosing the best direction and were not equipped to do so. Consideration that the Council could adopt a more custodial approach with partners to ensure the best outcomes for young people.
 - Improving employment opportunities for young people in the borough was a Council and Mayoral priority, and it was important to ensure resources in this area were applied efficiently/ effectively and delivery/ outcomes were optimised.

- Review Objective: To investigate how the Council and its partners could improve the support provided to young people to become work-ready, and help remove barriers to employment.
- Key areas for review:
 - The demand for apprenticeships by young people.
 - The supply of good quality apprenticeships and how this can be stimulated.
 - Supporting young people to access opportunities and be competitive in the labour market: how could the Council add value to this agenda?
- Key Findings including:
 - **Information:** Much Government and Council activity focused on securing post 16 education/ employment for young people, but partnership working was not joined up. There was a significant opportunity to improve the quality and accessibility of information available for young people, to help them understand what happened after school: how to look for work, the offer available to them from the Council and other providers to support this, also information on benefits, housing and training. Easy to understand web based menu driven information was needed.
 - **Mentoring:** A mentoring resource needed to be available to young people. With mentor encouragement they could gain the insight needed to on education/ training/ careers available to them, consider their options, gain confidence/ motivation and weather problems that faced them.
 - **Council's role:** A more custodial approach with partners to ensure the best outcomes for young people was needed. A more coherent Council approach on opportunities for young people, particularly apprenticeships, would improve it's understanding of need and better enable it to influence funding in the borough, draw providers together and improve outcomes. National companies might then provide apprenticeships for local young people.
- Recommendations set out in the report were also highlighted. It was felt Recommendations 6 & 7 could be strengthened by reference to ensuring that all apprenticeship opportunities should appeal to both genders.
- Review Group Members, Ms Vicky Allen, Strategy Policy & Performance Officer and other Offices were formally thanked for their contribution to the review,

A discussion followed which focused on clarification being sought and given on the following points:-

- What action could be taken to raise young people's aspiration for apprenticeships to the level of aspiration they had for attending university to get degree level qualifications? *There were a range of schemes focused on parents and young people to inform them of progression routes and apprenticeship opportunities and information available on websites of Council and partners.*
- Could the role of the Council, particularly through the Skillsmatch service, be made more productive in securing outcomes for young people? *Skillsmatch provided a valuable service but information on the offer to*

young people could be improved, particularly by development of menu driven information. The Council's focus was on job brokerage and joining up the activities of providers to focus on young people.

- In welcoming the report for raising the visibility of the issues facing young people, comment that significant work was undertaken in this area by the Voluntary Sector, among others by City Gateway. *City Gateway did undertake valuable work, however the focus of the review, given time constraints, had been on mentoring and apprenticeships.*
- Many apprentices did not secure employment after the apprenticeship; what action could be taken to address this and how could improved outcomes be measured? *The apprenticeship offer to young people needed to be more coherent and this would help with the development of performance measures. Information about apprenticeship needed to be menu based to be more effective. Both would lead to more value for money. The Towerskills scheme was an example of good practice. It was important to develop business based apprenticeship opportunities, and whilst these might not lead to employment with that particular organisation, the experience and skills gained would prove valuable to securing employment. It was also important for the Council to monitor apprenticeships to ensure young people were not exploited.*
- Did the Council optimise its leverage with contractors, through its significant procurement, to secure apprenticeships for local young people? *There was a defined statement on apprenticeships in the Council's procurement policy, and clear targets for the number of apprenticeships which correlated with contract value.*
- Consideration that parents understood the value of an academic pathway for their children and for most this was the aspiration. What action could be taken to increase their understanding of the value of apprenticeships? *Information was available on the web for parents and school heads were stakeholders in reviewing this and the approach with parents.*
- There were many providers of apprenticeship for young people, but unless young people's understanding of the offer available to them improved, there would continue to be high drop down rates as they found themselves in jobs not suited to them as individuals. The consortium approach was welcomed as it should prevent young people transferring from one scheme to another. *When apprenticeships were created organisations had a choice of provider including the National Apprenticeship Scheme, and although the Council could endeavour to promote local providers this was a matter they might influence but did not control.*

The Chair thanked Councillor Jackson for her contribution in chairing the scrutiny review, and for attending OSC to present the report/recommendations arising. He then **Moved** the recommendations as set out in the report, and it was:-

Resolved

1. That the draft report of the Scrutiny Review Working Group, and the recommendations contained in it, be agreed; and

2. That the Service Head Corporate Strategy & Equality be authorised to amend the draft report before submission to Cabinet, after consultation with the Scrutiny Review Working Group.

Action by:

Daisy Berve (Senior Strategy Policy & Performance Officer, Corporate Strategy & Equality Service, CE's)

Vicky Allen (Strategy Policy & Performance Officer, Corporate Strategy & Equality Service, CE's)

6.2 Improving Post 16 Educational Attainment in Tower Hamlets - Report of the Scrutiny Working Group

Councillor Amy Whitelock, Scrutiny Lead Member Children, Schools & Families 2012/13 and 2013/14 and Lead Member/ Chair Scrutiny Working Group: Post 16 Educational Attainment in Tower Hamlets, introduced and highlighted key points in the SWG report, which set out the context/ rationale for the review, methodology and analysis of data undertaken, key findings and recommendations. The following Officers were also in attendance to answer questions from the OSC.

- Anne Canning, Interim Corporate Director Education Social Care and Wellbeing.
- Di Warne, Interim Service Head Learning & Achievement, ESCW.
- Tim Williams, Post 16 Development Officer, ESCW.

The following points were highlighted by Councillor Whitelock:

- Background to identification of this as a potential area for review including:
 - A discussion with other Councillors had noted significant that the progress in GCSE attainment appeared not to have been matched by post-16 results in Tower Hamlets.
 - Improving performance for post-16 attainment was a Council and Mayoral priority and therefore underperformance merited further investigation.
 - The ESCW directorate had recently undertaken an analysis of post 16 attainment in LBTH so this provided a good starting point for a review.
- Key Findings:
 - Analysis of the data showed that at the higher grades A*-B, LBTH fell well below the national average, with students achieving As at GCSE tending to underperform at A Level. It was vital that higher ability students also performed well post-16, as not doing so impacted on subsequent life choices and fulfilling their potential.
 - The range of subjects and destinations chosen for higher education was limited, with the vast majority opting to stay in London. Different types of universities might be more appropriate to certain career objectives, and it was important that all students were encouraged to

think broadly and explore different options for their futures, and that a range of information was available to them to allow this.

- The evidence also suggested that parental perceptions were that sixth form colleges in Tower Hamlets were not as good as in Islington, Camden and elsewhere. The review had however found good practice in Tower Hamlets such as Central Foundation School, where a separate sixth form environment had been created and the Headteacher stretched students' horizons.
- The reasons for the findings were found to be complex but included:
 - The challenge of the jump between GCSE and A Level with much support available to students at the GCSE but A level requiring more independent study skills.
 - Students choosing subjects they felt they ought to choose, rather than those suited to their skills set, resulting in not performing well.
 - The difficulties in navigating a complex post-16 landscape.
- The review had found much good practice in and out of the borough eg Hackney and Camden, and this had informed the recommendations. The themed groups of recommendations were signposted.
- Formally thanking all those who had contributed to the review.

A discussion followed which focused on clarification being sought and given on the following points:-

- Whether the review had examined governance standards and the positive influence good governance could have on changing performance. What action could be taken to secure greater participation from parents? *The review had examined the role of parent governors and recommended harnessing the resource of unsuccessful PG applicants who were interested in the school's future eg through Parent Teacher Associations and as role models to support parents. Ms Canning commented that school governor confidence in understanding the 'post -16 secret garden' was key to raising attainment.*
- Whether the review had examined the issue of teacher appraisal as a lack of this would lead to complacency and impact on students. *Ms Canning agreed appraisal was important and it was important to have school governors on board in this regard.*
- Expression of disappointment that good performance at GCSE was not being matched at A level and consideration that the Council's leadership must identify a way to manage this underperformance. If students were encouraged and choosing to stay at the wrong school for their skill set, what steps was the Council taking to address this. *Ms Canning responded that the universal improvement in secondary school attainment at GCSE, which was now above national standards was being driven forward post-16 and there were now pockets of excellence in the borough.*
- Concern expressed that post -16 underperformance was driven by a lack of ambition for young people both on the part of parents, often lacking education themselves, and on the part of teachers. The provision of new school facilities would not address underperformance unless the approach to teaching changed. *Councillor Whitelock commented that she shared the frustration regarding post -16 aspirations for young people.*

Central Foundation School was an example of good practice, with teachers encouraging broad horizons; and the review had found innovative schemes such as offering parental trips to universities which had led to students achieving university offers out of London. However the review had also found that a strong focus in Hackney on driving up teaching quality had led to significant improvements in post-16 performance. The Council could not force students into sixth forms but could support the Hackney Learning Trust Model. Ms Canning disagreed that the aspirations for post-16 attainment were not sufficiently ambitious, as there had been a significant push for improvement in the last 2-3 years. At the Heads of Sixth Form meetings all supported the post-16 strategy, and analysis of data for post-16 attainment was becoming forensic with schools held to account for non-achievement of individuals. To improve, investment in governors and parents was needed, improved academic literacy and provision of experience beyond the 'walled world of everyday. With regard to post -16 destinations Tower Hamlets provided a diverse experience.

- Consideration that the perceptions of young people regarding post -16 education also needed examination as some did not have a positive attitude to learning as they felt the outcome would have little value.
- Although it was important to prepare young people for the jump from GCSE to post-16 learning, especially at university, where students were expected to be self-sufficient at learning, it was also important not to spoon feed them as this did not allow them to grow and cope with the post-16 world.

The Chair thanked Councillor Whitelock for her contribution in chairing the scrutiny review and presenting the report/ recommendations arising. He then **Moved** the recommendations as set out in the report, and it was:-

Resolved

1. That the draft report of the Scrutiny Review Working Group, and the recommendations contained in it be agreed; and
2. That the Service Head Corporate Strategy & Equality be authorised to amend the draft report before submission to Cabinet, after consultation with the Scrutiny Review Working Group.

Action by:

Daisy Beserve (Senior Strategy Policy & Performance Officer, Corporate Strategy & Equality Service, CE's)

Sarah Barr (Senior Strategy Policy & Performance Officer, Corporate Strategy & Equality Service, CE's)

6.3 Mental Health and Housing - Report of the Scrutiny Challenge Session

Councillor Rachael Saunders, Scrutiny Lead Member Adults Health and Wellbeing 2012/13 and 2013/14 and Co-Lead Member/ Co-Chair Scrutiny

Challenge Session: Mental Health and Housing, introduced and highlighted key points in the SCS report, which set out the context/ rationale, objectives, and key findings/ recommendations of the challenge session. Colin Cormack, Service Head Housing Options, Development & Renewal, was also in attendance to answer questions from the OSC.

The following points were highlighted by Councillor Saunders:

- Background to identification of this as a potential area for review: a number of Councillors had felt that in setting the criteria to award priority for housing on medical grounds the focus was more on physical health issues rather than mental health issues, and there was a sense that in the decision making process those with mental health conditions did not manage to obtain housing priority so easily.
- Key Findings including:
 - Those with the most severe mental health conditions were supported by the current system eg dedicated accommodation and supported living arrangements, but a significant number of people with more subtle mental health conditions were not necessarily awarded the priority and housing they deserved. Therefore current medical priority award criteria for those people with a mental health condition needed review and revision.
 - The health prioritisation form was focused on questions regarding physical functioning and interaction with physical environment. There was now a need to progress the revision of the form to enable people to articulate any mental health problems and link mental health to housing need. This would also ensure more information was obtained to inform decision making on health prioritisation;
 - Medical professionals that had tried to help people with mental health issues in housing need had not understood how the housing system worked, and Cabinet had therefore decided that Officers should exercise the judgement on awarding housing priority. The Challenge Session had considered that Officers needed to be better equipped to make informed and confident judgements/ decisions about people with mental health problems and whether they should be awarded medical priority for housing, and this required additional and regular mental health specific training,

Colin Cormack, Service Head Housing Options, Development & Renewal:

- Acknowledged that the Challenge Session had highlighted that those suffering a mental health condition found the housing assessment process much more challenging than those with a physical health condition. Also that the health prioritisation form was geared towards physical ill health not mental ill health. Advised that whilst the mechanism for prioritising mental conditions needed improvement, it would advantage nobody if all this resulted in was many more people getting a higher priority, in the context of the finite housing available, as the prioritisation process was a mechanism to decide who did or did not get assistance.
- Suggested that Recommendations 1 and 2 be reversed, as it was appropriate for the Housing Options Service to work with colleagues and

partners who delivered support to those with mental health conditions on reviewing the medical priority award criteria, before reviewing and revising the medical priority application form.

- Informed the OSC that over the next 12 months the Service was striving towards a tenancy attainment function, with dedicated caseworkers for all those in housing need.
- Clarification was sought and given as to whether the issue of the health prioritisation form being filled out by the abuser of those with mental health or depression had been examined. *Officers were not aware of this safeguarding issue but it would be looked at by the Safeguarding Advisory Board, of which Mr Cormack was a member.*

The Chair thanked Members and Officers for their contribution to the Challenge Session. He then **Moved** the recommendations set out in the report (taking account of the advice of the Service Head Housing Options), and it was:-

Resolved

1. That, subject to (a) below, the draft report of the Scrutiny Challenge Session, and the recommendations contained in it be agreed
(a) Reversal of the order of recommendations 1 and 2.
2. That the Service Head Corporate Strategy & Equality be authorised to amend the draft report before submission to Cabinet, after consultation with the Challenge Session Group.

Action by:

Daisy Beserve (Senior Strategy Policy & Performance Officer, Corporate Strategy & Equality Service, CE's)

Paul Gresty (Strategy Policy & Performance Officer, Corporate Strategy & Equality Service, CE's)

6.4 Strategic Performance and Corporate Revenue and Capital Budget Monitoring - 2012/13 Draft Outturn

Councillor Alibor Choudhury, Cabinet Member for Resources, introduced, and highlighted key points, in the monitoring report which detailed the financial position of the Council at the end of 2012/13 compared to budget, and service performance against targets. Chris Holme, Acting Corporate Director Resources, and Louise Russell, Service Head Corporate Strategy and Equality, were also in attendance for this item.

A discussion followed which focused on clarification being sought and given on the following points:-

- In response to a request from the Chair, areas of underperformance were also outlined:
 - A marginal dip in satisfaction with Customer Access understood to relate to parking.

- A slight rise in staff sickness absence resulted in the stretch target not being met, with mitigating action taken.
- Graffiti problems were on the increase and therefore the direction of travel against the strategic measure for environmental cleanliness was negative, with mitigating action being taken.
- There was under-performance for male mortality rate.
- The reported positive direction of travel for key poverty indicators: JSA Claimant Rate and Proportion of Children in Poverty; in the context that as more wealthy people moved into the borough there would be improved poverty indicators without any intervention being necessary. The OSC requested a numerical breakdown rather than percentages. Louise Russell undertook to **provide a written response** to all OSC members.
- The reported variance in the Communications Budget where 12/13 outturn was over 10 per cent more than the latest 12/13 budget and where 12/13 outturn was almost £1 million more than the original 12/13 budget. *In general terms there was more to communicate to people. A **detailed explanation would be provided in writing** to OSC members in a day or two.* The Chair re-iterated the importance of Officers being properly briefed and able to provide the answers to matters raised by the OSC in order that it could fulfil its scrutiny remit effectively.
- Postponement of development and implementation of the Mayor's Employment and Enterprise Board (2 years). *Further work was needed to engage stakeholders and ensure a proper Board and plan for delivery.* Councillor Choudhury agreed to **provide a timescale and action plan for implementation** requested by the OSC.

The Chair **Moved** and it was:-

Resolved

1. That the Council's financial performance compared to budget for 2012/13, as detailed in Sections 3 to 6 and Appendices 1-4 of the report, be noted;
2. That the proposed transfers to reserves, as detailed in Appendix 5 of the report, be noted; and
3. That the 2012/13 year end performance for strategic measures and Strategic Plan activities, as set out in Sections 7 and 8 and detailed in Appendices 6 &7 of the report, be noted.

Action by:

Chris Holme, Acting Corporate Director Resources

Louise Russell, Service Head Corporate Strategy and Equalities

6.5 Development of the Overview and Scrutiny Committee Work Programme 2013/14 (Oral Report)

Ms Louise Russell, Service Head Corporate Strategy & Equality, gave a detailed PowerPoint presentation on the development of the OSC Work Programme in 2013/14 which focused on the following points:

- Progress to Date:
 - Scrutiny Leads received briefing notes/ discussion with Corporate Directors.
 - Work Programme development session had taken place
 - A range of possible areas and scrutiny methods identified
- Suggested Areas for Scrutiny were outlined.
- Analysis of potential scrutiny topics grouped topics by theme:
 - Policy development
 - Right to Buy
 - 2 year old provision
 - Assessment of existing processes and outcomes
 - Career development for disabled staff
 - School Spaces
 - Partnership engagement
 - Integration of health and social care
 - Resident engagement in the budget process
 - Spotlight sessions were linked with the themes.
 - Outcomes set out in a draft OSC Work Programme **Tabled** for discussion.
- Next Step: Corporate Strategy & Equality would continue to work with Scrutiny Leads and Officers on resource commitment, and finalise the Work Programme for presentation to OSC on 23rd July.

A discussion followed focused on the following points:

- The Chair thanked Louise Russell and her Officer team for the development session and formulation of the Work Programme. The programme was ambitious and frontloaded to take account of Member activity in the run up to Council elections in 2014.
- Councillor Helal Uddin commented that he had not attended the work programme development session and consequently the draft OSC Work Programme did not contain potential areas for scrutiny relating to his portfolio of Communities Localities and Culture. It was agreed that Councillor Uddin should forward any suggestions to Louise Russell, Service Head Corporate Strategy & Equality, and the Chair for them to consider inclusion in the finalised Work Programme to be presented to OSC on 23rd July.
- Councillor Saunders considered that the OSC meeting on 1st October was over-programmed, and suggested that the focus on integration of health and social care be included in the Health Scrutiny Panel work programme instead, with all OSC members invited to the appropriate HSP meeting.
- Councillor Whitelock considered that even with the suggested transfer of business, the OSC meeting on 1st October remained over-programmed: It was suggested that the SEN session be a Lead Member Briefing to reduce the items for the October meeting.
- Councillor Ullah considered that it would be more appropriate for the Community Safety Spotlight and Cabinet Member with portfolio to attend

the October OSC as there was normally a spike in community safety issues around Guy Fawkes night (5th November) and it would be helpful to reach an understanding of preparations for that by the Council and its partners. The Chair responded that he would consider that but the Work Programme had been constructed so Cabinet Member attendance was not too onerous.

The Chair **Moved** and it was:-

Resolved

1. That the position update contained in the oral report/ presentation be noted.
2. That the draft 2013/14 OSC Work Programme be finalised, taking account of OSC member suggestions if possible and after consultation with the Chair, and presented to the next OSC meeting [23 July] for consideration and agreement.

Action by:

Daisy Berve (Senior Strategy Policy & Performance Officer, Corporate Strategy & Equality Service, CE's)
Angus Taylor (Principal Committee Officer, Democratic Services, CE's)

7. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS

No pre-decision questions submitted to the Mayor in Cabinet [03 July 2013].

8. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

The Chair commented that the role/ function of Scrutiny was crucial and it was essential that OSC meetings were facilitated through appropriate provision of equipment, and the Executive was responsible for ensuring this. In this context the Chair noted that microphones had not been provided and the Clerk had been advised that day that they were broken; accordingly he requested that an explanation be provided as to why the microphones were not available and their repair had not been prioritised.

Action by:

Angus Taylor (Principal Committee Officer, Democratic Services, CE's)
Jean Waterson (East India Dock Manager, Facilities Management)

9. EXCLUSION OF THE PRESS AND PUBLIC

The agenda circulated contained no exempt/ confidential business and there was therefore no requirement to exclude the press and public to allow for its consideration.

SUMMARY OF EXEMPT PROCEEDINGS

10. EXEMPT/ CONFIDENTIAL MINUTES

Nil items.

11. EXEMPT/ CONFIDENTIAL REPORTS 'CALLED IN'

Nil items.

12. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS

Nil items.

13. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT

Nil items.

The meeting ended at 8.35 p.m.

Chair, Councillor Motin Uz-Zaman
Overview & Scrutiny Committee

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Agenda Item 6.1

Committee: Overview & Scrutiny	Date: 23 rd July 2013	Classification: Unrestricted	Report No.	Agenda Item No.
Report of: Service Head, Democratic Services Originating Officer(s): Angus Taylor, Principal Committee Officer, Democratic Services		Title: Mayoral Executive Decision Call In: Decision Log No: 034 Community Chest And Community Events Fund 2012-14 Wards: All		

1. SUMMARY

- 1.1 The attached report entitled "Community Chest and Community Events Fund 2012-14" was considered by the Mayor on Wednesday 19 June 2013 (Mayoral Executive Decision published on Thursday 20 June 2013) and has been "Called In" by Councillors Peter Golds, Gloria Thienel, Dr Emma Jones, Tim Archer and Craig Aston. This is in accordance with the provisions of Part Four Sections 16 and 17 of the Council's Constitution.

2. RECOMMENDATION

- 2.1 That the OSC consider the contents of the attached report, review the Mayor's decisions (provisional, subject to Call In) arising; and
- 2.2 Decide whether to accept them or refer the matter back to the Mayor with proposals, together with reasons.

3. BACKGROUND

- 3.1 The request (dated Thursday 27th June 2013) to “call-in” the Mayor’s decision published on Thursday 20th June 2013 was submitted under Overview and Scrutiny (OSC) Procedure Rules Sections 16 and 17. It was considered by the nominee of the Assistant Chief Executive, Legal Services who has responsibility, under the constitution, for calling in Mayoral decisions in accordance with agreed criteria.
- 3.2 The “Call In” request fulfilled the required criteria and the Mayor’s decision (provisional, subject to Call In) is referred to OSC in order to consider whether or not to refer the matter back to the Mayor for further consideration.
- 3.3 Implementation of the Mayoral decision is suspended whilst the “Call In” is considered.

4. THE MAYOR’S PROVISIONAL DECISION

- 4.1 The Mayor after considering the report attached, at Appendix 1, provisionally decided:-

DECISION

I have considered the above information and advice on the award of the Community Chest and Community Events grants as detailed in the report.

I have considered whether or not this is a Key Decision under Article 13 of the Constitution. In making this decision I am of the view that:-

- The applications for the Community Chest are for a maximum award of £10,000 and the Community Events a maximum of £5,000
- The funding decisions are not of such import to result in substantial public interest.
- The total funding of these awards represents less than 2.5% of the grant awards in the current year.

In light of the above and taking all other considerations into account, I am content that the decision to make the awards as recommended by the Corporate Grants Board is a non key decision.

I have decided to accept the recommendation of the Corporate Grants Board and I agree that the awards as detailed in the appendices to the report are made to the stated groups.

In considering those recommendations I have questioned four Community Chest funding applications where the proposed funding awards, as listed in Appendix 1, had negative comments originating from programme officers against them.

Although officers may come to the view that an application is poor and/or that it should not receive funding, there are from time to time cases where, when taking account of wider circumstances, projects are worth supporting in view of the perceived potential community benefits.

I have therefore asked officers to ensure arrangements are in place to put processes in place to support those organisations through increased due diligence, requests for

clarification or additional information. Alternatively issues may be dealt with through the grant negotiation process, whereby conditions are placed on funding.

4.2 Reasons for Decisions

4.2.1 The Mayor stated that his decision was based on the following reasons:-

- The applications have been assessed in accordance with the processes for Corporate Grants and is recommended by the Corporate Grants Board
- The projects represent benefits to a good cross section of the Tower Hamlets Community

4.2.2 The Corporate Grants Board had considered a report entitled "Community Chest Fund and Community Events Fund 2012-14" which also set out Reasons for Decision at paragraph 3.1 and 3.2.

4.3 Alternative Options Considered

4.3.1 The report entitled "Community Chest Fund and Community Events Fund 2012-14" sets out Alternative Options at paragraphs 4.1 and 4.2.

- An alternative option would be to decide not to fund any of the organisations which have applied for grants and to use the funds for other purposes for example, the larger types of project typically associated with Mainstream Grants.
- However, because opportunities to bid into the Community Chest Fund and Community Events Fund have been widely advertised, expectations have been raised and to cancel these programmes after a large number of organisations have submitted applications in good faith would lead to wide disappointment.

5. REASONS AND ALTERNATIVE COURSE OF ACTION PROPOSED FOR THE 'CALL IN'

5.1 The Call-in requisition signed by the five Councillors listed gives the following reason for the Call-in:

- Inadequate level of consultation and assessment with regard to certain applications.
- The decision states that the projects "represents benefits to a good cross section of the Tower Hamlets Community".
- There is a focus on providing money to media groups and organisations which should be independent and self sufficient.
- In view of the Ofcom judgement of January 21st regarding Channel S and Tower Hamlets, the awarding of a grant to Channel S for an awards ceremony is hardly of benefit to the wider Tower Hamlets Community.

5.2 Alternative action proposed:

Overview and Scrutiny is asked to refer this back to the Mayor for further consideration..

6. CONSIDERATION OF THE “CALL IN”

- 6.1 Having met the “Call In” request criteria, the matter is referred to the OSC in order to determine the “Call In” and decide whether or not to refer the matter back to the Mayor for further consideration.
- 6.2 The following procedure is to be followed for consideration of the “Call In”:
- (a) Presentation of the “Call In” by one of the “Call In” Members followed by questions from members of OSC.
 - (b) Response from the Lead Member/officers followed by questions from members of OSC.
 - (c) General debate followed by OSC decision.

N.B. In accordance with the OSC Protocols and Guidance adopted by the Committee at its meeting on 4th June, 2013, any Member(s) who presents the “Call In” is not eligible to participate in the general debate.

- 6.3 It is open to the OSC to either resolve to take no action (which would have the effect of endorsing the original Mayoral decision/s), or to refer the matter back to the Mayor for further consideration setting out the nature of its concerns and possibly recommending an alternative course of action.

7. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 7.1 Funding was set aside as part of the budget process to establish a Community Chest fund of £250,000 in 2012-13 and £338,000 in 2013-14. In addition, a Community Events Fund was also set up, with total “one off” funding of £100,000. In the case of both funds, resources were carried forward between 2012-13 and 2013-14 to meet outstanding commitments relating to the grants awarded.
- 7.2 The report on which the decision was based, was the second to be considered by the Corporate Grants Programme Board to allocate funding from the Community Chest and Community Events resources. On 11th April 2013 the board approved a total of £301,212 for the Community Chest and £68,150 for Community Events, leaving unallocated balances of £286,788 and £31,850 respectively.
- 7.3 The various bids received subsequently have been independently assessed by the Council’s Third Sector team, and the recommended rewards, based on officer assessment, were outlined in Appendices 1 & 2 to the report on which the decision was based. The recommended bids totalled £93,000 for the Community Chest and £66,410 for Community Events.
- 7.4 The overall financing summary was shown in the table in paragraph 1.4 of the original report. As can be seen, the proposed allocations can be contained within resources, and if all are approved an unallocated balance of £193,788 will remain.

However, the proposed awards for the Community Events element exceed the resources available by £34,560. In order for these schemes to progress, funding to this value must be identified and made available from other sources. One possible option is that the Board agrees to allocate an element of the uncommitted Community Chest funding for this purpose.

- 7.5 Grant payments will be made in stages to the successful organisations. In part these will be dependent on the achievement of various delivery milestones. It is essential that the targets and grant criteria are met to ensure that the Council's resources are protected.
- 7.6 Any change of policy as to awards will have to be contained within the budget set out in paragraph 7.1 above.

8. CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL SERVICES)

- 8.1 The Mayor's decision has been called-in in accordance with the Overview and Scrutiny Procedure Rules set out in the Council's Constitution. The alternatives presented in paragraph 2.2 of the recommendations in this report are options available to the Committee under the Overview and Scrutiny Procedure Rules.
- 8.2 Legal comments relevant to the Mayor's decision are set out in the report on which the decision was based.
- 8.3 In considering what action to take, the Committee must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who don't.

9. APPENDICES

- Appendix 1 - "Call In" Requisition
- Appendix 2 – Mayoral Decision Log No: 034 "Community Chest And Community Events Fund 2012-14"

Local Government Act, 1972 Section 100D (As amended)

List of "Background Papers" used in the preparation of this report

Brief description of "background paper"

Name and telephone number of holder
and address where open to inspection

Mayoral Decision (No 034) – 20 June 2013

**Angus Taylor
0207 364 4333**

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LONDON BOROUGH OF TOWER HAMLETS

OVERVIEW AND SCRUTINY COMMITTEE

"CALL IN" REQUISITION

I WE THE UNDERSIGNED WISH TO "CALL IN" FOR CONSIDERATION BY THE OVERVIEW AND SCRUTINY COMMITTEE OF THE LONDON BOROUGH OF TOWER HAMLETS THE PROVISIONAL DECISION (S) OF THE CABINET TAKEN ON THE 20 DAY OF JUNE.....2013 IN RELATION TO THE REPORT SHOWN BELOW:

REPORT TITLE/NO. Community Chest + Community Events Fund 2012-14

- Councillor  (Sign) PETER SOULSBY (Print)
- Councillor  (Sign) GLORIA THIENEL (Print)
- Councillor  (Sign) EMMA JONES (Print)
- Councillor  (Sign) TIM ARCHER (Print)
- Councillor  (Sign) CRAIG ASTON (Print)

Decisions can also be "Called In" by 2 Church, Faith or Parent Governor representatives who have been co-opted to membership of the Committee.

- Co-opted Member _____ (Sign) _____ (Print)
- Co-opted Member _____ (Sign) _____ (Print)

Dated 27/6/13

Once completed please return to John S Williams, Service Head, Democratic Services
Telephone: 020 7364 4204 Fax: 020 7364 3232

LONDON BOROUGH OF TOWER HAMLETS

OVERVIEW AND SCRUTINY COMMITTEE – 2010/2011

“CALL IN” REQUISITION

<u>AGENDA ITEM NO.</u>	Mayor's Executive Decision 0034
<u>REPORT TITLE/ DATE OF CABINET MEETING</u>	Community Chest + Community Events Fund 2012-14 20 June 2013
<u>REASONS FOR “CALL IN”</u>	
<u>ALTERNATIVE COURSE OF ACTION PROPOSED</u>	
<u>WITHIN THE COUNCIL'S POLICY OR BUDGET FRAMEWORK - Please indicate</u>	

Reasons for Call In

Inadequate level of consultation and assessment with regard to certain applications.

The decision states that the projects “represents benefits to a good cross section of the Tower Hamlets Community”

There is a focus and providing money to media groups and organisations which should be independent and self sufficient.

In view of the Ofcom judgement of January 21st regarding Channel S and Tower Hamlets , the awarding of a grant to Channel S for an awards ceremony is hardly of benefit to the wider Tower Hamlets Community.

Alternative Course of Action

Overview and Scrutiny is asked to refer this back to the Mayor for further consideration

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MAYOR'S EXECUTIVE DECISION MAKING

Thursday, 20 June 2013


Mayor's Decision Log No. 0034

1. **COMMUNITY CHEST AND COMMUNITY EVENTS FUND 2012-14 (Pages 1 - 46)**

If you require any further information relating to this meeting, would like to request a large print, Braille or audio version of this document, or would like to discuss access arrangements or any other special requirements, please contact: John S. Williams, Service Head, Democratic Services

Tel: 0207 364 4204, e-mail: johns.williams@towerhamlets.gov.uk

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Individual Mayoral Decision Proforma 0034 Decision Log No: (To be inserted by Democratic Services)	 TOWER HAMLETS
Report of: Aman Dalvi, Corporate Director Development and Renewal	Classification: Unrestricted
Community Chest and Community Events Fund 2012-14	

Is this a Key Decision?	No
Decision Notice Publication Date:	(Report author to state date of decision notice – either individual notice or within the Forward Plan)
General Exception or Urgency Notice published?	Not required (Report author to delete as applicable)
Restrictions:	(If restricted state which of the exempt/confidential criteria applies)

EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to seek a mayoral decision to approve the Community Chest and Community Events grants awards in Appendices 1 & 2 as recommended by the Corporate Grants Programme Board at its meeting of 11 June 2013.
- 1.2 The approval sought is not regarded as a key decision for the following reasons.
- 1.3 The amount of funds being proposed in this round of awards is insufficient compared with the overall amount of third sector grants. In the current financial year, total awards amount to £6.8m.
- 1.4 The Community Chest and community events grant awards currently proposed together total some £159,410. This represents less than 2.5% of grant awards in the current year.
- 1.5 Individual projects that make up these awards are not significant in themselves given that they are not targeted at any one specific group. Furthermore, the maximum award in each individual case is: £10,000 for Community Chest projects and £5,000 for Community Events initiatives.
- 1.6 The approach for allocating the Community Chest Fund and the Community Events Fund was considered at a meeting of MABSARP on 7th July 2012. It was confirmed that the Community Chest Fund would

total £250,000 in 2012/13 and £338,000 in 2013/14 and that a one-off £100,000 had been identified for the Community Events Fund. The funds were launched in October 2012.

- 1.7 Since the launch of the two funds:
- a) 150 Community Chest Fund applications have been received and assessed, with a total value of recommended awards of £394,212 (including the £93,000 for which approval is currently being sought) out of total amounts requested of £1.3m.
 - b) 80 Community Events applications have been received and assessed, with a total value of recommended awards of £134,600 (including the £66,450 for which approval is currently being sought) out of total amounts requested of £344,263.

The table below summarises the current position.

	Community Chest	Community Events
Budget 2012-13	£250,000	£100,000
Budget 2013-14	£338,000	
Total 2012-14	£588,000	£100,000
Proposed Awards Phase 1 April 2013	£301,212	£68,150
Proposed Awards Phase 2 June 2013	£93,000	£66,410
Total Awards	£394,212	£134,560
Remaining funds available 2013-14	£193,788	-£34,560

- 1.8 The Community Events fund has proved highly popular with local community groups and has become heavily over-subscribed. At the Corporate Grants Programme Board held on 11th June 2013 it was proposed that £164,000 would be transferred from the Community Chest fund to the Community Events fund in order to meet the shortfall of available Community Events funds over current funding awards and to replenish the overall fund by £130,000.
- 1.9 In parallel, the Corporate Grants Programme Board held on 11th June 2013 also proposed and that the Community Chest programme would be suspended pending a review of its scope and decisions over its future funding. Just under £30,000 would be held in reserve in the meantime.
- 1.10 Details of applications received for which awards are recommended are summarised in Appendices 1 & 2 below.

- 1.11 Decisions on the proposed awards related to these applications are now required in order that the Council is able to meet its commitment to making grants available to successful organisations, to enable all applicants to be notified of the outcome of their applications and for initial stage payments for applications that have been recommended for awards to be processed.

DECISION SOUGHT

The Mayor is recommended to:

- 2.1 Agree the awards for Community Chest Funding totalling £93,000 as proposed at the Corporate Grants Programme Board on 11th June 2013 and set out in Appendix 1.
- 2.2 Agree the recommended awards for Community Events Funding totalling £66,450 as proposed at the Corporate Grants Programme Board on 11th June 2013 and as set out in Appendix 2.
- 2.3 Agree to the transfer of £164,000 from the Community Chest fund to the Community Events fund.
- 2.4 Agree to the temporary suspension of the Community Chest fund.

APPROVALS

1. (If applicable) Corporate Director proposing the decision or his/her deputy

I approve the attached report and proposed decision above for submission to the Mayor. The attached report has been approved by the Corporate Grants Programme Board for approval by the Mayor. This paper requests the Mayor to approve the proposals.

Signed  Date 17/6/2013

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

Signed  Date 17/6/13

3. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)

I confirm that this decision:-

- (a) has been published in advance on the Council's Forward Plan OR
- (b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed  Date 19/6/13

4. (If the proposed decision relates to matters for which the Head of Paid Service has responsibility) Head of Paid Service

I have been consulted on the content of the attached report which includes my comments where necessary.

Signed Date

5. Mayor

I agree the decision proposed above for the reasons set out in the attached report.

Signed  Date 19/06/13

DECISION

I have considered the above information and advice on the award of the Community Chest and Community Events grants as detailed in the report.

I have considered whether or not this is a Key Decision under Article 13 of the Constitution. In making this decision I am of the view that:-

- The applications for the Community Chest are for a maximum award of £10,000 and for the Community events a maximum of £5,000.
- The funding decisions are not of such import to result in substantial public interest.
- The total funding for these awards represents less than 2.5% of the grant awards in the current year.

In light of the above and taking all other considerations in to account, I am content that the decision to make the awards as recommended by the Corporate Grants Board is a non key decision.

I have decided to accept the recommendation of the Corporate Grants Board and I agree that the awards as detailed in the Appendices to the report are made to the stated groups.

In considering those recommendations I have questioned four Community Chest funding applications where the proposed funding awards, as listed in Appendix 1 had negative comments originating from programme officers against them.

Although officers may come to the view that an application is poor and/or that it should not receive funding, there are from time to time cases where, when taking account of wider circumstances, projects are worth supporting in view of the perceived potential community benefits.

I have therefore asked officers to ensure arrangements are in place to put processes in place to support those organisations through increased due diligence, requests for clarification or additional information. Alternatively, issues may be dealt with through the grant negotiation process, whereby conditions are placed on the funding.

My decision is based on the following reasons:-

- The applications have been assessed in accordance with the processes for Corporate Grants and is recommended by the Corporate Grants Board.
- The projects represent benefits to a good cross section of the Tower Hamlets community.

Signed

Executive Mayor

11/6/13

10/10/10



Appendix 1: Proposed Awards, Community Chest Fund June 2013

Community Chest					
	Organisation	Amount requested	Activities/Services/Equipment or Outputs	Proposed Award	Comments
CC-109	Amani Foundation - 56- Nelson St. E1 2DE	£9,900	(1) Refurbishment work (2) Office chairs	£0	Funds requested for refurbishment work and chairs but insufficient detail provided on breakdown of costs. Organisation can be asked to re-submit.
CC-110	Wapping Bangladesh Association - Tench Street, London E1 2QD	£10,000	(1) Equipment & materials (2) Learning computer for volunteers (3) ICT for supplementary classes (4) Service & cost of photocopying learning materials	£2,000	Application is to fund strengthening the core infrastructure and capability of the organisation, but request for professional fees and staff costs is not justified.
CC-111	Docklands Youth Services - The Space, 269 Westferry road, London E14 3RS	£9,600	(1) Professional fees - admin, secretarial, accounting	£0	Application requires a more detailed explanation of administrative cost items.
CC-112	Island Gardens Residents Association - Calders Wharf community Centre E14 3GA	£20,000	(1) Salaries (2) annual water, gas, electricity, refuse bills	£5,000	Appears to be a useful service for local community but application is very poor and indicates very high costs. Applicant should be asked to re-submit.
CC-113	Stepney Football Club - The Space, 269 Westferry road, London E14 3RS	£10,000	1. pc, printer, software - £1,200 2. Website - £300 3. MC members training - £2,000 4. FA L1 training - £2,500 5. Quality finance System training - £1,000 6. Tracking system training - £1,000 7. Business Plan - £2,000	£4,000	A good proposal for useful work with young people in the community. Should be referred to TH CVS Management Committee training
CC-114	The East London Pension Group - St. James the Less Church, St. James Ave., BG, E2 9JD	£20,000	1. Hire costs 2. Refreshments, 3. entertainment	£2,000	Applicant is asking for a small sum of money to fund a coach trip for vulnerable pensioners. Items of expenditure are outside CCF Fact sheet remit. Org should be referred to Adult Health and Well Being
CC-115	Somali Community Enterprises CIC - Hadrian Estate, Hackney Rd., E2 7AS	£9,717	1. equipment & materials - £2,457 2. Hire costs - £500 3. Professional fees - £5,000 4. Workshops - £200 5. Director's travel expenses - £780 6. Project revenue costs - £780	£0	The organisation is not suitably established for funding. The activities proposed will duplicate work being done by other Somali organisation in the borough. Also, level of funding requested seems unreasonable.
CC-116	E-mply Agency Ltd - 570 Roman Rd., Bow, London	£4,783	1. Equipment and materials - £4,783	£2,000	The application is muddled and confusing with no clear description of the benefits to the community and conflicting descriptions of the use of the funding. We should also not fund projects that rely on loans.
CC-117	Mind Your Language International CIC - 25 William Guy Gdns, E3 3LF	£4,530	1. Equipment - £2110 2. CRB checks 0-£216 3. Office furniture - £510 4. Website development - £700 5. Training - £994	£0	Youth Services provide adequate funding for work with young people during the summer and other holiday periods. This organisation would be duplicating that work.
CC-118	London Academy of Contemporary Studies (LACS) - 12, Vallance Road, E1 5HR	£10,000	1. Salary £8,850 2. Admin £500 3. marketing - £1,000 4. Website £1,000	£0	This is a private venture and ineligible for funding. The standard of the applicant's English for an English teaching organisation is poor. Costs and match funding are inadequately explained. The organisation has little track history.
CC-119	Change for Good (CFG) - 304 Commercial Rd. E1 2PY	£4,050	1. equipment and materials - £1,000 2. Hire costs - £200 3. Professional fees - £1,100 4. Insurance - £250 5. Business Plan - £1,500	£0	The applicant does not give a clear account of what it will do to support the community. There is lots of support for the Bangladeshi community in Shadwell, further augmented by the new Unite the Union project funded by MSG. The

Community Chest					
	Organisation	Amount requested	Activities/Services/Equipment or Outputs	Proposed Award	Comments
					organisation could procure most of the services it needs from TH CVS
CC-120	TH Badminton Club Unit 1-3, 17 Plumbers Row, E1 1EQ	£9,980	1. Equipment - £4002. Hire costs - £1,600 3. Professional fees - £2,3000, 4. Workshops - 3900, 5. Youth coaching event - £2,800 6. Salary - £1,540 7. First Aid materials - £330	£1,500	The project will all to the boroughs opportunities for sports and also be in line with the Community strand of Healthy Living.
CC-121	Play Association Tower Hamlets - Unit 1-3, 17 Plumbers Row, E1 1EQ	£2,830	1. PQASSO L2 - £2,250 2. Laptop with licence - £580	£1,500	A straightforward application for an eligible activity by an established organisation. The funding requested is reasonable.
CC-122	Three Sisters Care - St. George's Town Hall, 236 Cable st. E1 OBL	£10,000	1. Equipment & materials - £2,040 2. Hire costs - £1,200 3. Trainers/advisors - £4,400 4. Co-ordinators - £2,160 5. Overheads - £1,170 6. Catering - £ 800 7. Webhosting/domain - £150	£1,000	A good project addressing the skills shortage common to many inner London boroughs. It will provide opportunities for a beneficiary group which will find a route to sustainable employment. It deserves to be supported subject to providing more information about the content of the training and the accreditation involved. Re the other projects proposed, more information is required. Org should be asked to submit a Business plan for these activities explaining further the need, demand and modus operandi of these schemes.
CC-123	The Yard Theatre LTd - Unit2A, Queens yard, White Post Lane, E9 5EN	£9,918	1. Equipment & materials - £650 2. Professional fees - £1,603 3. Project co-ordinator - 35,376 4. Volunteer expenses - £2,000 5. Contingency - £289	£0	The work done by this project duplicates work done by organisations that are being funded by Mainstream Grants
CC-124	Milestone - 76 Grundy St. London E14 6AE	£6,528	1. project management - £2,520 2. Refreshments/Volunteer costs - £250 3. Overheads - £300 4. 2 laptops - £800, 2 iPads - £950, Identity branding - £500 5. Training - £300 6. Professional fees - £1,200	£0	Applicant does not say how the project will benefit the community and its bonafides are unconvincing
CC-125	TH Federation of TRAs - Unite Community Centre, 236 Cable Street, London E	£10,000	1. Equipment & materials - £1,400 2. Hire costs - £400 3. Professional fees - £600 4. Salaries - £21,857 5. Conference - £600 6. Insurance - £350	£2,000	The award will enable the organisation to meet some of its office equipment requirements to enable it to function more efficiently.
CC-126	Half Moon Young People's Theatre - 43 Whitehorse rd, E1 0ND	£2,750	1. equipment & materials - £4,500	£1,000	The organisation is doing useful work and is asking for a modest sum of money for a specific purpose.
CC-127	Film Education - BradyArts Centre, 192-196 Hanbury St, E1 5H	£9,583	1. Staff training - £3,201 2. Equipment - £6,382	£1,000	Funding award should be conditional on beneficiaries being Tower Hamlets residents only
CC-128	City Steps Guided Tours St. Margaret's House, 21 Old Ford	£2,630	1. Equipment - £199 2. Hire costs - £525 3. Professional fees - £1,500 4. Volunteer expenses - £50 5. Refreshments - £200 6.	£0	Organisation has not submitted, as required, a spread sheet detailing unit costs or make a strong case for need for its

Community Chest					
	Organisation	Amount requested	Activities/Services/Equipment or Outputs	Proposed Award	Comments
	Rd., E2 9PL		trainee manuals 0- £156		project
CC-129	Society Links - St. Margaret's House, 21 Old Ford Rd., E2 9PL	£6,200	1. Professional fees - £6,200	£2,500	This organisation appears to be taking a highly professional approach to the delivery of its services. The award proposed should be subject to the potential impact of the organisation's work being more clearly explained and verified
CC-130	SHEBA - 83 Ricardo St., E14 6EQ	£10,000	1. Hire cost - £1,260 2. Innovative delivery fees - £3,780 3. Consultant - £2,500 4. Prince 2 training - £1,000 5. L3 youth work Ptlis - £1,500	£3,000	The work undertaken by the organisation appears useful but funding should therefore be confined to the accredited and other training.
CC-131	Stifford Centre - 2-6 Cressy Place, E1 3JG	£10,000	1. volunteer training - £2,000 2. Staff salary - £2,730 3. Iiv renewal fee - 32,100 4. hairs - £900 5. Hall hire - £220 6. Laptops and software - £2,050	£1,000	The Centre is well established with a reputation for delivery. However, some costs like hall hire are questionable as is the funding for computers and staff costs given the amount of MSG funding they have recently been awarded.
CC-132	Cannon Support Link - Berner Centre, Ponler St. E1 1QN	£9,992	1. Prince 2 course - £3,400 2. Matrix - £1,860 3. Apple mac x 2 - £2,098.32 4. Printer - £141.62 5. Video camera - £299.96 6. iPad -£400 7. Projector + accessories - 3562 8. Microsoft office - £420 9. Adobe- £479.95 10 Desks - £210 11. Chairs - £119.98	£7,000	Funding will enable the organisation to gain MATRIX accreditation and also professional qualifications for its staff. It will also be able to update its IT equipment.
CC-133	Hifzul Quran Islamic Education Centre - 304 Burdett Rd. E14 7DQ	£10,000	1. Desks - £280 2. Folding tables x 10 - £920 3. Folding chairs x 60 - £900 4. Whiteboard - £76 5. Computers x 8 - £2,800 6. Notice board - £37 7. Printer - £149 8. FAX - £52 9. Bookcase - £216 10. Filing cabinets x 2 - £560, 11. photocopier - £400 12. Supply/fitings - £2,500 13. Teaching and consultants' fees - £1,110.	£2,000	A useful project that will cater and provide for boys and girls during weekends and holidays.
CC-134	Jeremiah Children's Welfare Proejct - 37 Sexton Court, 9 Newport Avenue, E14 2DU	£4,565	1. Equipment & materials for 4 workshops £929.96 2. Refreshments - £300 3. Admin costs £125 4. Consultant - £1,260 5. Training sessions - £1,800 6. 2 volunteers - £150	£1,000	Award limited to basic equipment. The organisation should be referred to TH CVS for capacity building on governance and other issues.
CC-135	Island Advice Centre - Island House, Roserton St. E14 3PG	£10,000	1. AdvicePro - £4,200 2. Website design - £2,799 3. Advice-Pro training for staff 0- £1,442 4. 16 chairs - £845	£0	Organisation is in receipt of considerable Mainstream Grants and Section 106 funding from the Council and should apply elsewhere for its training and IT requirements
CC-136	Fame Academy of Performing Arts - 450A Green Lanes, London N13 5XD	£10,000	H1. Hire costs 2. Professional fees 3. Management costs	£0	A poor application from an organisation based outside the borough. Costs seem inflated especially as the organisation has not supplied a spread sheet (as required) with costs breakdown so that unit costs can be assessed..
CC-137	UK Youth Carrom Academy - Unit 5, 1-13 Adler Street, London E1 1EG	£10,000	1. 8 Carrom Boards - £3,000. 2 Pc - £350 3. Printer & scanner 4. Professional fees for BP, H&s, First Aidm, Safeguarding documents	£5,000	The project will add to the opportunities for sport in the borough and will engage with youth (specially) and keep them away from anti social behaviour
CC-138	Active 4 Life (UK) CIC - Threshold Centre, 1 Ada Place, London, E2 9BA	£8,000	1. toilet repairs 2. Staff training 3. Back door repair 4. Fire extinguisher 5. Photocopier 6. Storage Unit 7. Adjustable tables 8 Foam floor covering	£2,000	The organisation needs some physical repairs/improvements and office equipment to continue to operate safely and efficiently

Community Chest					
	Organisation	Amount requested	Activities/Services/Equipment or Outputs	Proposed Award	Comments
CC-139	Positive Inclusions - Calders Wharf Community Centre	£4,778	1. Hire cost 2. Professional fees 3. Insurance 4. ICO licence 5. Sessional staff 6. Venue hire 7. Printing 8. Volunteer expenses	£2,500	Good innovative project that is working with a difficult client group and which has requested a reasonable sum of money.
CC-140	Globe Community Project - Eastbourne House, Bullards Place, London E2 0PT	£2,420	1. PQASSO 1 accreditation 2. Preparation costs 1,929	£1,000	The organisation is doing good work and is asking for accreditation costs which is central; to CCF
CC-141	Monakka Monowar Welfare Foundation - Montefiore Centre, F-8, Hanbury St. London E1 5HZ	£8,048	FundEz Accounting software 2). Staff training for new system and software installation and checking 3) External hard drive 4) PC + monitor + touch screen 5) Windows 8 Gaming laptop	£0	The specialised accounting package with accessories that the organisation is requesting funding for does not seem appropriate for the size and work of the company.
CC-142	Common ground East - 236 Cable Street, London E1 0BL	£8,200	1) Gardening tools + work wear - £600 2) Senior Support Worker - £6,000 3) Admin - £320 4) Client expenses - £1,600	£2,000	The project is working in partnership with Job Centre Plus, Omani Trust and the Council's Rapid Response Team – providing services to a hard-to-reach target group. The proposal merits full support.
CC-143	Stepney Fathers' Group - Anglia House, Community Room, Salmon Lane, E14	£8,300	1) Office equipment - £1,200 2) Training venue hire costs - £1,800 3) Trainer's fees - £4,300 4) Professional fees - £900 5) Lunch for training days - £700 6) Training pack - £100	£5,000	Due diligence checks need to be carried out to verify the various aspects of the organisation and its work.
CC-144	The Rooted Forum - 63 Martha Street, London E1 2PA	£10,000	1) 10 laptops; 2) Invest In Volunteers accreditation; 3) PQASSO Quality Assurance accreditation; 4) Prince 2 training for 4 members of staff	£4,000	The recommended award is for: PQASSO accreditation, 2 Laptops and Prince 2 training for 1 member of staff.
CC-145	Go Ethical - 7-15 Greatorex Street, E1 5NF	£10,000	Bulk buying initiative for Third Sector Organisations (focusing on the smaller groups) in order to reduce organisational costs, minimise waste and improve efficiency.	£0	This project is not properly within the CCF remit which is mainly for infrastructural support to organisations
CC-146	Bongobir Osmany Trust - Unit 5 Links yard, 29A Spellman Street E1 5LX			£4,000	
CC-147	Bernard Brune and Carter - 16 Toynbee Street, London E1 7NR	£8,100	1) Hire costs - £1,680 2) Professional fees - £1,920 3) Trips - £1,500 4) Awards Day - £3,000	£7,500	A project to support BME women to speak and learn English at Level 2 thereby helping them to enter the labour market.
CC-148	Progressive Youth Organisation - Montefiore Centre, Hanbury Street, London E1 5HZ	£10,000	1) Equipment & materials - £5,350 2) Hire costs - £750 3) Professional fees - £1,750 4) Building Works - £3,750 5) MC/Staff/Volunteer training - £2,000	£8,500	An innovative inter-generational project bringing young and elderly people together that will create models of best practice. Will also include some building work to create additional space.
CC-149	The Hive - 41 Flower and Dean walk, London E1 6QT	£9,730	1) Equipment & materials - £2,000 2) Hire costs - £1,470 3) Professional fees - £1,660 4) Course trainer - £3,100 5) Exam fees & Certificates - £1,500	£7,000	A good project with unemployed Bangladeshi women getting qualifications in an important area of work – health and social care
CC-150	Bancroft TMO - 12 Wickford Street, London E1 4QN	£6,800	1) Hire costs - £560 2) Marketing - £2,000 3) Celebration Event - £4,000 4) Interpreters - £240	£5,000	A good project that will focus on elderly people in and around the Bancroft and Cleveland Estate and more generally in tower hamlets
	TOTAL	£317,302		£93,000	

Appendix 2: Proposed Awards, Community Events Fund June 2013

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-41	Tower Hamlets Tennis Ltd 30 Penschurst Road, E9 7DT	"anyone can play tennis" events in Bethnal Green and Victoria Park.	£2,520	£500	
CE-42	Brick Lane Women and Girls Project Montefiore Centre, Hanbury St, London E1 5HZ	to engage disadvantage 50 WOMEN from Bangladeshi and Somali around the Spitalfields and Banglatown (LBTH) to share and celebrate food culture among Black and Minority Ethnic women.	£4,870	£4,000	
CE-43	THE ENSIGN YOUTH CLUB ENSIGN YOUTH CLUB Wellclose Square London E1 8HY	raise concern on Health related issues on Smoking among the Bangladeshi and Somali communities in Wapping	£4,955	£3,500	
CE-44	Friends of Ian Milkardo High School 60 William Guy Gardens, Talwin Street, Bromley by Bow E3 3LF	climbing Killimanjaro in Africa. 5 disadvantaged special needs ex students will be accompanied by Claire Lillis (Head Teacher), 2 support staff. The climb is to raise awareness of young people with Social Emotional and Behaviour Difficulties, also to raise awareness of the Time for Change national Mental Health campaign.	£5,000	£3,000	
CE-45	City Steps Guided Tours St Margaret's House, 21 Old Ford Road, London, E29PI	Offer guided walks to all communities provided by local trained unemployed local residents. Helping the elderly and disabled to learn simple gardening tips including how to stay healthy by choosing to purchase the right foods.	£2,887	£0	
CE-46	Bijoy Youth Group UNIT 29, 566 CABLE ST, LONDON, E1W 3BH	celebrate young people achievement and equip young people on unity which teach according to the different faith through workshop and award ceremony	4985	£3,500	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-47	Bautul Mamur Academy 85 ROMAN ROAD, London, E2 0QN	celebrating young people achievement and creating opportunity to have open dialogue about communities concern on Drug and Crime in our areas through workshops and award ceremony.	£4,685	£0	Whilst the aspirations of this project are much need and meet an identified need, it is unclear how the proposed project will address issues relating to drugs and crime. The first element of the project is to celebrate the achievements of their students; this group is already engaged in provision and therefore unlikely to be the same group identified as at risk of being involved in drugs and crime. The proposed project is also is heavy on staffing as the group is seeking to recruit staff and volunteers [trainer, Sessional worker and 5 Volunteer], with total of £2,450 requested on staffing alone. The group also intends to spend £795 on refreshments. The proposed project is not well argued with high staffing costs that were not justified. It is recommended that the proposed project is rejected and the group asked to submit a more realistically costed application. It is recommended that this project is rejected.
CE-48	Artsadmin Toynbee Studios, 28 Commercial Street, London E1 6AB	festival event entitled Read+Talk+Make: A Community Making Model'. It will be a community making space where Tower Hamlet residents will be able to (free of charge) visit and build an object i.e. table, desk, shelving unit, or modify an existing piece of furniture (with a focus on 'up cycling and recycling', addressing issues of sustainability and eco-friendly	£5,000	£0	The proposed project received funding from a range of other sources.

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
		building). These objects will then be used by local residents in their own homes and gifted to community			
CE-49	The Tagore Centre UK – Event Management Office Betar Bangla Unit 6, 10-14 Holybush Gardens, E2 9QP	Help organise professional workshops with selected schools within the Tower Hamlet area on recitations, dance & singing with the support of the boroughs Education Councillor. Participants invited to perform at this special event, with wide media publicity. Overall an entertainment and educational day for all ages. The concept is to promote Tagore's philosophy of togetherness, love and peace by involving the next generation British born Asians and involve their parents friends and family to the vision	£4,980	£0	The group did not make a strong case of the value, merits and needs for this project proposed project.
CE-50	Sylhet Bawl Shangith Ghosti 17 Horwood House, Pott Street, London E2 0EH	to hold a Musical Event to celebrate Culture and history about Bengali to local diverse communities.	4990	£0	Although the group provided clear they did not provide an explanation of value for money, need for the project or clear benefit to participants. On the basis of the above, it is recommended that this project is not funded.
CE-51	Milestone Trussler Community Hall, 78 Grundy Street, London E14 6DR	Event intend to engage local young people who are at risk of involvement with gangs to participate open discussion with older generation to build respect and build community cohesion by identifying solution to the cause.	£4,855	£0	The proposed project is not well argued with high staffing costs that were not justified. It is recommended that the proposed project is rejected and the group asked to submit a more realistically costed application.
CE-52	Channel S Television Ltd 26 Clifford Road, London E17 4JE	Awards ceremony and dinner held with the most prominent members of the Asian community which will provide a valuable networking opportunity, and will also be attended by VIPs from within and outside London. The awards ceremony will be broadcast live on Channel S Television (Sky 814)	£5,000	£5,000	
CE-53	Spelman Street Tenants Association (TA) 25 Monthope Road, London E1 5LL	Lunch club for the elderly	£5,000	£2,500	




Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-54	Dasghar Union Progutl Trust (UK) 118 Salmon Lane, London E14 7PQ	The group are planning an event "Celebrating achievement and Celebrating Diversity" to motivate young people in Bow for reward of their valuable achievement. Grant will be used to buy 50-60 Trophies together with certificate of achievement presented to young people. In addition, special closet with engrave pen to be presented each talented GCSEs .	£4,825.00	£2,500	
CE-55	Hifzul Quran Islamic Education Centre 304 Burdett Road London E14 7DQ	Awards ceremony and cultural programme for young people who participate in the Hifzul Quran Centre. Activities will be open to all local people and parents.	£5,100.00	£0	The group submitted poorly written application, which lacks clarity of purpose. On the one hand the group is applying for an award ceremony and cultural event. The group also assert that they will run drugs and citizen workshop leading up to the awards.
CE-56	Weavers Community Forum (WCF) 10 Shacklewell Street, Bethnal Green, London, E2 7EG	The propose of the proposed project is to hold an event intended to Promote this newly established organisation's profile to local diverse community, and Promote Collaboration work with other organisation within the area of Weavers and Bethnal Green Area.	£4,700.00	£2,500	
CE-57	Monakka Monowar Welfare Foundation Montefiore Centre (F-8), Hanbury Street London E1 5HZ	The group is applying for £4784 to purchase musical instruments. They plan to hold a one day Community event, Cultural Performance Programme at the Brady Centre.	£4,784	£0	The group did not provide sufficient case for purchasing musical instruments. Consideration should have been made to hire the instruments
CE-58	Praxis Community Projects Pott Street, London E2 0EF	The group intends to hold a one-day free festival titled: 'New Voices 2013'. The proposed event will be held at the Museum Gardens, Bethnal Green on 13 July 2013. Building on the five successful past New Voices festivals, this event will celebrate the contribution of new communities to east London's cultural life, offering a rich mix of arts/cultural activities, including a performance stage, a variety of stalls, children/youth programme/workshops.	£5,000.00	£2,000	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-59	Chisenhale Dance Space	Chisenhale Dance Space is applying for a grant to contribute to their 30th celebration in Autumn 2013. Celebrating 3 decades of experimentation in dance and performance, CDS will present a season of performances, workshops, talks, CPD events, community events and critical discussions.	£3,500.00	£0	Although the group provided clear description of the proposed project, they did not explain how the project represent good value for money, nor did they demonstrate need for the project, additionally they did not provide a clear account of the benefits of the project to participants. The proposed project is resourced from other LBTH funding. It is recommended that this project is not funded as it scores low.
CE-60	The Rooted Forum 63 Martha Street E1 2PA	Community Fun day	£4,700.00	£2,000	
CE-61	Our Base Limited London Metropolitan University, Basement 16 Goulston Street, E1 7TP	The group wishes to hold a Mayors Community Fun Day event, which aims to bring together the whole community in Lap2, Spitalfields and Banglatown. They plan to engage people off all ages/ethnic/faith backgrounds. This event will promote the services and achievements of the applicant with residents and community members getting involved.	£5,000.00	£4,500	
CE-62	J-go Training Limited Railway Arch 421, Concordia Centre, Burdett Road, London E3 4AA	The group are planning a summer Charabanc Trip local communities living within LBTH, targeting low income families with children, from as broad an ethnic diversity as possible traveling by coach to Walton-on-the-Naze; where a large events tent is constructed on the beach allowing 5 hours of team-games ('rounders', cricket and French boules) are played, with a healthy (grilled) Fish & Salad lunch, tea, children's entertainment and an organised sing-song on the way back home.	£1,000.00	£0	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-63	Rawdah Foundation Trust 46 Whitechapel Road, London E1 1JX	Organising an event to address Khat use amongst Somali community and knife crime.	£5,020.00	£3,500	
CE-64	Space The White Building, Queens Yard, White Post Lane, E9 5EN	DIY summer programme of free creative, digital and technology workshop for 70 plus young people in the borough.	£3,600.00	£0	
CE-65	Poplar Bangladeshi Community Project 39 Aberfeldy Street, Poplar, London E14 ONU	Purpose event is to celebrate young people achievement on our Mother Tongue, Study Support and raise awareness on drug and crime related issues affect our local communities through workshop.	£4,790.00	£1,650	
CE-66	City Gate Women's Project Lansbury Lodge 117 Ricard Street Polar London E14 6EQ	Running health and fitness programme for 100 local women.	£4,900.00	£0	
CE-67	Udichi Shilpi Gosthi Brady Centre, 192-196 Hanbury Street, London E1 5HU	BANGLA ACADEMY BOOK FAIR, LITERARY AND CULTURAL FESTIVAL, 2013	£4,800.00	£2,000	
CE-68	Hobo Theatre working with East London Community Land Trust. 3 Merchant Street, London, E3 4UJ	Youth theatre leaders from Hobo Theatre Company will work with up to 100 local children between the ages of 8 and 16 on a drama project that engages them with the history of St. Clements Hospital, Mile End and invites them to create short plays about things in their own lives that make them mad, sad and glad.	£2,000.00	£1,000	
CE-69	Quaystone Church (and community partners) E14 3PG	"Fun in the Park" will be an afternoon of fun activities for families and residents in the Millwall Park area. The event will include sports, fun and games for children and adults together.	£2,500.00	£1,000	
CE-70	UK Youth Carrom Academy Unit 5, 1-13 Alder Street, London E1 1EG	The grant will be used to organise Tower Hamlets Carrom competition.	£5,000.00	£2,000	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-71	Irish Traveller Movement in Britain Resource for London, 356 Holloway Road, London N7 6PA	The Irish Traveller Movement in Britain, a national policy and capacity building charity are hosting a cultural fun day, <i>Pavee Ceilidh</i> * to celebrate Gypsy Roma Traveller History Month 2013** (June). It will take place in Mile End Park Saturday June 22, 2013 (12 – 4pm), the aim is to celebrate the richness of Gypsy Roma and Traveller cultures.	£3,128.00	£500	
CE-72	Bongoblr Osmany Trust Unit 5, Links Yard, 29a Spelman St, London E1 5LX	The BOT wishes to organise a community event to celebrate MAG Osmani's birthday.	£3,500	£2,500	
CE-73	Artch Unit 4, White Post Lane, Queens Yard, E9 5EN	The group is planning 3 weeks festival with dance movement related performance.	£2,944	£0	
CE-74	Stepney Fathers Group Anglia House, Community Room, Salmon Lane E14	The grant will be used to organise an event to raise family awareness	£5,010	£4,000	
CE-75	Women Health and Education Trust 9 Stainsby House, Poplar, London E14 6JP	Organising mini Olympic sports and cultural event for young people to participate in various sports events and cultural show for them to use as a platform to show their talent.	£4,995	£4,000	
CE-76	Association of Islamic Teachers Darul Ummah Centre, 56 Bigland Street,	holding its annual Family's Day Out even	£2,000	£1,800	
CE-77	Dora Trust 23 Carbis Road, London E14 7TH	Dora Trust will need funding for the Sports and Cultural Events. We manage to secure some money from the local businesses and community members. The amount we would get from that source would not be enough to organise the event in Bartlett Park.	£4,970	£4,000	
CE-78	Larson Estate Tenant Association 12 Boston House, 45 Larson Walk e14 9hz	New residents association planning a fun day during the summer holidays.	£3,750	£1,000	
CE-79	Bow East Women and Children Centre	Funding for the Sports and Cultural Events	£4,980	£1,000	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
	15 Praline Court, 16 Taylor Place, London E3 2PT				
CE-80	Friends of Mile End Park	Annual summer event - dog show	£2,500	£1,000	
	TOTALS		£168,723	£66,450	

<p>Individual Mayoral Decision</p> <p>Corporate Grants Programme Board</p>	 <p>TOWER HAMLETS</p>
<p>Report of: Corporate Director (Development & Renewal)</p> <p>Originating Officers Dave Clark (Interim Service Head Resources D&R) Martin Ebbs (Interim Third Sector and External Funding Manager)</p>	<p>Classification: Unrestricted</p>
<p align="center">Community Chest Fund and Community Events Fund 2012-14</p>	

Lead Member	Alibor Choudhury
Wards affected	All wards
Community Plan Theme	A Prosperous Community/ A Safe and Cohesive Community/A Healthy and Supportive Community

1. EXECUTIVE SUMMARY

- 1.1 Since the launch of above the two funds, the Corporate Grants Programme Board held on 11th April 2013 approved a first phase of awards of £301,212 from the Community Chest Fund and a first phase of proposed Community Events awards with a total value of £68,150. Since then a second phase of applications for both funds has been assessed.
- 1.2 For the Community Chest Fund, an additional 42 applications in this second phase have been considered and awards with a total value of £93,000 proposed, out of total amounts requested of £317,302. Were proposed awards to be approved, £193,788 would remain in the budget for Community Chest awards for the rest of 2013-14.
- 1.3 For the Community Events Fund, 40 applications in this second phase have been considered and awards with a total value of £66,450 proposed to 27 projects, out of total amounts requested of £168,723. Were proposed awards to be approved, a deficit of £34,560 would need to be covered. A decision will be needed as to whether additional funds are to be allocated to this programme.
- 1.4 The table below summarises the current position.

	Community Chest	Community Events
Budget 2012-13	£250,000	£100,000
Budget 2013-14	£338,000	
Total 2012-14	£588,000	£100,000
Proposed Awards Phase 1 April 2013	£301,212	£68,150
Proposed Awards Phase 2 June 2013	£93,000	£66,410
Remaining funds available 2013-14	£193,788	-£34,560

- 1.5 Details of applications received for which awards are proposed are summarised below in Appendix 1.
- 1.6 Decisions on these applications are now required in order that the Council is able to meet its commitment to the making grants available to successful organisations, to enable all applicants to be notified of the outcome of their applications and for initial stage payments for applications that have been proposed for awards to be processed.
- 1.7 Approval is also sought on the revisions to the fact sheet guidance for grant applicants set out in Appendix 2.

2. RECOMMENDATIONS

The Mayor is recommended to:

- 2.1 Agree the proposed awards for Community Chest Funding totalling £93,000 as set out in Appendix 1.
- 2.2 Agree the proposed awards for Community Events Funding totalling £66,410 as set out in Appendix 2.
- 2.3 Authorise officers to issue grant offer letters and grant agreements for the Community Chest and Community Events Funds in line with established procedures to and implement the agreed monitoring and payment arrangements.
- 2.4 Note the dates set for on-going meetings of the Corporates Grants Programme Board during 2013-14.
- 2.5 Approve final changes to the guidance fact sheets for applicants for the Community Chest and Community Events funds.
- 2.6 Clarify whether additional funding for the Community Events programme is to be authorised.

3. REASONS FOR THE DECISIONS

- 3.1 The decisions on proposed grant allocations are required in order that the Council is able to meet its commitment to make available to local community organisations small grants of up to £10,000 through the Community Chest and up to £5,000 through the Community Events Fund. Once the decisions have been made, organisations that have applied can be notified of the outcome of their applications and that payments can be initiated for applications that have been proposed for funding awards.
- 3.2 The decision on the approach for allocating the remaining funds during subsequent bidding rounds during 2013-14 is required in order to ensure that the available resources are used in an optimal fashion and that funds remain available for projects of exceptionally high impact on and benefit to the community.

4. ALTERNATIVE OPTIONS

- 4.1 An alternative option would be to decide not to fund any of the organisations who have applied for grants and to use the funds for other purposes, for example the larger types of project typically associated with Mainstream Grants.
- 4.2 However, because opportunities to bid into the Community Chest Fund and Community Events Fund have been widely advertised, expectations have been raised and to cancel these programmes after a large number of organisations have submitted applications in good faith would lead to wide disappointment.

5. BACKGROUND

- 5.1 The Community Chest Fund and the Community Events Fund were considered at a meeting of MABSARP on 7th July 2012 at which a report dated 4th July 2012 was also presented setting out the scope of the proposed programme.
- 5.2 The report proposed that a Community Chest programme be run from 2012/13 to 2013/14, designed specifically to support organisations based and working in Tower Hamlets to assist them in developing their capacity in order to become more effective and more sustainable.
- 5.3 This programme is a successor to the previous Community Chest programme from 2010. It was confirmed that the Community Chest pot would total £250k in 2012/13 growing to £338k from 2013/14 onwards. Organisations would be able to apply for small grants up to £10,000.
- 5.4 Unallocated grant from 2012/13 was rolled forward to 2013/14.
- 5.5 The report also explained that a one-off £100,000 budget had been identified for the Community Events Fund. Grants of up to £5,000 would be available

and applications could be submitted at any time up March 2013. It is acknowledged that any unallocated grant from 2012/13 was rolled forwards in 2013/14.

6. BODY OF REPORT

6.1 Since the launch of above the two funds, the Corporate Grants Programme Board held on 11th April 2013 approved a first phase of awards of £301,212 from the Community Chest Fund and a first phase of proposed Community Events awards with a total value of £68,150. Since then a second phase of applications for both funds has been assessed.

Community Chest Awards

6.2 For the Community Chest Fund, an additional 42 applications in this second phase have been considered and awards with a total value of £93,000 proposed, out of total amounts requested of £317,302.

6.3 Were proposed awards to be approved, £193,788 would remain in the budget for Community Chest awards for the rest of 2013-14.

Community Events Awards

6.4 For the Community Events Fund, 40 applications in this second phase have been considered and awards with a total value of £66,450 proposed to 27 projects, out of total amounts requested of £168,723. Were proposed awards to be approved, a deficit of £34,560 would need to be covered. A decision will be needed as to whether additional funds are to be allocated to this programme.

6.5 Authorisation will therefore be needed for an additional funding allocation if the funding allocations proposed above are to be made.

6.6 Were such an allocation to be authorised, it is recommended that a plan for the deployment of these funds be devised.

Forward Programme for the Corporate Grants Programme Board

6.7 At the meeting of the Corporate Grants Programme Board on 11th April 2013 it was decided that the that the Corporate Grants Programme Board meet on pre-scheduled Bi-monthly dates in order that decisions on future Community Chest and Community Events grant awards can be made in the timescales that match applicants' needs for the funds.

The following dates have since been scheduled for these meetings:

- 6 June - 15.00 - 17.00
- 12 August – 14.00 - 16.00
- 7 October – 14.00 - 16.00
- 5 December – 15.00 - 17.00

Revised Guidance for Applicants

- 6.8 The Corporate Grants Programme Board which met on 23rd April 2013 considered revised guidance fact sheets for applicants of the two funds that had been prepared to help applicants avoid including items which are ineligible or inappropriate for funding and to ensure that reasonable time is allowed for funding to be considered and approved before their projects are taken forward. The Board requested some refinements to the draft revisions to the fact sheets. These have been made and are set out in Appendix 3.

7. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 7.1 Funding was set aside as part of the budget process to establish a Community Chest Fund of £250,000 in 2012-13 and £338,000 in 2013-14. In addition, a Community Events Fund was also set up, with total "one-off" funding of £100,000. In the case of both funds, resources were carried forward between 2012-13 and 2013-14 to meet outstanding commitments relating to the grants awarded.
- 7.2 This report is the second to be considered by the Corporate Grants Programme Board to allocate funding from the Community Chest and the Community Events resources. On 11 April 2013 the Board approved the allocation of a total of £301,212 for the Community Chest and £68,150 for Community Events, leaving unallocated balances of £286,788 and £31,850 respectively.
- 7.3 The various bids received subsequently have been independently assessed by the Council's Third Sector Team and the recommended awards, based on officer assessment, are outlined in Appendices 1 and 2. The recommended bids total £93,000 for the Community Chest and £66,410 for Community Events.
- 7.4 The overall financing summary is shown in the table in paragraph 1.4. As can be seen, the proposed allocations for the Community Chest can be contained within resources and if all are approved an unallocated balance of £193,788 will remain. However, the proposed awards for the Community Events element exceed the resources available by £34,560. In order for these schemes to progress, funding to this value must be identified and made available from other sources. One possible option is that the Board agrees to allocate an element of the uncommitted Community Chest funding for this purpose.
- 7.5 Grant payments will be made in stages to the successful organisations. In part these will be dependent on the achievement of various delivery milestones. It is essential that the targets and grant criteria are met to ensure that the Council's resources are protected.

8. COMMENTS OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL SERVICES)

- 8.1 Section 1 of the Localism Act 2011 gives the Council a general power of competence to do anything that individuals generally may do unless specifically prohibited by law. This power may also support the giving of grants to voluntary organisations.
- 8.2 In exercising this power, the Council should have regard to its strategy set out in its Community Plan.
- 8.3 Officers must be careful to ensure that the conditions relating to the payment of a grant is complied with.
- 8.4 As the Council has a statutory discretion to consider bids for grant funding, and may have to consider numerous applications from limited funds it is entitled to establish guidelines on the approach for allocating those funds in order to ensure that the available resources are used effectively and remain available for projects of exceptionally high impact on and benefit to the community.
- 8.5 Where the Council is proposing to end or reduce the availability of grants to voluntary and community organisations under these funds, the proposed change gives rise to a duty to consult those affected or potentially affected, before a decision can be taken which affects their interests. This appears to be the case where there is an expectation that the availability of funding would continue until there is justification for the funding to change.

9. ONE TOWER HAMLETS CONSIDERATIONS

- 9.1 The contribution of Third Sector organisations to delivering One Tower Hamlets is explicitly recognised in the Council's Third Sector Strategy. Organisations play a key role in delivering services that address inequality, improve cohesion and increase community leadership: the deliveries of these services are real examples of 'One Tower Hamlets' in practice.
- 9.2 The opportunities offered through the Community Chest and Community Events Funds will therefore play a key role in delivering the aims of One Tower Hamlets.

10. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 10.1 The funding priorities outlined in this report support the spirit of SAGE. The Council as a funder of third sector proposals that meet these priorities assists in the implementation of the strategic aims of SAGE along with its community and voluntary sector partners.

11. RISK MANAGEMENT IMPLICATIONS

11.1 A number of different risks arise from any funding of external organisations.

11.2 The key risks are:

- The funding may not be fully utilised i.e. allocations remain unspent or outcomes are not maximised;
- The funding may be used for purposes that have not been agreed e.g. in the case of fraud;
- The organisations may not be able to secure additional funding necessary to deliver the agreed activities;
- The organisation may not have the capacity to achieve the outputs and outcomes required.

12. CRIME AND DISORDER REDUCTION IMPLICATIONS

12.1 The services that will be provided through these funding streams cover a broad spectrum of activities, some of which are key drivers in contributing to the reduction in crime and disorder, in particular, improving community cohesion.

13. EFFICIENCY STATEMENT

13.1 The commissioning framework provides greater transparency and clarity in the delivery of desired outcomes along with cost of providing those outcomes to facilitate more efficient alignment of funding allocations.

13.2 The proposed funding priorities which are clearly linked to delivering outcomes as set out in the Strategic Plan and Community Plan will deliver better outcomes for local people within existing resources, through for example:

- Giving priority to organisations and schemes, that promote social inclusion by reducing social exclusion
- Supporting service providers who deliver cost effective services that benefit the local community and meet the needs of the area.

14. APPENDICES

Appendix 1: Proposed Awards, Community Chest Fund

Appendix 2: Proposed Awards, Community Events Fund

Appendix 3: Revision to Guidance Fact Sheets for Community Chest and
Community Events Funds

Appendix 1: Proposed Awards, Community Chest Fund

Community Chest					
	Organisation	Amount requested	Activities/Services/Equipment or Outputs	Proposed Award	Comments
CC-109	Amani Foundation - 56- Nelson St. E1 2DE	£9,900	(1) Refurbishment work (2) Office chairs	£0	Funds requested for refurbishment work and chairs but insufficient detail provided on breakdown of costs. Organisation can be asked to re-submit.
CC-110	Wapping Bangladesh Association - Tench Street, London E1 2QD	£10,000	(1) Equipment & materials (2) Learning computer for volunteers (3) ICT for supplementary classes (4) Service & cost of photocopying learning materials	£2,000	Application is to fund strengthening the core infrastructure and capability of the organisation, but request for professional fees and staff costs is not justified.
CC-111	Docklands Youth Services - The Space, 269 Westferry road, London E14 3RS	£9,600	(1) Professional fees - admin, secretarial, accounting	£0	Application requires a more detailed explanation of administrative cost items.
CC-112	Island Gardens Residents Association - Calders Wharf community Centre E14 3GA	£20,000	(1) Salaries (2) annual water, gas, electricity, refuse bills	£5,000	Appears to be a useful service for local community but application is very poor and indicates very high costs. Applicant should be asked to re-submit.
CC-113	Stepney Football Club - The Space, 269 Westferry road, London E14 3RS	£10,000	1. pc, printer, software - £1,200 2. Website - £300 3. MC members training - £2,000 4. FA L1 training - £2,500 5. Quality finance System training - £1,000 6. Tracking system training - £1,000 7. Business Plan - £2,000	£4,000	A good proposal for useful work with young people in the community. Should be referred to TH CVS Management Committee training
CC-114	The East London Pension Group - St. James the Less Church, St. James Ave., BG, E2 9JD	£20,000	1. Hire costs 2. Refreshments, 3. entertainment	£2,000	Applicant is asking for a small sum of money to fund a coach trip for vulnerable pensioners. Items of expenditure are outside CCF Fact sheet remit. Org should be referred to Adult Health and Well Being
CC-115	Somali Community Enterprises CIC - Hadrian Estate, Hackney Rd., E2 7AS	£9,717	1. equipment & materials - £2,457 2. Hire costs - £500 3. Professional fees - £5,000 4. Workshops - £200 5. Director's travel expenses - £780 6. Project revenue costs - £780	£0	The organisation is not suitably established for funding. The activities proposed will duplicate work being done by other Somali organisation in the borough. Also, level of funding requested seems unreasonable.
CC-116	Employ Agency Ltd - 570 Roman Rd., Bow, London	£4,783	1. Equipment and materials - £4,783	£2,000	The application is muddled and confusing with no clear description of the benefits to the community and conflicting descriptions of the use of the funding. We should also not fund projects that rely on loans.
CC-117	Mind Your Language International CIC - 25 William Guy Gdns, E3 3LF	£4,530	1. Equipment - £2110 2. CRB checks 0-£216 3. Office furniture - £510 4. Website development - £700 5. Training - £994	£0	Youth Services provide adequate funding for work with young people during the summer and other holiday periods. This organisation would be duplicating that work.
CC-118	London Academy of Contemporary Studies (LACS) - 12, Vallance Road, E1 5HR	£10,000	1. Salary £8,850 2. Admin £500 3. marketing - £1,000 4. Website £1,000	£0	This is a private venture and ineligible for funding. The standard of the applicant's English for an English teaching organisation is poor. Costs and match funding are inadequately explained. The organisation has little track history.
CC-119	Change for Good (CFG) - 304 Commercial Rd. E1 2PY	£4,050	1. equipment and materials - £1,000 2. Hire costs - £200 3. Professional fees - £1,100 4. Insurance - £250 5. Business Plan - £1,5000	£0	The applicant does not give a clear account of what it will do to support the community. There is lots of support for the Bangladeshi community in Shadwell, further augmented by the new Unite the Union project funded by MSG. The organisation could procure most of the services it needs from TH CVS

Community Chest					
	Organisation	Amount requested	Activities/Services/Equipment or Outputs	Proposed Award	Comments
CC-120	TH Badminton Club Unit 1-3, 17 Plumbers Row, E1 1EQ	£9,980	1. Equipment - £4002. Hire costs - £1,600 3. Professional fees - £2,3000, 4. Workshops - 3900, 5. Youth coaching event - £2,800 6. Salary - £1,540 7. First Aid materials - £330	£1,500	The project will all to the boroughs opportunities for sports and also be in line with the Community strand of Healthy Living.
CC-121	Play Association Tower Hamlets - Unit 1-3, 17 Plumbers Row, E1 1EQ	£2,830	1. PQASSO L2 - £2,250 2. Laptop with licence - £580	£1,500	A straightforward application for an eligible activity by an established organisation. The funding requested is reasonable.
CC-122	Three Sisters Care - St. George's Town Hall, 236 Cable st. E1 0BL	£10,000	1. Equipment & materials - £2,040 2. Hire costs - £1,200 3. Trainers/advisors - £4,400 4. Co-ordinators - £2,160 5. Overheads - £1,170 6. Catering - £ 800 7. Webhosting/domain - £150	£1,000	A good project addressing the skills shortage common to many inner London boroughs. It will provide opportunities for a beneficiary group which will find a route to sustainable employment. It deserves to be supported subject to providing more information about the content of the training and the accreditation involved. Re the other projects proposed, more information is required. Org should be asked to submit a Business plan for these activities explaining further the need, demand and modus operandi of these schemes.
CC-123	The Yard Theatre Ltd - Unit2A, Queens yard, White Post Lane, E9 5EN	£9,918	1. Equipment & materials - £650 2. Professional fees - £1,603 3. Project co-ordinator - 35,376 4. Volunteer expenses - £2,000 5. Contingency - £289	£0	The work done by this project duplicates work done by organisations that are being funded by Mainstream Grants
CC-124	Milestone - 76 Grundy St. London E14 6AE	£6,528	1. project management - £2,520 2. Refreshments/Volunteer costs - £250 3. Overheads - £300 4. 2 laptops - £800, 2 iPads - £950, Identity branding - £500 5. Training - £300 6. Professional fees - £1,200	£0	Applicant does not say how the project will benefit the community and its bonafides are unconvincing
CC-125	TH Federation of TRAs - Unite Community Centre, 236 Cable Street, London E	£10,000	1. Equipment & materials - £1,400 2. Hire costs - £400 3. Professional fees - £600 4. Salaries - £21,857 5. Conference - £600 6. Insurance - £350	£2,000	The award will enable the organisation to meet some of its office equipment requirements to enable it to function more efficiently.
CC-126	Half Moon Young People's Theatre - 43 Whitehorse rd, E1 0ND	£2,750	1. equipment & materials - £4,500	£1,000	The organisation is doing useful work and is asking for a modest sum of money for a specific purpose.
CC-127	Film Education - BradyArts Centre, 192-196 Hanbury St, E1 5H	£9,583	1. Staff training - £3,201 2. Equipment - £6,382	£1,000	Funding award should be conditional on beneficiaries being Tower Hamlets residents only
CC-128	City Steps Guided Tours St. Margaret's House, 21 Old Ford Rd., E2 9PL	£2,630	1. Equipment - £199 2. Hire costs - £525 3. Professional fees - £1,500 4. Volunteer expenses - £50 5. Refreshments - £200 6. trainee manuals 0- £156	£0	Organisation has not submitted, as required, a spread sheet detailing unit costs or make a strong case for need for its project
CC-129	Society Links - St. Margaret's House, 21 Old Ford Rd., E2 9PL	£6,200	1. Professional fees - £6,200	£2,500	This organisation appears to be taking a highly professional approach to the delivery of its services. The award proposed should be subject to the potential impact of the organisation's work being more clearly explained and verified

Community Chest					
	Organisation	Amount requested	Activities/Services/Equipment or Outputs	Proposed Award	Comments
CC-130	SHEBA - 83 Ricardo St., E14 6EQ	£10,000	1. Hire cost - £1,260 2. Innovative delivery fees - £3,780 3. Consultant - £2,500 4. Prince 2 training - £1,000 5. L3 youth work PILs - £1,500	£3,000	The work undertaken by the organisation appears useful but funding should therefore be confined to the accredited and other training.
CC-131	Stifford Centre - 2-6 Cressy Place, E1 3JG	£10,000	1. volunteer training - £2,000 2. Staff salary - £2,730 3. IIV renewal fee - 32,100 4. hairs - £900 5. Hall hire - £220 6. Laptops and software - £2,050	£1,000	The Centre is well established with a reputation for delivery. However, some costs like hall hire are questionable as is the funding for computers and staff costs given the amount of MSG funding they have recently been awarded.
CC-132	Cannon Support Link - Berner Centre, Ponler St. E1 1QN	£9,992	1. Prince 2 course - £3,400 2. Matrix - £1,860 3. Apple mac x 2 - £2,098.32 4. Printer - £141.62 5. Video camera - £299.96 6. iPad -£400 7. Projector + accessories - 3562 8. Microsoft office - £420 9. Adobe- £479.95 10 Desks - £210 11. Chairs - £119.98	£7,000	Funding will enable the organisation to gain MATRIX accreditation and also professional qualifications for its staff. It will also be able to update its IT equipment.
CC-133	Hifzul Quran Islamic Education Centre - 304 Burdett Rd. E14 7DQ	£10,000	1. Desks - £280 2. Folding tables x 10 - £920 3. Folding chairs x 60 - £900 4. Whiteboard - £76 5. Computers x 8 - £2,800 6. Notice board - £37 7. Printer - £149 8. FAX - £52 9. Bookcase - £216 10. Filing cabinets x 2 - £560, 11. photocopier - £400 12. Supply/fitings - £2,500 13. Teaching and consultants' fees - £1,110.	£2,000	A useful project that will cater and provide for boys and girls during weekends and holidays.
CC-134	Jeremiah Children's Welfare Project - 37 Sexton Court, 9 Newport Avenue, E14 2DU	£4,565	1. Equipment & materials for 4 workshops £929.96 2. Refreshments - £300 3. Admin costs £125 4. Consultant - £1,260 5. Training sessions - £1,800 6. 2 volunteers - £150	£1,000	Award limited to basic equipment. The organisation should be referred to TH CVS for capacity building on governance and other issues.
CC-135	Island Advice Centre - Island House, Roserton St. E14 3PG	£10,000	1. AdvicePro - £4,200 2. Website design - £2,799 3. Advice-Pro training for staff 0- £1,442 4. 16 chairs - £845	£0	Organisation is in receipt of considerable Mainstream Grants and Section 106 funding from the Council and should apply elsewhere for its training and IT requirements
CC-136	Fame Academy of Performing Arts - 450A Green Lanes, London N13 5XD	£10,000	H1. Hire costs 2. Professional fees 3. Management costs	£0	A poor application from an organisation based outside the borough. Costs seem inflated especially as the organisation has not supplied a spread sheet (as required) with costs breakdown so that unit costs can be assessed..
CC-137	UK Youth Carrom Academy - Unit 5, 1-13 Adler Street, London E1 1EG	£10,000	1. 8 Carrom Boards - £3,000. 2 Pc - £350 3. Printer & scanner 4. Professional fees for BP, H&S, First Aidm, Safeguarding documents	£5,000	The project will add to the opportunities for sport in the borough and will engage with youth (specially) and keep them away from anti social behaviour
CC-138	Active 4 Life (UK) CIC - Threshold Centre, 1 Ada Place, London, E2 9BA	£8,000	1. toilet repairs 2. Staff training 3. Back door repair 4. Fire extinguisher 5. Photocopier 6. Storage Unit 7. Adjustable tables 8 Foam floor covering	£2,000	The organisation needs some physical repairs/improvements and office equipment to continue to operate safely and efficiently
CC-139	Positive Inclusions - Calders Wharf Community Centre	£4,778	1. Hire cost 2. Professional fees 3. insurance 4. ICO licence 5. Sessional staff 6. Venue hire 7. Printing 8. Volunteer expenses	£2,500	Good innovative project that is working with a difficult client group and which has requested a reasonable sum of money.
CC-140	Globe Community Project - Eastbourne House, Bullards Place, London E2 OPT	£2,420	1. PQASSO 1 accreditation 2. Preparation costs 1,929	£1,000	The organisation is doing good work and is asking for accreditation costs which is central; to CCF
CC-141	Monakka Monowar Welfare Foundation - Montefiore Centre, F-8, Hanbury St. London E1 5HZ	£8,048	FundEz Accounting software 2). Staff training for new system and software installation and checking 3) External hard drive 4) PC + monitor + touch scree 5) Windows 8 Gaming laptop	£0	The specialised accounting package with accessories that the organisation is requesting funding for does not seem appropriate for the size and work of the company.
CC-142	Common ground East - 236 Cable	£8,200	1) Gardening tools + work wear - £600 2) Senior Support Worker - £6,000 3) Admin	£2,000	The project is working in partnership with Job Centre Plus, Omani Trust and the

Community Chest					
	Organisation	Amount requested	Activities/Services/Equipment or Outputs	Proposed Award	Comments
	Street, London E1 0BL		- £320 4) Client expenses - £1,600		Council's Rapid Response Team – providing services to a hard-to-reach target group. The proposal merits full support.
CC-143	Stepney Fathers' Group - Anglia House, Community Room, Salmon Lane, E14	£8,300	1) Office equipment - £1,200 2) Training venue hire costs - £1,800 3) Trainer's fees - £4,300 4) Professional fees - £900 5) Lunch for training days - £700 6) Training pack - £100	£5,000	Due diligence checks need to be carried out to verify the various aspects of the organisation and its work.
CC-144	The Rooted Forum - 63 Martha Street, London E1 2PA	£10,000	1) 10 laptops; 2) Invest In Volunteers accreditation; 3) PQASSO Quality Assurance accreditation; 4) Prince 2 training for 4 members of staff	£4,000	The recommended award is for: PQASSO accreditation, 2 Laptops and Prince 2 training for 1 member of staff.
CC-145	Go Ethical - 7-15 Greatorex Street, E1 5NF	£10,000	Bulk buying initiative for Third Sector Organisations (focusing on the smaller groups) in order to reduce organisational costs, minimise waste and improve efficiency.	£0	This project is not properly within the CCF remit which is mainly for infrastructural support to organisations
CC-146	Bongobir Osmany Trust - Unit 5 Links yard, 29A Spellman Street E1 5LX			£4,000	
CC-147	Bernard Brune and Carter - 16 Toynbee Street, London E1 7NR	£8,100	1) Hire costs - £1,680 2) Professional fees - £1,920 3) Trips - £1,500 4) Awards Day - £3,000	£7,500	A project to support BME women to speak and learn English at Level 2 thereby helping them to enter the labour market.
CC-148	Progressive Youth Organisation – Montefiore Centre, Hanbury Street, London E1 5HZ	£10,000	1) Equipment & materials - £5,350 2) Hire costs - £750 3) Professional fees - £1,750 4) Building Works - £3,750 5) MC/Staff/Volunteer training - £2,000	£8,500	An innovative inter-generational project bringing young and elderly people together that will create models of best practice. Will also include some building work to create additional space.
CC-149	The Hive – 41 Flower and Dean walk, London E1 6QT	£9,730	1) Equipment & materials - £2,000 2) Hire costs - £1,470 3) Professional fees - £1,660 4) Course trainer - £3,100 5) Exam fees & Certificates - £1,500	£7,000	A good project with unemployed Bangladeshi women getting qualifications in an important area of work – health and social care
CC-150	Bancroft TMO - 12 Wickford Street, London E1 4QN	£6,800	1) Hire costs - £560 2) Marketing - £2,000 3) Celebration Event - £4,000 4) Interpreters - £240	£5,000	A good project that will focus on elderly people in and around the Bancroft and Cleveland Estate and more generally in tower hamlets
	TOTAL	£317,302		£93,000	

Appendix 2: Proposed Awards, Community Events Fund

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-41	Tower Hamlets Tennis Ltd 30 Penshurst Road, E9 7DT	"anyone can play tennis" events in Bethnal Green and Victoria Park.	£2,520	£500	
CE-42	Brick Lane Women and Girls Project Montefiore Centre, Hanbury St, London E1 5HZ	to engage disadvantage 50 WOMEN from Bangladeshi and Somali around the Spitalfields and Banglatown (LBTH) to share and celebrate food culture among Black and Minority Ethnic women.	£4,870	£4,000	
CE-43	THE ENSIGN YOUTH CLUB ENSIGN YOUTH CLUB Wellclose Square London E1 8HY	raise concern on Health related issues on Smoking among the Bangladeshi and Somali communities in Wapping	£4,955	£3,500	
CE-44	Friends of Ian Mikardo High School 60 William Guy Gardens, Talwin Street, Bromley by Bow E3 3LF	climbing Kilimanjaro in Africa. 5 disadvantaged special needs ex students will be accompanied by Claire Lillis (Head Teacher), 2 support staff. The climb is to raise awareness of young people with Social Emotional and Behaviour Difficulties, also to raise awareness of the Time for Change national Mental Health campaign.	£5,000	£3,000	
CE-45	City Steps Guided Tours St Margaret's House, 21 Old Ford Road, London, E29PI	Offer guided walks to all communities provided by local trained unemployed local residents. Helping the elderly and disabled to learn simple gardening tips including how to stay healthy by choosing to purchase the right foods.	£2,887	£0	
CE-46	Bijoy Youth Group UNIT 29, 566 CABLE ST, LONDON, E1W 3BH	celebrate young people achievement and equip young people on unity which teach according to the different faith through workshop and award ceremony	4985	£3,500	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-47	Bautul Mamur Academy 85 ROMAN ROAD, London, E2 0QN	celebrating young people achievement and creating opportunity to have open dialogue about communities concern on Drug and Crime in our areas through workshops and award ceremony.	£4,685	£0	Whilst the aspirations of this project are much need and meet an identified need, it is unclear how the proposed project will address issues relating to drugs and crime. The first element of the project is to celebrate the achievements of their students; this group is already engaged in provision and therefore unlikely to be the same group identified as at risk of being involved in drugs and crime. The proposed project is also is heavy on staffing as the group is seeking to recruit staff and volunteers (trainer, Sessional worker and 5 Volunteerj), with total of £2,450 requested on staffing alone. The group also intends to spend £795 on refreshments. The proposed project is not well argued with high staffing costs that were not justified. It is recommended that the proposed project is rejected and the group asked to submit a more realistically costed application. It is recommended that this project is rejected.
CE-48	Artsadmin Toynbee Studios, 28 Commercial Street, London E1 6AB	festival event entitled Read+Talk+Make: A Community Maker Model'. It will be a community making space where Tower Hamlet residents will be able to (free of charge) visit and build an object i.e. table, desk, shelving unit, or modify an existing piece of furniture (with a focus on 'up cycling and recycling', addressing issues of sustainability and eco-friendly building). These objects will then be used by local residents in their own homes and gifted to community	£5,000	£0	The proposed project received funding from a range of other sources.

Community Events					
Ref.	Organisation	Activites	Amount requested	Proposed Award	Comments
CE-49	The Tagore Centre UK – Event Management Office Betar Bangla Unit 6, 10-14 Holybush Gardens, E2 9QP	Help organise professional workshops with selected schools within the Tower Hamlet area on recitations, dance & singing with the support of the boroughs Education Councillor. Participants invited to perform at this special event, with wide media publicity. Overall an entertainment and educational day for all ages. The concept is to promote Tagore's philosophy of togetherness, love and peace by involving the next generation British born Asians and involve their parents friends and family to the vision	£4,980	£0	The group did not make a strong case of the value, merits and needs for this project proposed project.
CE-50	Sylhet Bawl Shangith Ghostl 17 Horwood House, Pott Street, London E2 0EH	to hold a Musical Event to celebrate Culture and history about Bengali to local diverse communities.	4990	£0	Although the group provided clear they did not provide an explanation of value for money, need for the project or clear benefit to participants. On the basis of the above, it is recommended that this project is not funded.
CE-51	Milestone Trussler Community Hall, 78 Grundy Street, London E14 6DR	Event Intend to engage local young people who are at risk of involvement with gangs to participate open discussion with older generation to build respect and build community cohesion by identifying solution to the cause.	£4,855	£0	The proposed project is not well argued with high staffing costs that were not justified. It is recommended that the proposed project is rejected and the group asked to submit a more realistically costed application.
CE-52	Channel 5 Television Ltd 26 Clifford Road, London E17 4JE	Awards ceremony and dinner held with the most prominent members of the Asian community which will provide a valuable networking opportunity, and will also be attended by VIPs from within and outside London. The awards ceremony will be broadcast live on Channel 5 Television (Sky 814)	£5,000	£5,000	
CE-53	Spelman Street Tenants Association (TA) 25 Monthope Road, London E1 5LL	Lunch club for the elderly	£5,000	£2,500	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-54	Dasghar Union Progut Trust (UK) 118 Salmon Lane, London E14 7PQ	The group are planning a an event "Celebrating achievement and Celebrating Diversity" to motivate young people in Bow for reward of their valuable achievement. Grant will be used to buy 50-60 Trophies together with certificate of achievement presented to young people. In addition, special closet with engrave pen to be presented each talented GCSEs .	£4,825.00	£2,500	
CE-55	Hifzul Quran Islamic Education Centre 304 Burdett Road London E14 7DQ	Awards ceremony and cultural programme for young people who participate in the Hifzul Quran Centre. Activities will be open to all local people and parents.	£5,100.00	£0	The group submitted poorly written application, which lacks clarity of purpose. On the one hand the group is applying for an award ceremony and cultural event. The group also assert that they will run drugs and citizen workshop leading up to the awards.
CE-56	Weavers Community Forum (WCF) 10 Shacklewell Street, Bethnal Green, London, E2 7EG	The propose of the proposed project is to hold an event intended to Promote this newly established organisation's profile to local diverse community, and Promote Collaboration work with other organisation within the area of Weavers and Bethnal Green Area.	£4,700.00	£2,500	
CE-57	Monakka Monowar Welfare Foundation Montefiore Centre (F-8), Hanbury Street London E1 5HZ	The group is applying for £4784 to purchase musical instruments. They plan to hold a one day Community event, Cultural Performance Programme at the Brady Centre.	£4,784	£0	The group did not provide sufficient case for purchasing musical instruments. Consideration should have been made to hire the instruments
CE-58	Praxis Community Projects Pott Street, London E2 0EF	The group intends to hold a one-day free festival titled: 'New Voices 2013' . The proposed event will be held at the Museum Gardens, Bethnal Green on 13 July 2013. Building on the five successful past New Voices festivals, this event will celebrate the contribution of new communities to east London's cultural life, offering a rich mix of arts/cultural activities, including a performance stage, a variety of stalls, children/youth programme/workshops.	£5,000.00	£2,000	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-59	Chisenhale Dance Space	Chisenhale Dance Space is applying for a grant to contribute to their 30th celebration in Autumn 2013. Celebrating 3 decades of experimentation in dance and performance, CDS will present a season of performances, workshops, talks, CPD events, community events and critical discussions.	£3,500.00	£0	Although the group provided clear description of the proposed project, they did not explain how the project represent good value for money, nor did they demonstrate need for the project, additionally they did not provide a clear account of the benefits of the project to participants. The proposed project is resourced from other LBTH funding. It is recommended that this project is not funded as it scores low.
CE-60	The Rooted Forum 63 Martha Street E1 2PA	Community Fun day	£4,700.00	£2,000	
CE-61	Our Base Limited London Metropolitan University, Basement 16 Goulston Street, E1 7TP	The group wishes to hold a Mayors Community Fun Day event, which aims to bring together the whole community in Lap2, Spitalfields and Banglatown. They plan to engage people off all ages/ethnic/faith backgrounds. This event will promote the services and achievements of the applicant with residents and community members getting involved.	£5,000.00	£4,500	
CE-62	J-go Training Limited Railway Arch 421, Concordia Centre, Burdett Road, London E3 4AA	The group are planning a summer Charabanc Trip local communities living within LBTH, targeting low income families with children, from as broad an ethnic diversity as possible traveling by coach to Walton-on-the-Naze; where a large events tent is constructed on the beach allowing 5 hours of team-games ('rounders', cricket and French boules) are played, with a healthy (grilled) Fish & Salad lunch, tea, children's entertainment and an organised sing-song on the way back home.	£1,000.00	£0	
CE-63	Rawdah Foundation Trust 46 Whitechapel Road, London E1 1JX	Organising an event to address Khat use amongst Somali community and knife crime.	£5,020.00	£3,500	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-64	Space The White Building, Queens Yard, White Post Lane, E9 5EN	DIY summer programme of free creative, digital and technology workshop for 70 plus young people in the borough.	£3,600.00	£0	
CE-65	Poplar Bangladeshi Community Project 39 Aberfeldy Street, Poplar, London E14 ONU	Purpose event is to celebrate young people achievement on our Mother Tongue, Study Support and raise awareness on drug and crime related issues affect our local communities through workshop.	£4,790.00	£1,650	
CE-66	City Gate Women's Project Lansbury Lodge 117 Ricard Street Polar London E14 6EQ	Running health and fitness programme for 100 local women.	£4,900.00	£0	
CE-67	Udichi Shilpi Gosthi Brady Centre, 192-196 Hanbury Street, London E1 5HU	BANGLA ACADEMY BOOK FAIR, LITERARY AND CULTURAL FESTIVAL, 2013	£4,800.00	£2,000	
CE-68	Hobo Theatre working with East London Community Land Trust. 3 Merchant Street, London, E3 4UJ	Youth theatre leaders from Hobo Theatre Company will work with up to 100 local children between the ages of 8 and 16 on a drama project that engages them with the history of St. Clements Hospital, Mile End and invites them to create short plays about things in their own lives that make them mad, sad and glad.	£2,000.00	£1,000	
CE-69	Quaystone Church (and community partners) E14 3PG	"Fun in the Park" will be an afternoon of fun activities for families and residents in the Millwall Park area. The event will include sports, fun and games for children and adults together.	£2,500.00	£1,000	
CE-70	UK Youth Carrom Academy Unit 5, 1-13 Alder Street, London E1 1EG	The grant will be used to organise Tower Hamlets Carrom competition.	£5,000.00	£2,000	
CE-71	Irish Traveller Movement in Britain Resource for London, 356 Holloway Road, London N7 6PA	The Irish Traveller Movement in Britain, a national policy and capacity building charity are hosting a cultural fun day, <i>Pavee Ceilidh</i> ** to celebrate Gypsy Roma Traveller History Month 2013** (June). It will take place in Mile End Park Saturday June 22, 2013 (12 – 4pm), the aim is to celebrate the richness of Gypsy Roma and Traveller cultures.	£3,128.00	£500	

Community Events					
Ref.	Organisation	Activities	Amount requested	Proposed Award	Comments
CE-72	Bongobir Osmany Trust Unit 5, Links Yard, 29a Spelman St, London E1 5LX	The BOT wishes to organise a community event to celebrate MAG Osmani's birthday.	£3,500	£2,500	
CE-73	Artch Unit 4, White Post Lane, Queens Yard, E9 5EN	The group is planning 3 weeks festival with dance movement related performance.	£2,944	£0	
CE-74	Stepney Fathers Group Anglia House, Community Room, Salmon Lane E14	The grant will be used to organise an event to raise family awareness	£5,010	£4,000	
CE-75	Women Health and Education Trust 9 Stainsby House, Poplar, London E14 6JP	Organising mini Olympic sports and cultural event for young people to participate in various sports events and cultural show for them to use as a platform to show their talent.	£4,995	£4,000	
CE-76	Association of Islamic Teachers Darul Ummah Centre, 56 Bigland Street,	holding its annual Family's Day Out even	£2,000	£1,800	
CE-77	Dora Trust 23 Carbis Road, London E14 7TH	Dora Trust will need funding for the Sports and Cultural Events. We manage to secure some money from the local businesses and community members. The amount we would get from that source would not be enough to organise the event in Bartlett Park.	£4,970	£4,000	
CE-78	Larson Estate Tenant Association 12 Boston House, 45 Larson Walk e14 9hz	New residents association planning a fun day during the summer holidays.	£3,750	£1,000	
CE-79	Bow East Women and Children Centre 15 Praline Court, 16 Taylor Place, London E3 2PT	Funding for the Sports and Cultural Events	£4,980	£1,000	
CE-80	Friends of Mile End Park	Annual summer event - dog show	£2,500	£1,000	
	TOTALS		£168,723	£66,450	

Appendix 3: Revision to Guidance Fact Sheets for Community Chest and



TOWER HAMLETS



TOWER HAMLETS

Community Events Funds

**LONDON BOROUGH OF
TOWER HAMLETS**

The Mayor's Community Chest Funding

For the 2013/14 Mayor's Community Chest funding programme, the Council offers a comprehensive and innovative small grants scheme – with funding available up to £10,000. The programme is designed to provide a responsive service to meet the needs of a diverse third sector within the Borough.

<p>Purpose of the Fund</p>	<p>This fund is designed specifically to support organisations based and working in Tower Hamlets. The money is available primarily to develop the capacity of local groups: helping them to become more effective and more sustainable.</p>
<p>Are You Eligible?</p>	<p>To be eligible for this grant your organisation must:</p> <ul style="list-style-type: none"> • Be based-in and delivering services in Tower Hamlets • Be a properly constituted organisation with a governing document such as a constitution • Have a Management Committee or Board of Trustees which oversees the provision of benefits to Tower Hamlets residents • <i>Have a verifiable business address</i> • Have an Equal Opportunities Policy that sets out how the organisation and services will be provided and how it will abide by anti-discriminatory legislation. • Have a bank or building society account (in the organisation's name) which has at least 2 signatories from the Management Committee or Board of Trustees. • Have current and appropriate insurance that covers its activities, premises & equipment, staff and volunteers as well as service users where relevant, or use part of the funding awarded to purchase the appropriate insurance. If the application is successful, the organisation will be required to provide evidence that this condition has been met.
<p>Eligible Activities</p>	<p>The programme will fund a wide range of activities, services and functions including the following; which, is not meant as an exhaustive list.</p> <ol style="list-style-type: none"> 1. Things designed to improve an organisation's infrastructure; including but

not restricted to:

- Staff training – accredited training directly relating to the work done by the staff member.
- Quality Assurance Accreditation for the organisation, including relevant initiatives such as PQASSO, MATRIX and Advice Quality Standard (AQS), etc.
- Improvement to an organisation's management or office systems – but this has to be supported by a properly costed and detailed breakdown of the work to be done.
- *Training for Board members: need has to be demonstrated and required training specified in detail in the application. Consultants recruited for the purpose should be on the National Council for Voluntary Organisation's (NCVO) list of consultants; or those recommended by Tower Hamlets Council for Voluntary Services (THCVS).*
- *Staff/volunteer training related to organisational management, administrative, strategic and day-to-day operational management issues which, must be specified in the application. Consultants recruited for the purpose should be on the National Council for Voluntary Organisation's list of consultants; or those recommended by Tower Hamlets Council for Voluntary Services (THCVS).*

2. Capital works or equipment - grants may be used to fully fund a small initiative or as a contribution toward a larger proposal:

- Building work to meet DDA requirement.
- Small building refurbishment/improvements including improved access or security.
- Repair or replacement of fixed equipment.

3. The purchase of furniture and equipment (which must be sourced using competitive quotes); and which may include but is not restricted to:

- Desks, tables, chairs and storage units, etc.
- Purchase of specialist software solutions specific to the work of the organisation. This could include software for a database, financial management or customer/client monitoring package etc. but a business case has to be made explaining the relevance to the organisation's work.
- ICT equipment or other electronic, multi-media hardware including computers, printers and projectors.

4. Organisational and inter-organisation development

- Developing key organisational plans and strategies
- Developing Partnership Initiatives e.g. setting-up or strengthening networks/consortia or implementing organisational mergers

5. Other initiatives:

If the idea/proposal for which you want support is not covered by any of the

Phone:
020 8980 8427

<p>Email: admin@thcvs.org.uk</p>	<p>above items, you may still be eligible for support.</p> <p>Some professional support to improve an organisation's governance, strategies or forward planning may be available through the Tower Hamlets Council for Voluntary Services (THCVS) as they have been funded by the Council to provide this service. You should therefore contact them to discuss your requirements before completing an application.</p> <p>Consultants recruited to provide support must be on the National Council for Voluntary Organisations (NCVO) list of approved consultants; or, be on the THCVS list of approved providers.</p>
<p>What Will Not Be Funded</p>	<p><i>The Community Chest Fund supports items or activities which improve the capacity and performance of applicant organisations.</i></p> <p><i>It will not be available to finance core organisational running costs such as staff salaries, rent, rates, utilities, postage, telephone and internet and other overheads or fixed costs.</i></p> <p><i>Grants will not be approved for initiatives and that have already taken place or for any items that have already been purchased.</i></p> <p>If IT equipment is required, applications will not generally be considered for more than one computer. Items such as iPads and iPhones will <i>not typically</i> be funded.</p>
<p>Funding</p>	<p>The maximum amount that can be applied for is £10,000.</p> <ul style="list-style-type: none"> • You should not merely apply for £10,000 (or close to it) just because it's the stated maximum; your application must clearly demonstrate: <ul style="list-style-type: none"> - a defined need for the item/activity/service being requested - quantifiable benefit(s) to the organisation or its service users - good value for money • All costs must be explained and justified in satisfactory detail for applications to be properly considered. • Where an application requests the purchase of equipment, items must be properly costed on the basis of quotations from recognised suppliers. <p>Grant award payments for this programme will be made in 2 instalments. Once the Grant Agreement has been signed we will release the first instalment which will be 50% of the agreed amount.</p> <p>On completion of the project or purchase of the equipment/services you will be required to submit a 'final claim' for the outstanding balance of the award. At this stage you will need to submit invoices together with proof of payment.</p>
<p>Applications Process</p>	<ul style="list-style-type: none"> • Application Forms can be accessed from the Tower Hamlets website: http://www.towerhamlets.gov.uk/lqsl/851-900/871_community_grants.aspx • Given the volume of applications for this fund, the assessment and award process can take between 2 & 4 months; you must therefore bear this in mind when submitting your application. • There are no deadlines for this fund – applications can be submitted at any time.

	<ul style="list-style-type: none"> • When we get your completed application we will confirm receipt, let you know if you need to provide further information, and give an indication of the estimated timeframe for a decision. • Once the final decision has been made regarding your application we will contact you to confirm whether or not you have been successful. • <i>In your application you must provide a clear statement of what your organisation does for the community and the benefits that will be delivered from the activities for which funding is sought.</i>
Assessing Your Application	<p>Assessment and awards will be made approximately every 2 to 4 months. Applications will be assessed to:</p> <ul style="list-style-type: none"> • Ensure the Eligibility Criteria are met; • Ensure activities/functions/services are eligible; • Ensure the application is clear on what is being asked for and that costings are accurate and appropriate; • Score the application against the criteria set out within the form; and, • Recommend <i>an appropriate level of award.</i>
Payment Arrangements	<p>Organisations that are successful will enter into a Grant Agreement with the Council. An assigned Officer will contact you to discuss and process your Agreement.</p> <ul style="list-style-type: none"> • <i>Grant award payments for this programme will be made in 2 instalments. Once the Grant Agreement has been signed we will release the first instalment which will normally be 50% of the agreed amount.</i> • The final instalment, taking the total payment up to the full approved grant will be paid; subject to satisfactory information being provided to demonstrate completion of the agreed activities/services and the submission of required invoices and proof of payment.
Monitoring Requirements	<ul style="list-style-type: none"> • You will be required to provide appropriate evidence to demonstrate the successful delivery/completion of your funded activity. The required information/material/documentation will be clearly set out within your Grant Offer Letter. • Depending on the nature of the work/initiative being funded, monitoring visits may be necessary; this will also be made clear within the Grant Offer Letter.



TOWER HAMLETS



TOWER HAMLETS

LONDON BOROUGH OF TOWER HAMLETS

The Mayor's Community Events Grants

The Community Events grants scheme, provides a responsive 'small grants programme – with funding up to a maximum of £5,000: designed to meet the needs of a diverse Third Sector within Tower Hamlets.

<p>Purpose of the Fund</p>	<p>This fund is designed specifically to support groups based and working in Tower Hamlets: to assist in the planning and staging of community focused events/initiatives.</p>
<p>Are You Eligible?</p>	<p>To be eligible for this grant an organisation must:</p> <ul style="list-style-type: none"> • Be based-in or have a track record of delivering services in Tower Hamlets; • Be a properly constituted organisation with a governing document such as a constitution; • Have a Management Committee or Board of Trustees which oversees the provision of benefits to Tower Hamlets residents; • <i>Have a verifiable business address</i> • Have an Equal Opportunities Policy that sets out how the organisation and its services will be provided and how it will abide by anti-discriminatory legislation. All applications should show commitment to the principles equality of opportunity. All projects are expected to be open to all residents, who want to be involved, unless you can give a good reason why this should not be the case. If you plan to restrict who can take part you should explain why in your application, so that we can consider whether this is acceptable. • Have a bank or building society account (in the organisation's name) which has at least 2 signatories from the management committee or Board of Trustees; • Have current and appropriate insurance that covers its activities, premises & equipment, staff and volunteers as well as service users where relevant, or use part of the funding awarded to purchase the appropriate insurance. If the application is successful, the organisation will be required to provide evidence that this condition has been met. • If you are applying for a project to work with children, young people or vulnerable adults, you must have a policy that explains how you will make sure they will be safe. It is your responsibility to have acceptable safeguarding policies and procedures in place which we may ask to inspect at any time if we offer you a grant.

<p>What Will Not Be Funded</p>	<p><i>The Community Events Fund will not be available to finance core organisational running costs such as staff salaries, rent, rates, utilities, postage, telephone and internet and other overheads or fixed costs.</i></p> <p><i>Other than in exceptional circumstances, grants will not be approved for events that have already taken place.</i></p> <p><i>Events should not be exclusively of political or religious nature.</i></p>
<p>Funding</p>	<p>The maximum amount that can be applied for is £5,000.</p> <ul style="list-style-type: none"> • You are strongly advised not to apply for the maximum if the event requirements do not justify it. Costs must be fully justified and broken down using the spread-sheet provided with the application form. • The event must be properly costed to fully show how the funds you are requesting from the Council; and any other funds within the overall budget will be spent. • All costs must be justified and explained in satisfactory detail for applications to be properly considered. • Where an event requires the purchase or hire of equipment, this must be costed on the basis of competitive quotations from recognised specialist suppliers. • Where the event includes the provision of catering/refreshments it is expected that the applicant will fully cover this from their own funds. • Where an applicant is using its own facilities/rooms or equipment for the event, any hire costs should be seen as a contribution by the organisation, as such costs are not able to be funded from the Council's contribution.
<p>Eligible Activities</p>	<p>The programme will support a wide range of 'events' including the following; which, is not meant as an exhaustive list.</p> <p>Innovative projects involving the community – such projects and their related activities must be properly managed and supervised and must have adequate safeguards in place:</p> <ul style="list-style-type: none"> • Estate or locality based event/activities designed to improve community cohesion; • A one-off or periodic event of a sporting, artistic, recreational, cultural, or entertainment nature open to the community; • <i>A festival or celebratory event for the community;</i> • <i>An event or activity designed to raise awareness of, or tackle and improve key issues within the local community;</i> • <i>A community focussed event designed to mark a significant civic, historic or landmark occasion within a local, regional or national context;</i> • <i>An event to improve the health, wellbeing and enjoyment of local residents who are experiencing hardship or exclusion; or,</i> • <i>A fete or 'open-day' type event.</i> <p>If the idea/proposal for which you want support is not covered by any of the</p>

	<p>above items, you may still be eligible for support.</p> <p><i>In all requests for funding, the need/demand for the event must be clearly demonstrated and detailed.</i></p>
<p>Applications Process</p>	<ul style="list-style-type: none"> • Application Forms can be accessed from the Tower Hamlets website: http://www.towerhamlets.gov.uk/lqsl/851-900/871_community_grants.aspx • There is no closing date - applications can therefore be submitted at any time. • When we get your completed application we will confirm receipt, let you know if you need to provide further information, and give an indication of the estimated timeframe for a decision. • However, because of the potential time delay processing applications through to the final decision by the Mayor, applications should be submitted at least 4 months prior to the planned event date. • <i>Grants will, other than in exceptional circumstances not be approved for events that have already taken place.</i> • <i>In your application you must provide a clear statement of what your organisation does for the community and the benefits that will be delivered from the activities for which funding is sought.</i>
<p>Assessing Your Application</p>	<p>Assessment and awards will be made approximately every 2 to 4 months. Applications will be assessed to:</p> <ul style="list-style-type: none"> • Ensure the Eligibility Criteria are met; • Ensure activities/functions/services are eligible; • Ensure the application is clear on what is being asked for and that costings are accurate and appropriate; • Score the application against the criteria set out within the form; and, <p>Recommend <i>an appropriate</i> level of award.</p>
<p>Payment Arrangements</p>	<p>Organisations that are successful will enter into a Grant Agreement with the Council. An assigned Officer will contact you to discuss and process your Agreement.</p> <ul style="list-style-type: none"> • <i>Grant award payments for this programme will be made in 2 instalments.</i> Once the Grant Agreement has been signed we will release the first instalment which will <i>normally</i> be 50% of the agreed amount. • The final instalment, taking the total payment up to the full approved grant will be paid; subject to satisfactory information being provided to demonstrate completion of the event and the submission of required

	<p>invoices and proof of payment.</p> <ul style="list-style-type: none">• Evidence of completion will trigger the release of the final payment. This will differ depending on the nature of the event being supported and organisations will be advised as part of the Grant Agreement process.
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Monitoring Requirements	<ul style="list-style-type: none">• Depending on the nature of your event, a monitoring visit may be necessary and will be made clear within the Grant Offer Letter.
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Agenda Item 7.1

Committee: Overview and Scrutiny	Date: 23 rd July 2013	Classification: Unrestricted	Report No:	Agenda Item:
Report of: Head of Paid Services and Corporate Director: Stephen Halsey Originating officer(s) David Tolley, Head of Consumer and Business Regulations		Title: Cumulative Impact Policy – Brick Lane Area Wards Affected: All		

1. **SUMMARY**

- 1.1 Under the Licensing Act 2003 the Council has the power to designate an area within the Borough a “Saturation Zone” if it feels that the number of licensed premises is having an adverse impact on any of the Licensing Objectives (crime and disorder, noise / nuisance, public safety and harm to children).
- 1.2 The licenses that are potential affected are alcohol on sales (pubs and restaurants) and off sales of alcohol (off licenses) and late night refreshment licenses, the sale of hot food or drink after 11.00pm (takeaways).
- 1.3. In partnership with the Police, it is proposed that the Council adopt a Cumulative Impact Policy (saturation zone) for the Brick Lane area on the basis of the high levels of crime, anti-social behaviour and alcohol related harm.
- 1.4. On the 5th December 2012 Cabinet agreed that the matter should progress to Public Consultation. This report presents the findings of this consultation, the context, evidence and justification for adoption and explains the process required for implementation.
- 1.5 The policy is now before Overview and Scrutiny for comment.

2. **RECOMMENDATIONS**

The Overview and Scrutiny Committee is recommended to:-

- 2.1 Review the Cumulative Impact Policy for the Brick Lane area and provide any comments on the policy.

3 **BACKGROUND**

- 3.1 Tower Hamlets police in their role as a “Responsible Authority” under the Licensing Act 2003 for the Council have for a considerable time expressed their concern at the levels of alcohol related harm, crime, disorder and anti-social behaviour in and around the Brick Lane area.
- 3.2 Under the Licensing Act 2003 the Council in its role as a Licensing Authority may consider introducing saturation policies (known under the guidance to local authorities as “Cumulative Impact Policies”).
- 3.3 These policies can be introduced where there is a combined impact or cumulative effect of licensed premises on one or more of the four Licensing Objectives, namely crime and disorder, the protection of children from harm, public safety or public nuisance. On the 5th December 2012 a report outlining the evidence to support such a policy in the West of the Borough was presented to Cabinet and the Mayor authorised a public consultation on the introduction of such a policy. n
- 3.4 There is a requirement to specifically identify the area to be subject to the policy and for adequate evidence to be secured that would justify it.
- 3.5 This consultation has taken place and the results show that there is strong broad based community support for a Cumulative Impact Policy in the Brick Lane area. The Council could now introduce a policy that creates a presumptive rebuttal against any new or varied licences being granted.
- 3.6 The proposals do not stop applications being submitted and considered. Any applicant may be successful if they can demonstrate and convince the Responsible Authorities and Licensing Sub Committee that their business will not add to any of the problems that have been identified.

4. **BODY OF REPORT**

- 4.1 There has been an on-going dialogue between the Police and the Council concerning the creation of a Cumulative Impact Policy. Considerable evidence has been produced and captured in the “Proposal for Cumulative Impact Policy for Brick Lane” which is in Appendix One of this report.
- 4.2 The proposal explains in detail:-
 - What a Cumulative Impact Zone (CIZ) is
 - The powers the Council has to introduce a CIZ
 - The limitations of a saturation policy
 - The area suggested in and around Brick Lane for the CIZ
 - The Brick Lane demographics

- The detailed evidence that provides the justification for a CIZ.
- Details of other saturation policies in the rest of London
- Conclusions and recommendations

4.3 The justification for a saturation policy in Brick Lane can be summarised as:-

- There are already over 207 Licensed Premises within this small area.
- The continuing high levels of violent / alcohol related in the Brick Lane Area (2011 Violent Crime 30% of all Alcohol Related Crime)
- It is responsible for 8% of all crime within Tower Hamlets.
- It is responsible for the highest level of complaints about street drinking
- 22% of all police calls to licensed premises are in the Brick Lane Area
- There are clear demonstrable links between violence against the person offences and alcohol related violence in the Brick Lane Area.
- LBTH has the second highest level of ASB in London
- The highest rates of ASB in the Borough are in the Brick Lane Area
- ASB is now decreasing in the Borough and Brick Lane Area but it still is at levels that continues to give rise to complaints from local residents
- LBTH has significantly worse alcohol related harm indicators compared with regional and national averages
- There is a steady increase in ambulance call outs in the Brick Lane Area
- The Brick Lane Area has a vibrant and expanding night time economy which has led to a sizeable and steady increase in visitors to the area.
- Considerable tensions have been built up because of the conflicting demands of the night time economy and the local residents.

4.4 It is therefore contended that the numbers of licensed premises have reached a saturation point and there is a need to stop any further licences being issued or variations resulting in more intensive activity being made where they would impact adversely on the ASB/Crime and social problems of the area.

4.5 The consultation took place between the 21st December 2012 and 22nd March 2013. Licence holders, residents groups, responsible authorities and interested networks/forums were consulted. A public event was held in Toynbee Hall to enable interested parties to discuss the proposed policy. The Council's Licensing Committee were also consulted as to the scope and effect of the proposed policy.

4.6 The consultation results summary is at Appendix Two and a map of the proposed zone is at Appendix Three. The total number of responses received was 165. However, not all responses answered all the questions. A total of 81.4% responses showed positive support for a Cumulative Impact Policy.

4.7 The key part of the Cumulative Impact Policy is the presumptive rebuttal for licences that involve on and off sales of alcohol and the sale of hot food after

11pm. The following positive responses were received to support the presumptive rebuttal of issuing licences for:

a) The sale of alcohol for consumption within a premises e.g. restaurants, clubs – 69.9%

b) The sale of alcohol for consumption off the premises e.g. off licences and some pubs - 80%.

c) The sale of hot food after 11pm e.g. restaurants and takeaways – 69.2%

- 4.8 During the consultation period a joint letter of support for the Cumulative Impact Policy was received from the Chief Officer of Tower Hamlets Clinical Commissioning Group, Public Health Director from Barts Health NHS Trust and the Interim Director of Public Health.
- 4.9 A 220 signed petition was also received from SPIRE, a local residents group, in favour of the Council adopting a Cumulative Impact Policy for the Brick Lane Area.
- 4.10 Cllr John Pierce and Cllr M Abdul Mukit provided a joint written response to the consultation supporting the Cumulative Impact Policy but having consulted the Weavers Safer Neighbourhood Team Panel would like to see the saturation zone to include the Boundary Estate and include Boundary Street, Virginia Road, Swanfield Street, Brick Lane and Shackwell Street.
- 4.11 The Licensing Committee were consulted and expressed concerns that the proposed zone might be too large by extending too far into the City fringe. However it should be noted that the Committee would be free to grant any license that they considered would not add to the problems identified by the policy justification.
- 4.12 The proposed special policy, if agreed, will amend the Statement of Licensing Policy and is outlined at Appendix Four and will be presented to full Council for adoption along with the concurrent review of the Statement of Licensing Policy.
- 4.13 The Cumulative Impact Policy would form part of the Council's statement of Licensing Policy. This would require the Council to revise its existing policy statement. Revisions to the statement of licensing policy are the responsibility of full council but the terms of reference of the Licensing Committee permit it to "consider the Council's statement of licensing policy." The role of the Licensing Committee is therefore to provide feedback for consideration having regard to the experience of Members in considering applications in the proposed "saturation area". If the policy is made then Members of the Licensing Committee when sitting on the Licensing Sub-committee will be the decision makers in respect of new or variation applications falling within the cumulative impact area. The effect

of adopting a cumulative impact policy is to create a rebuttable presumption that applications for the grant or variation of premises licences or club premises certificates which are likely to add to the existing cumulative impact will normally be refused. The Licensing Sub-committee will consider whether the rebuttable presumption has been addressed sufficiently well by the applicant to allow a license to be granted.

5. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 5.1 There are no specific financial implications emanating from this report. However, the service will need to ensure that the cumulative impact policy can be adopted within existing budgeted resources.

6. CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL)

- 6.1 The Council is required by section 5 of the Licensing Act 2003 to determine its policy with respect to the exercise of its licensing functions, and to publish a statement of that policy. The statement of licensing policy operates for a period of three years (in future it will be five years following a change in the law), during which time the Council must keep it under review and make such revisions to the policy as are considered appropriate.
- 6.2 Cumulative impact is not mentioned specifically in the Licensing Act 2003. The Secretary of State has, however, issued guidance under section 182 of the Act, which deals with cumulative impact. The Council must have due regard to the statutory guidance in exercising its licensing functions (Licensing Act 2003, section 4(3)).
- 6.3 According to the statutory guidance, cumulative impact means “the potential impact on the promotion of the licensing objectives of a significant number of licensed premises concentrated in one area”. The cumulative impact of licensed premises on the promotion of the licensing objectives is a proper matter for the Council to consider in developing its licensing policy statement. The statutory guidance gives an indication of types of cumulative impact, which focus on nuisance, disorder and crime in areas where the number, type or density of premises selling alcohol is high or exceptional, resulting in a concentration of large numbers of drinkers.
- 6.4 A saturation policy or cumulative impact policy would form part of the Council’s statement of licensing policy. This would require the Council to revise its existing policy statement. Before revising the policy, the Council is firstly required to consult with persons specified in section 5(3) of the Licensing Act. This report advises as to the consultation and Appendix 2 sets out the results summary.

- 6.5 Revisions to the statement of licensing policy are the responsibility of full council. The statement of licensing policy forms part of the budget and policy framework in Article 4 of the Council's Constitution and revisions to it should be brought forward in accordance with the Budget and Policy Framework Procedure Rules. This therefore involves consultation with the Overview and Scrutiny Committee and hence this report. The Licensing Committee has also commented on the proposed policy.
- 6.6 The statutory guidance provides that there should be an evidential basis for the decision to include a special policy within the statement of licensing policy. In that regard, local community safety partnerships and responsible authorities, such as the police and the local authority exercising environmental health functions, may hold relevant information which can be used to establish the evidence base for introducing a special policy relating to cumulative impact into their licensing policy statement. Evidence to show cumulative impact of licensed premises on the promotion of the licensing objectives may include:
- Local crime and disorder statistics, including statistics on specific types of crime and crime hotspots;
 - Statistics on local anti-social behaviour offences;
 - Health-related statistics such as alcohol-related emergency attendances and hospital admissions;
 - Environmental health complaints, particularly in relation to litter and noise;
 - Complaints recorded by the local authority, which may include complaints raised by local residents or residents' associations;
 - Residents' questionnaires;
 - Evidence from local councillors; and
 - Evidence obtained through local consultation.
- 6.7 Relevant evidence has been gathered and the material relied upon in preparation of the cumulative impact statement is set out in Appendix 1. Paragraph 4.3 of the report summarises the material considered to justify the making of the policy. The Council may conclude that this material justifies the making of a cumulative impact statement in the terms proposed.
- 6.8 When preparing revisions to its statement of licensing policy, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who don't. An equality analysis has been conducted which may inform the Council's consideration of the proposed cumulative impact statement

7. ONE TOWER HAMLETS CONSIDERATIONS

7.1 An equalities impact assessment has been undertaken and no adverse impacts have been identified. (Appendix Five)

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

8.1 There are no environmental impacts with regards to this policy.

9. RISK MANAGEMENT IMPLICATIONS

9.1 There are no identified risks, current licence holders and their current terms of business are not affected. Any new application, if representations are made, will still be determined by the Licensing Sub – Committee and subjected to the procedures of that Sub-Committee.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

10.1 The Appendix to the report identifies the current crime and anti-social behaviour statistics. As discussed in the report the adoption of a cumulative impact zone should have a downward pressure on the number of crime and anti-social behaviour incidents and complaints.

11. EFFICIENCY STATEMENT

11.1 The costs of monitoring the cumulative impact zone will be included in the current monitoring regime.

**Local Government Act, 1972 Section 100D (As amended)
List of “Background Papers” used in the preparation of this report**

Brief description of “background papers”	Name and telephone number of holder and address where open to inspection.
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To be completed by author

To be completed by author ext. xxx

Report authors should refer to the section of the report writing guide which relates to Background Papers when completing this section. Please note that any documents listed in this section may be disclosed for public inspection. Report authors must check with Legal Services before listing any document as ‘background papers’.

12. **APPENDICES**

Appendix One: Proposal for Cumulative Impact Policy for Brick Lane Area

Appendix Two: Consultation Results Summary

Appendix Three: Proposed Saturation Zone

Appendix Four: Statement of Licensing Policy amendment

Appendix Five: Equality Impact Assessment and Checklist

Appendix One

Proposal for Cumulative Impact Policy for Brick Lane Area

- 1.0 What is a Cumulative Impact Policy and what powers does the Council have**
- 1.1 Under the Licensing Act 2003 the Council has to have and review a “Statement of Licensing Policy” which details how it will administer and enforce the provisions of the Act.
- 1.2 The Council has the power to consider the “cumulative impact” of licensed premises in any part of the Borough and make special provision for this in its Statement of Licensing Policy. Cumulative impact means the potential impact on the promotion of the licensing objectives of a significant number of licensed premises concentrated in one area.
- 1.3 The Licensing objectives are:-
- The prevention of crime and disorder.
 - Public safety.
 - The prevention of public nuisance.
 - The protection of children from harm.
- 1.4 If the Council identifies a concern linked to a Licensing Objective it may choose to start the process towards adopting a special policy for a Cumulative Impact Zone. The process of adopting a policy is as follows:-
- a. Gather evidence and demonstrate issues are happening and are caused by customers of licensed premises or identify that the risk of cumulative impact is imminent
 - b. Define boundaries / area where problems are occurring
 - c. Consult with responsible authorities, affected businesses and residents
 - d. Determine and publish in statement of Licensing Policy
- 1.5 The effect of adopting a special policy for a Cumulative Impact Zone is to create a “rebuttable presumption” that applications for new premises licences or club premises certificates or variations that are likely to add to the existing cumulative impact will normally be refused, following relevant representations. If however the applicant can demonstrate in their operating schedule that there will be no negative cumulative impact on one or more of the licensing objectives, their application could be granted.
- 1.6 However, a special policy must stress that this presumption does not relieve responsible authorities or interested parties of the need to make a relevant representation, referring to information which had been before the licensing authority when it developed its statement of licensing policy, before a licensing authority may lawfully consider giving effect to its special policy.

- 1.7 If there are no representations to an application when a special policy is in force, the licensing authority must grant the application in terms that are consistent with the operating schedule submitted. It is also a requirement that special policies should be regularly reviewed to ensure they are still relevant and needed.
- 1.8 The guidance for Local Authorities which advises on the application of its powers under the Licensing Act 2003 is clear about the limitations about the extent of cumulative impact. It advises the following:-
- a. Cumulative impact as it relates to the Licensing does not relate to need. This is an issue that is dealt with through the Planning process.
 - b. Special Policies must not be used to revoke a licence. Revocation must take place after an individual licence review.
 - c. Special Policies must not impose quotas
 - d. Other mechanisms both within and outside the remit of the licensing regime should be recognised for controlling cumulative impact
 - e. Special Policies must not state a blanket terminal hour
 - f. Special Policies must never be absolute - individual circumstances must always be considered
- 1.9 The guidance also advises that other mechanisms both within and outside the remit of the licensing regime should be recognised for controlling cumulative impact. Examples of these are:-
- a. Planning controls.
 - b. Positive measures to create a safe and clean town centre environment in partnership with local businesses, transport operators and other departments of the local authority.
 - c. The provision of CCTV surveillance in town centres, ample taxi ranks, provision of public conveniences open late at night, street cleaning and litter patrols.
 - d. Powers of local authorities to designate parts of the local authority area as places where alcohol may not be consumed publicly.
 - e. Police enforcement of the general law concerning disorder and anti-social behaviour, including the issuing of fixed penalty notices.
 - f. The prosecution of any personal licence holder or member of staff at such premises who is selling alcohol to people who are drunk.
 - g. The power to confiscate alcohol in public places across the borough (Drinking Control Zone).
 - h. Police powers to close down instantly for up to 24 hours any licensed premises or temporary event on grounds of disorder, the likelihood of disorder or noise emanating from the premises causing a nuisance.
 - i. The power of the police, other responsible authorities or a local resident or business to seek a review of the licence or certificate in question.
 - j. Other local initiatives that similarly address these problems.
- 1.10 The Council have introduced many measures to deal with Crime and Disorder within the Borough namely:

- a) Investment with the police to create the Partnership Task Force, 21 Officers
- b) Second round of 18 Police Officers to commence in November 2012
- c) Creation of the Police Town Centre Team
- d) Introduction of a Drinking Control Zone
- e) Introduction of the Tower Hamlets Enforcement Officers who from September 2011 to August 2012 made 2146 alcohol seizures, an 89 per cent rise on the previous year. They also made 115 street urination prosecutions and served 20 Noise abatement notices over the last 12 months in Brick Lane and the surrounding area.
- f) Licensing reviews undertaken and extra conditions imposed on licences to reduce anti social behaviour.

2.0 Cumulative Impact Proposals for the Brick Lane Area

- 2.1 The Police in Tower Hamlets have expressed a desire to formulate a special policy on cumulative impact for Brick Lane and its immediate environs.
- 2.2 Over the last decade, Brick Lane has developed into one of London's major night time economies. Brick Lane attracts not only Londoners to the area but many tourists, especially young foreign students who have read about the vibrant night life in and around the Truman Brewery. Others are attracted by the many curry restaurants in the street.
- 2.3 Brick Lane and its environs have the highest concentration of licensed premises in Tower Hamlets. This continued development and increased number of restaurants, late night takeaways, off licences and bars, have now placed a considerable strain on police resources and also that of other responsible authorities.
- 2.4 This has lead to alcohol related violence, public disorder and anti-social behaviour (ASB). Some may be considered "low level" ASB but actions such as urinating in the street or groups of foreign students playing drums into the early hours of the morning has a debilitating effect on the local residents and blights their home lives.
- 2.5 A special policy on cumulative impact is an important strand in a range of policies to promote and support the delivery of three of the four licensing objectives, namely:-
 - a. The prevention of crime and disorder
 - b. The prevention of public nuisance
 - c. Public safety
- 2.6 The Police in Tower Hamlets advocate that the proposed policy would include all licensed premises. It is not usual to include off licences in a special policy but there is an association in Brick Lane that off licences are linked to some of the disorder in the area. There are nine off licences in the area. Some of

these are open after the nearby pubs and clubs have closed. As a result, people congregate outside the premises and the continued access to alcohol only increases ASB. It often leads to people sitting in surrounding streets disturbing the residents whether it is by continuing their partying or committing disorder. Although a special policy will not directly affect the current off licences in this area, it will play a very important role in any future applications including variations. This is similarly true of late night eateries, especially chicken shops.

- 2.7 The Borough's Police would like a special policy to be adopted for the Brick Lane area. It will maintain a balance between the importance of the night time economy and the concerns of the Metropolitan Police and local residents.
- 2.8 Whilst it is important to support a vibrant economy in Tower Hamlets the balance has to be struck between an uncontrolled expansion of licensed premises and what follows and the need to ensure public safety, quality of life for local people and prevention of crime and disorder.
- 2.9 It is clear that over recent years the development of Brick Lane into a tourist attraction has seen considerable investment to draw people into the night economy. With this comes large numbers of visitors, crowded places and a crime hotspot with issues related to alcohol. This needs to be managed at a strategic level and the special policy proposal would be an essential tool in focusing attention on getting the balance right.

3.0 Context, Scope and Evidence

- 3.1 The evidence provided to support this proposal has been produced by the Police and the Council's Safer Communities Services.
- 3.2 The evidence provided is as follows:-
- a. An overview of the premises licensed under the Licensing Act 2003 across the Borough
 - b. The proposed area where the special policy for cumulative impact will apply
 - c. Brick Lane demographics
 - d. Comparative crime statistics for the Brick Lane area to show trend and hot spots.
 - e. Links with violent crime in wards surrounding Brick Lane
 - f. Comparative Anti Social Behaviour statistics for the Brick Lane Area
 - g. Comparative Alcohol Related Harm statistics
 - h. Current CIZ's in London.

4.0 Licensing Overview for Tower Hamlets

- 4.1 Tower Hamlets has an area of just over 19 sq km. It is the 6th smallest Local Authority area in England and London. Located within Tower Hamlets are **909**

venues with premise licenses and these venue types can be broken down into the following categories;

Licensed Premises in Tower Hamlets	
Premises Category	Number of Premises
Church / Community Organisations	7
Members / Social / Sports Clubs	26
Pub / Night Club / Wine Bar	190
Restaurant / Café	312
Nightclub	9
Off Licences / Grocers / Shops	245
Hotel / Arts / Cinema / Conference	48
Office / Catering / Commerce	28
Takeaways	39
Educational	8
Other	22
Total	909

- 4.2 The two main geographical areas for licensed premises are concentrated are the Brick Lane and Canary Wharf Areas.
- 4.3 The map below (Figure 1) shows the location of the licensed premises within Tower Hamlets with the two key high concentration locations of **Brick Lane** (blue area) and **Canary Wharf** (green area) highlighted.

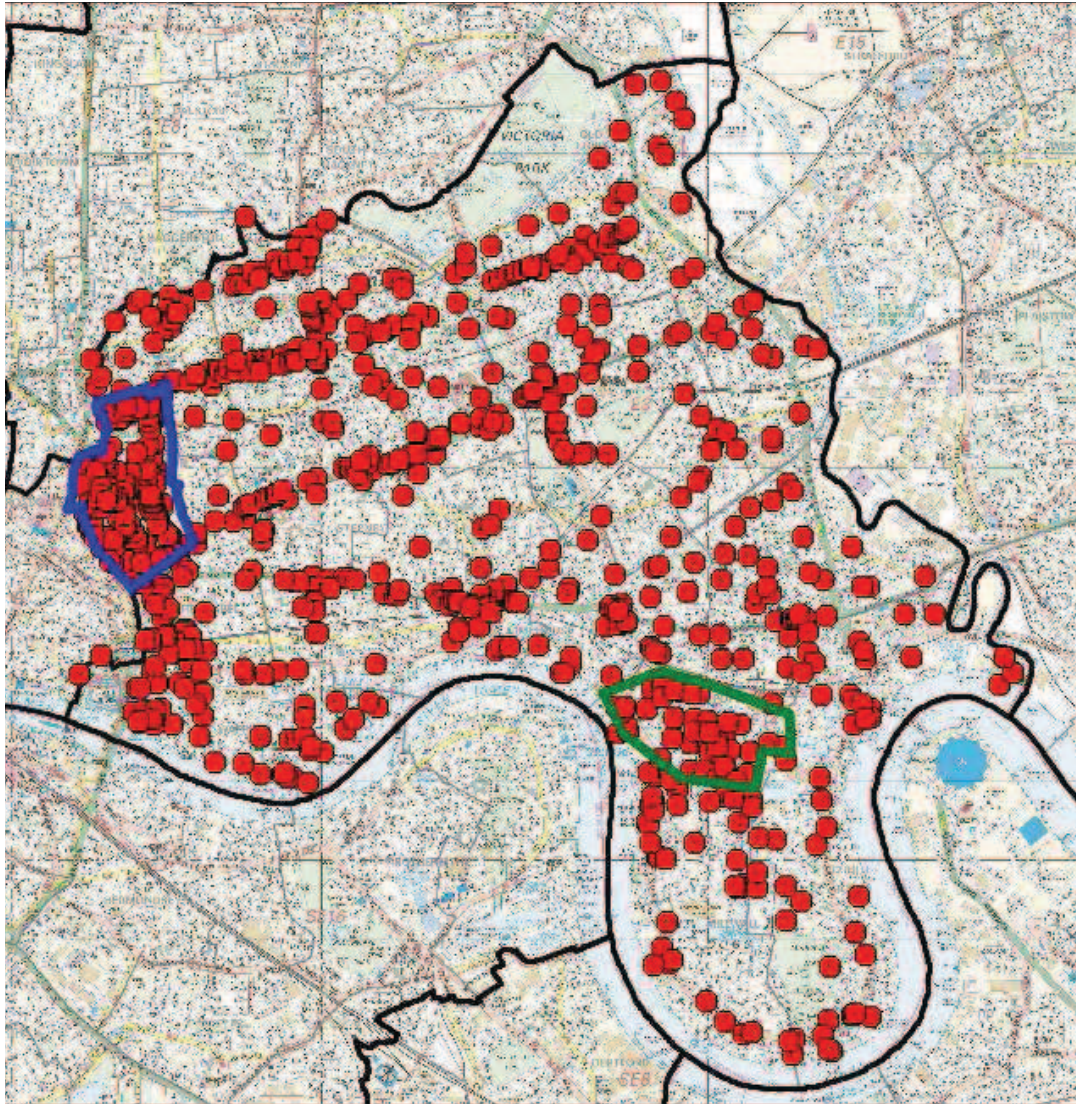
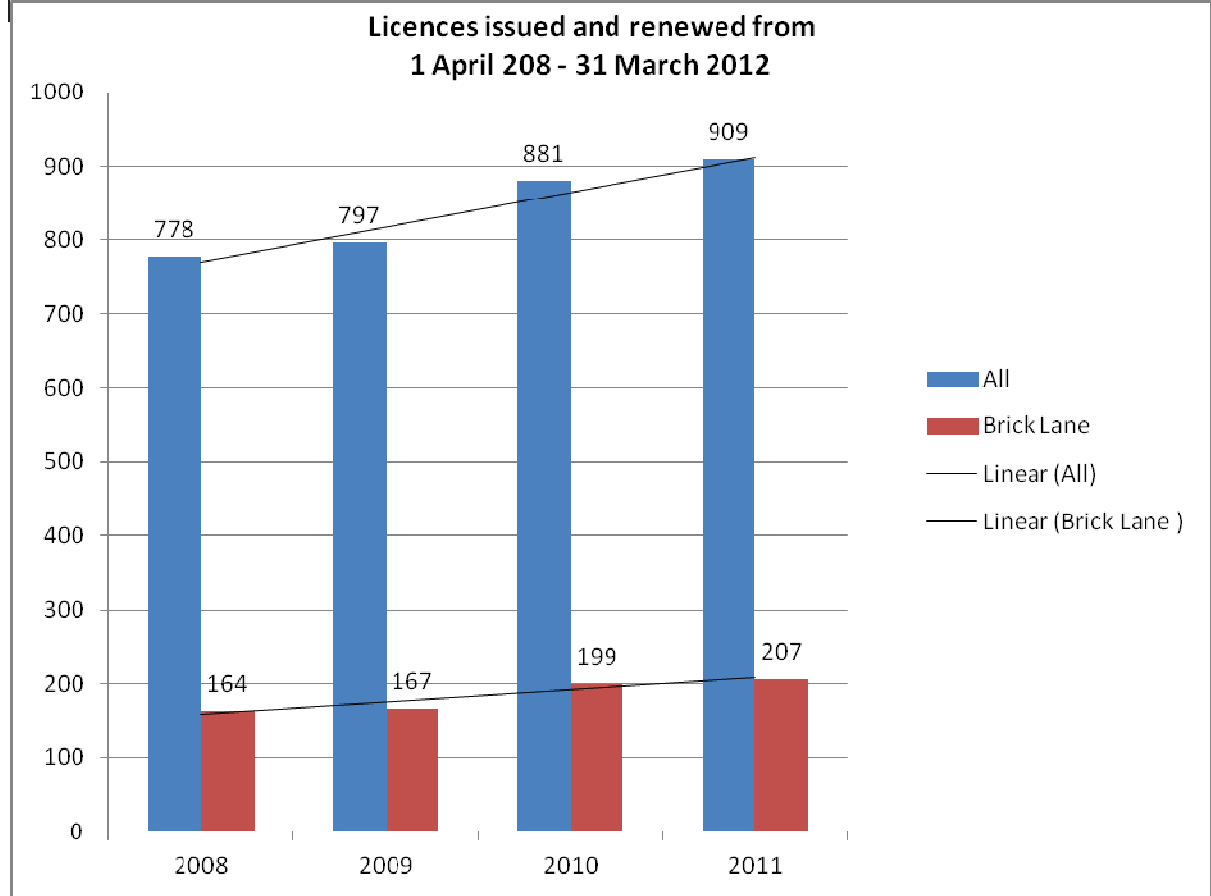


Figure 1

4.4 The **207** premises in the proposed Brick Lane Saturation Zone can be broken down into the following categories.

Licensed Premises in the Brick Lane Saturation Area	
Premises Category	Number of Premises
Church / Community Organisations	4
Members / Social / Sports Clubs	1
Pub / Night Club / Wine Bar	31
Restaurant / Café	117

Off Licences / Grocers / Shops	28
--------------------------------	----



Hotel / Arts / Cinema / Conference	14
Office / Catering / Commerce	0
Takeaways	4
Educational	3
Other	0
Total	207

4.5 The proposed saturation area accounts for 22.8% of all licensed premises in the Borough. The proposed saturation area is 2.85% of the total area of the Borough.

4.6 The chart below (Figure 2) shows that the number of annual premises licences that are operational for the Borough and in the Brick Lane area. The number of licences is shown to be steadily increasing both in the Borough as a whole and in the Brick Lane area

(Figure 2)

5.0 The Proposed Brick Lane Cumulative Impact Zone

- 5.1 The proposed Cumulative Impact Zone area is detailed in the map below (Figure 3). The map shows all of the premises (red dots) currently licensed under the Licensing Act 2003 in the Brick Lane Area. The proposed area is defined by the blue line.



Figure 3

6.0 Brick Lane Profile-

- 6.1 In the north west of Tower Hamlets are the busy commercial and residential wards of Weavers and Spitalfields & Banglatown. Brick Lane runs down the spine of these two wards. Brick Lane's thriving night time economy is its main attraction to visitors from within and outside the Borough.
- 6.2 Brick Lane houses a large number of licensed venues, clubs and restaurants, predominantly clustered around the Truman Brewery, drawing large crowds. Its proximity to the City's commercial centre means that the population of this

area can increase dramatically after offices close. In addition, large volumes of tourists visit the area during peak summer months.

- 6.3 There are several key transport hubs in the area making Brick Lane and its immediate environs readily accessible. The main access point is Liverpool Street train and underground stations which draw an increasingly high volume of people from across the UK with over 57 million using the train station alone during 2007/08 [Office of Rail Regulation statistics] linking to commuters and airports. In addition, there is a nearby underground station at Aldgate East. In May 2010, a new underground station opened at the northern end of Brick Lane (Shoreditch High Street – East London Line) which is linked to the London overground network.
- 6.4 This is likely to increase the number of visitors to the area.
- 6.5 The southern half of Brick Lane is populated with restaurants, many serving as licensed premises. Touting remains a problem in these areas with some of these venues employing ‘touts’ to persuade customers inside.
- 6.6 There is also evidence of links between this Touting activity, drug dealing and violent crime.
- 6.7 Brick Lane and Spitalfields has been a centre for prostitution in London for centuries and during 2009-2010, the area around Commercial Road accounted for the majority of prostitution related offences on the Borough.

7.0 **Overview of Alcohol Related and linked Crime in the Brick Lane Area**

- 7.1 There is a well established link between alcohol and violent crime. This manifests in higher levels of violent crime where there is a strong night time economy and higher levels of alcohol consumption.
- 7.2 The hotspot maps (Figure 4 and 5) below show Street Drinking complaints to the Police for the periods, April 2010– March 2011 and April 2011– March 2012 shows 3 main hotspots with the largest and most noticeable in the proposed Brick Lane Cumulative Impact Zone. The proportion of the Borough’s total calls for the Brick Lane area was for the two periods 13% and 12% of the complaints received.

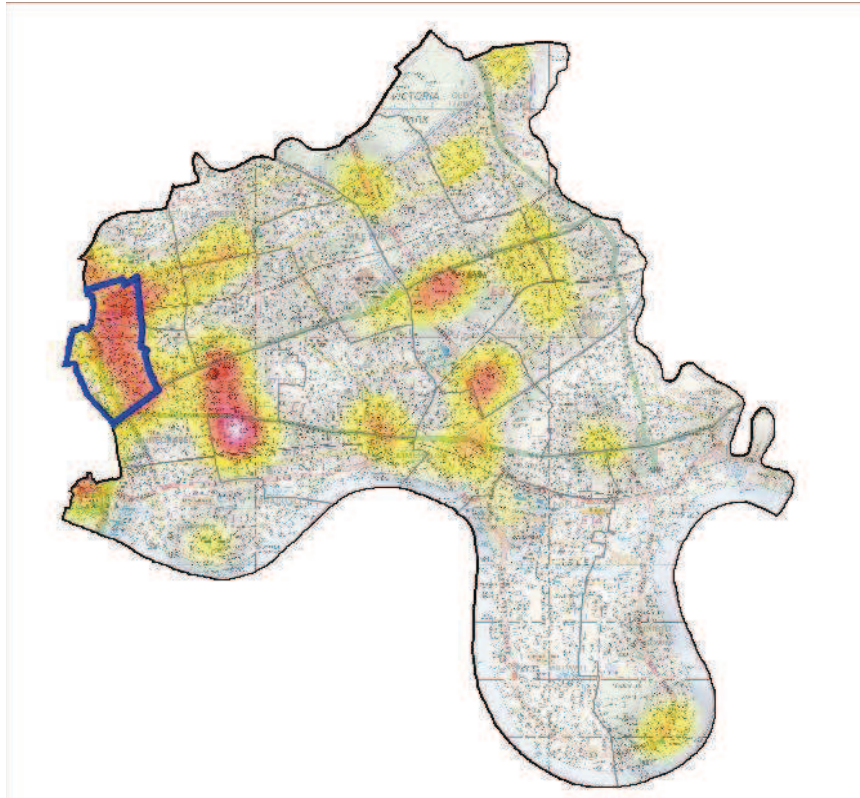


Figure 4

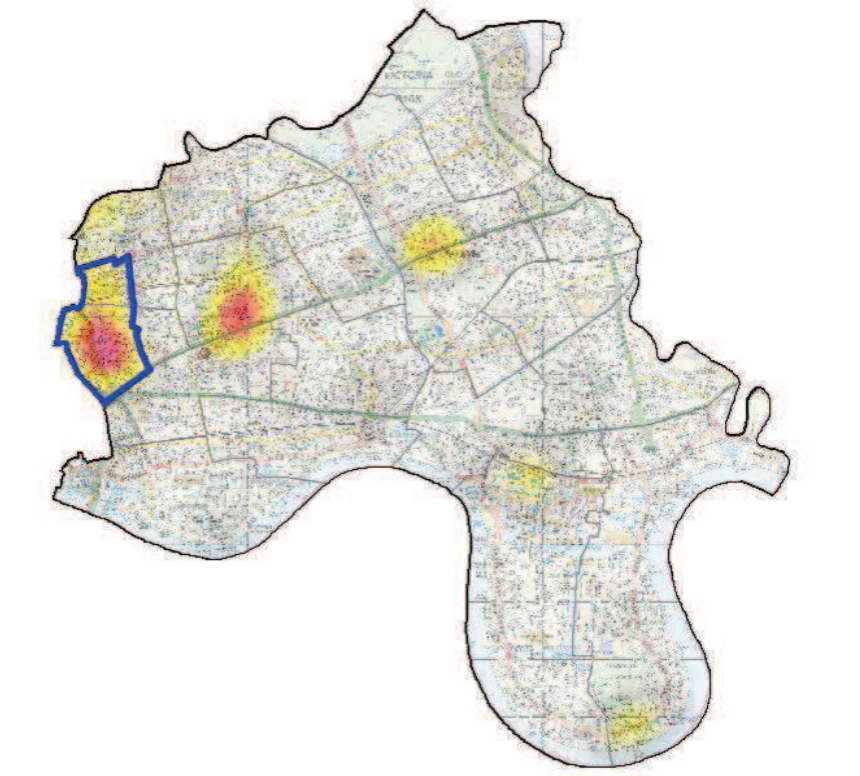


Figure 5

7.3 The next hotspot maps (Figures 6 and 7) for the Borough shows calls made to the Police about Licensed premises for the periods April 2010 – 2011 and April 2011 – March 2012. The proportion of total calls in the Borough calls

emanating from premises in the proposed Brick Lane Cumulative Impact Zone for these periods were 18 and 22% respectively.

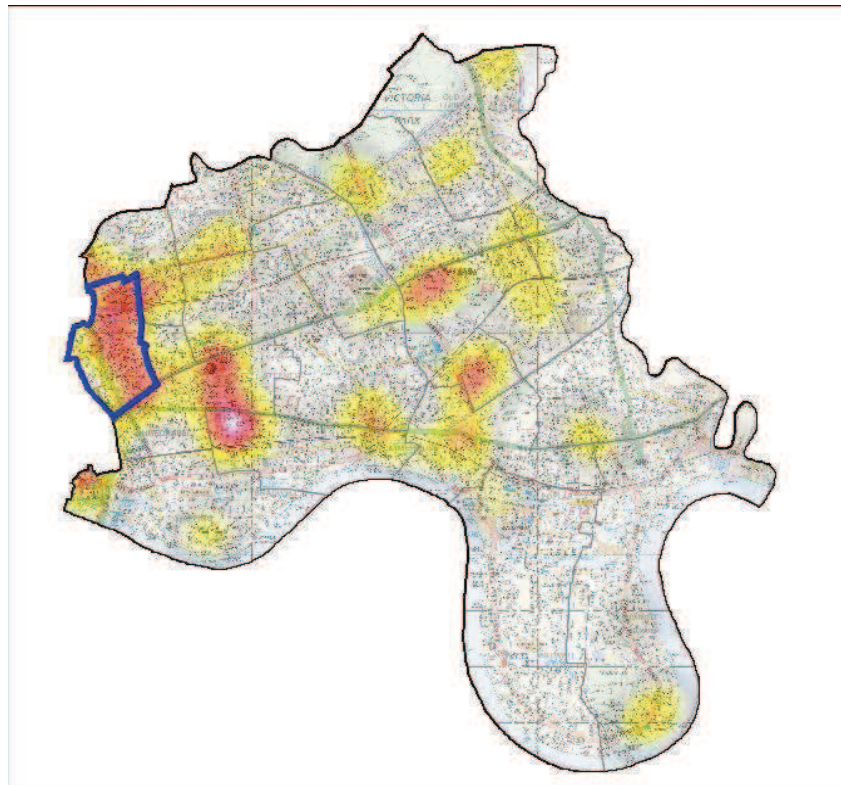


Figure 6

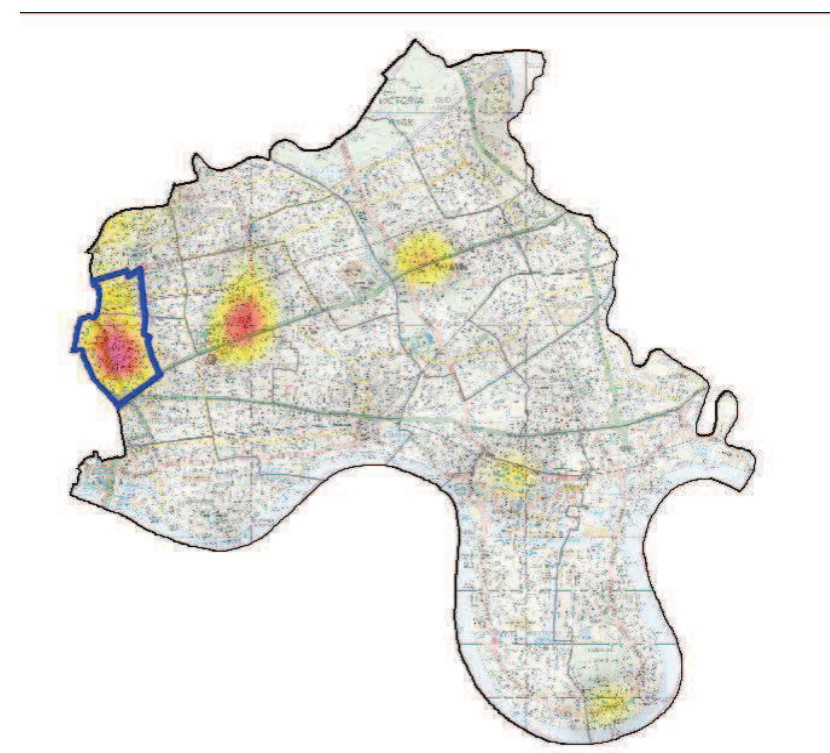


Figure 7

7.4 The map below (Figure 8), produced by the Police, shows the wards with the highest rates for Violence Against the Person (VAP) offences for the period April to March 2012. The busiest ward for VAP was Bethnal Green South. Other busy wards were Whitechapel, Spitalfields & Banglatown (circled) and East India & Lansbury, Millwall and Limehouse. This map is also reflective of the past five financial years with Bethnal Green South the busiest ward for these periods. It is apparent that the wards that contain and surround the Saturation Policy Area are the busiest wards for violence against the person offences. There are clear demonstrable links between violence against the person offences and alcohol related violence in the Brick Lane Area,

Figure 8

7.5 A study of the proposed Saturation Policy area was conducted to look at crimes within the area for the following time periods, calendar years 2007, 2008, 2009 2010 and 2011.

7.6 Six crime types were looked at for these periods to see if increases had been seen in the area during this five year period. The crime types looked at were:-

- a. Total Notifiable Offences (all offences)
- b. Criminal Damage
- c. Drug Offences
- d. Robbery
- e. Sexual Offences
- f. Violence Against the Person

7.8 The graph (Figure 9) below shows all Notifiable Offences. Apart from a peak in 2007 there has been a steady year on year increase from 2008

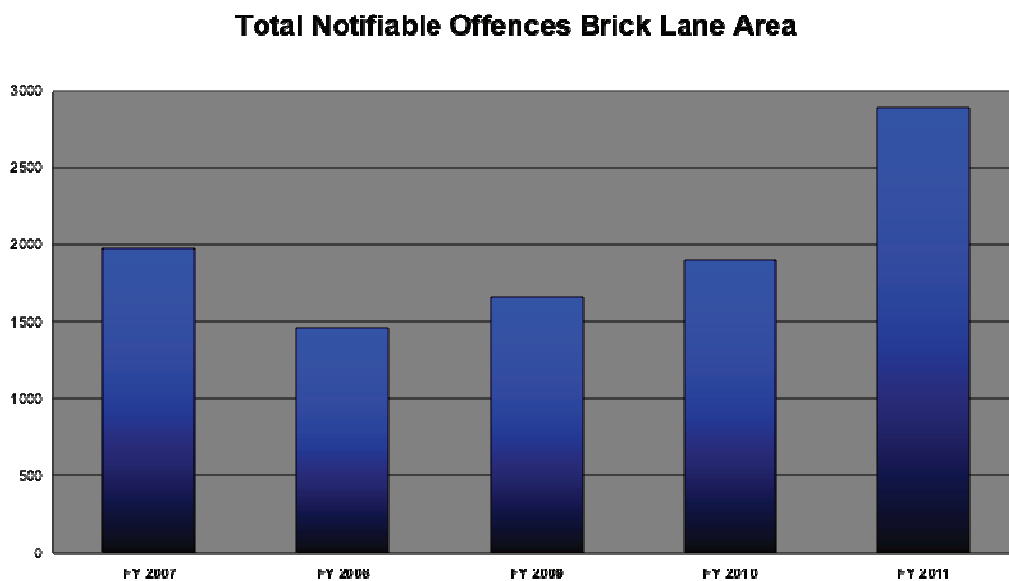


Figure 9

7.9 The graphs below (Figures 10,11,12, 13 and 14) show the criminal damage, drug, robbery sexual and violence against the person offences for the Brick Lane saturation area. The data shows that :-

- a. Since 2008 criminal damage offences have increased year on year.
- b. Since 2007 drug related offences have dramatically increased
- c. In 2011 there was a dramatic increase in robberies
- d. Apart from a significant decrease in 2010 there has been a steady increase in sexual related offences
- e. Since 2007 there has been a steady rise in violence against the person offences

Criminal Damage Offences Brick Lane Area

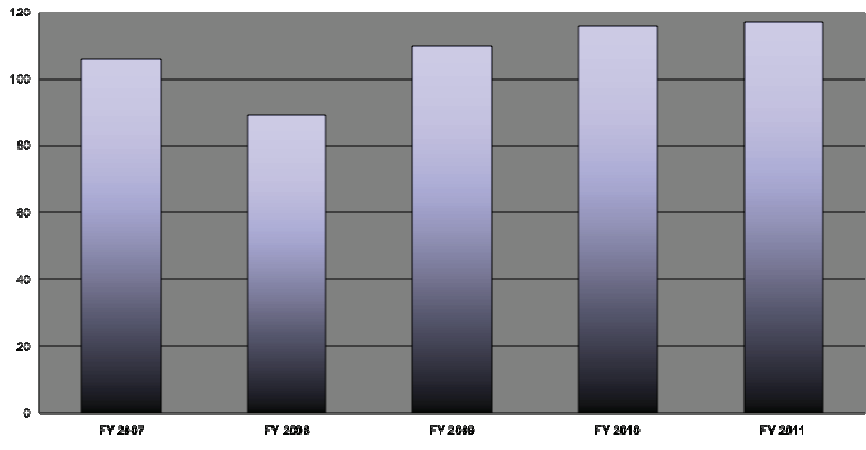


Figure 10

Drugs Offences Brick Lane Area

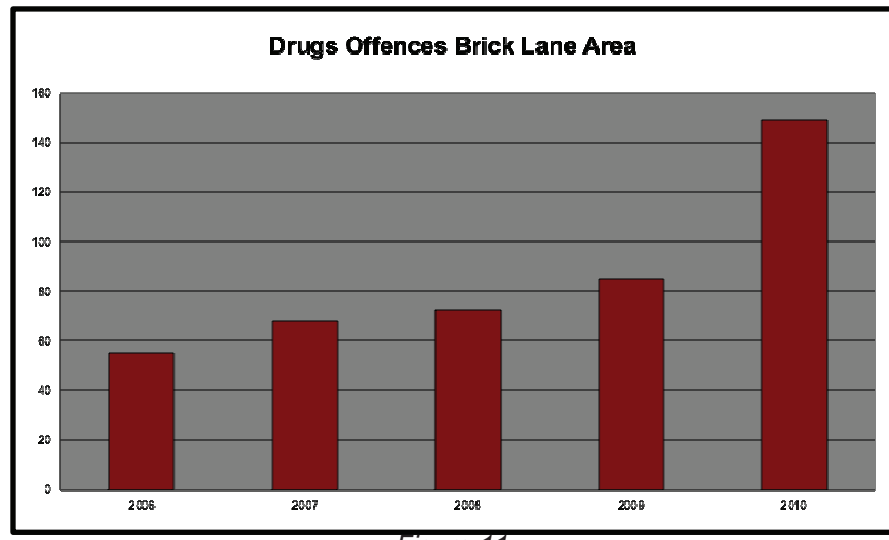


Figure 11

Robbery Offences Brick Lane Area

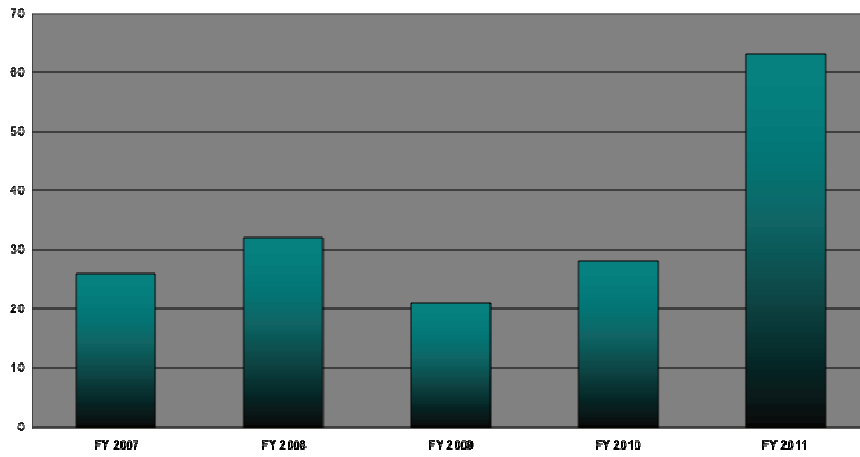


Figure 12

Sexual Offences Brick Lane Area

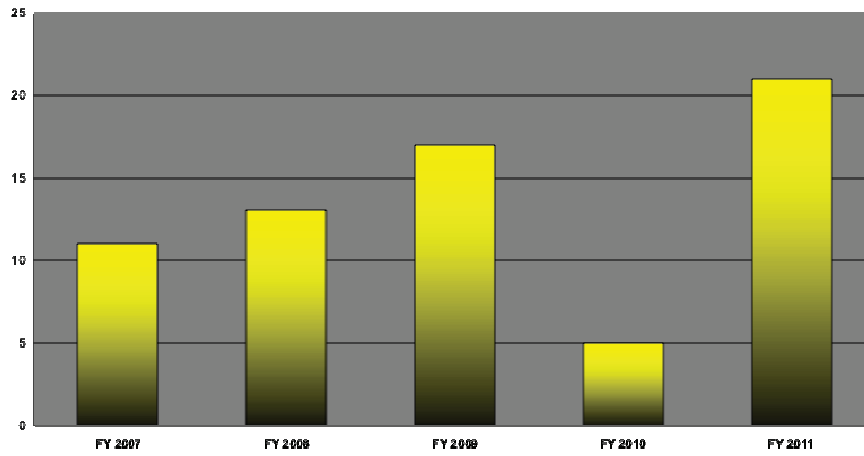


Figure 13

Violence Against the Person Offences Brick Lane Area

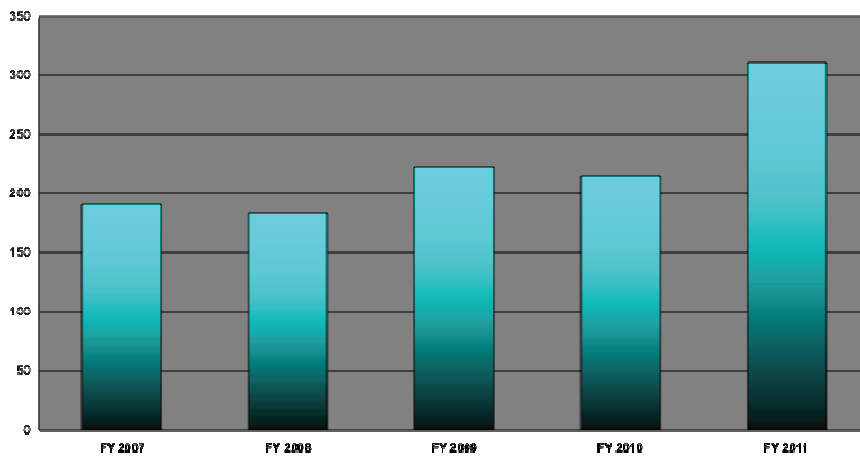


Figure 14

8.0 Overview of Anti Social Behaviour in the Brick Lane Area

8.1 The most recent data from the Police shows that Tower Hamlets has experienced decrease in complaints to the Police about Anti Social Behaviour. The chart below (figure 15) shows the different ASB categories and the respective changes (RED = increase, GREEN = decrease). In 2011/12 there was nearly a 12% reduction in complaints. However overall the level of ASB complaints remain quite high.

ASB Category	2010/2011	2011/12	% change
Abandoned vehicles	340	175	-49%
Animal Problems	614	238	-61%
Begging / Vagrancy	339	267	-21%
Fireworks	219	309	41%
Littering / Drugs Paraphernalia	64	41	-36%
Malicious Communications	1591	1592	0%
Noise	1199	1280	7%
Nuisance Neighbours	1737	1357	-22%
Prostitution Related Activity	266	231	-13%
Rowdy / Inconsiderate Behaviour	16690	14889	-11%
Street Drinking	276	75	-73%
Trespass	253	241	-5%
Vehicle Nuisance / Inappropriate Use	738	749	1%
	24326	21444	-11.85%

Figure 15

8.2 The two maps (Figure 16 /17) below from LBTH Safer Communities data shows a 24 month (April 2010 to March 2012) Anti Social Behaviour Hotspot Map with the location of Pubs/Bars shown. The maps demonstrate the link between the concentration of licensed premises in the Brick Lane area and the highest rates of Anti Social behaviour

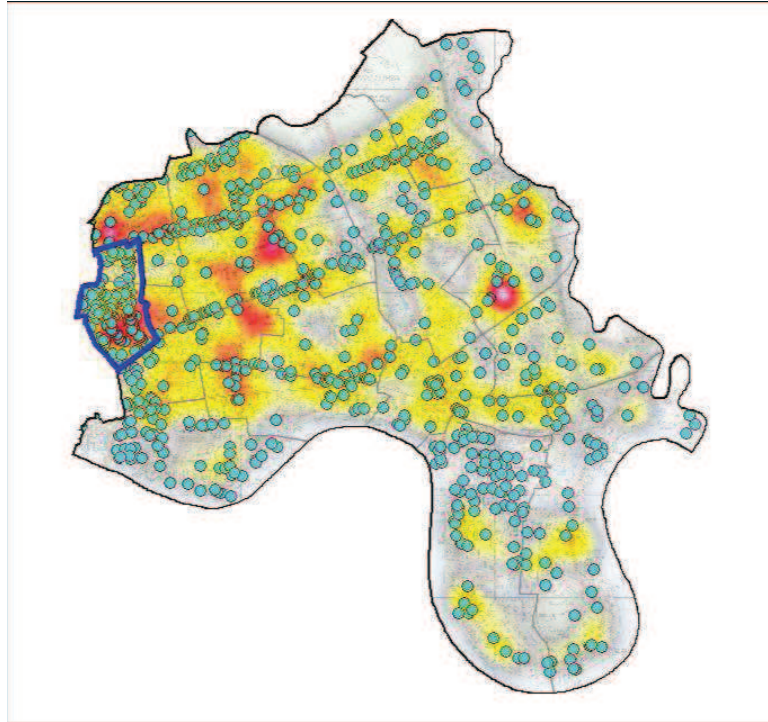


Figure 16

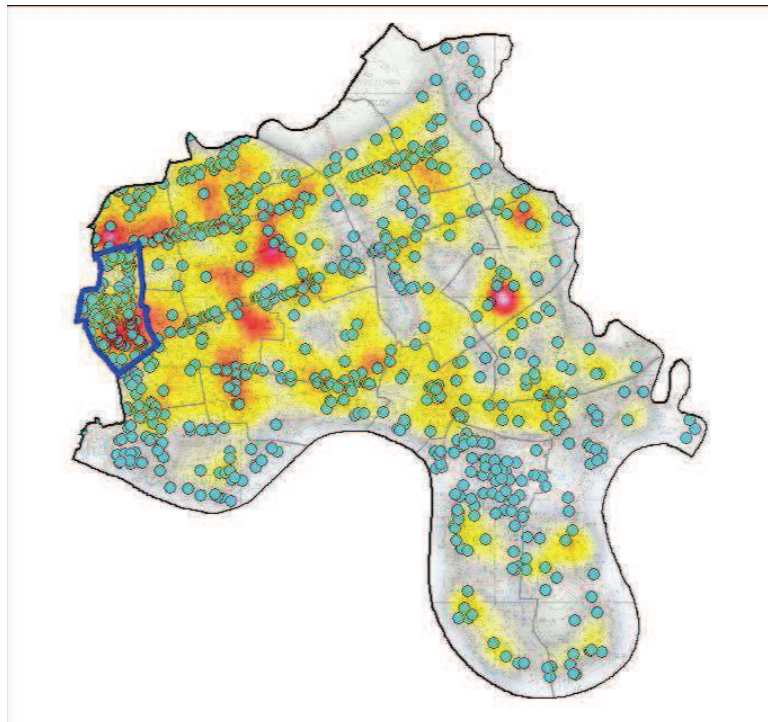


Figure 17

4. Data from the LBTH Anti-Social Behaviour Hotline also supports and correlates with the Police CAD. The graph below (Figure 18) demonstrates the steady and significant increase in Anti-Social Behaviour Calls from 2009 –March 2011. From April 2011 to March 2012 however there has been a decline in ASB complaints. This is in the main due to the implementation of the Borough’s Drinking Control Zone and the increased high visibility enforcement of the Police and the Tower Hamlets Enforcement Officers

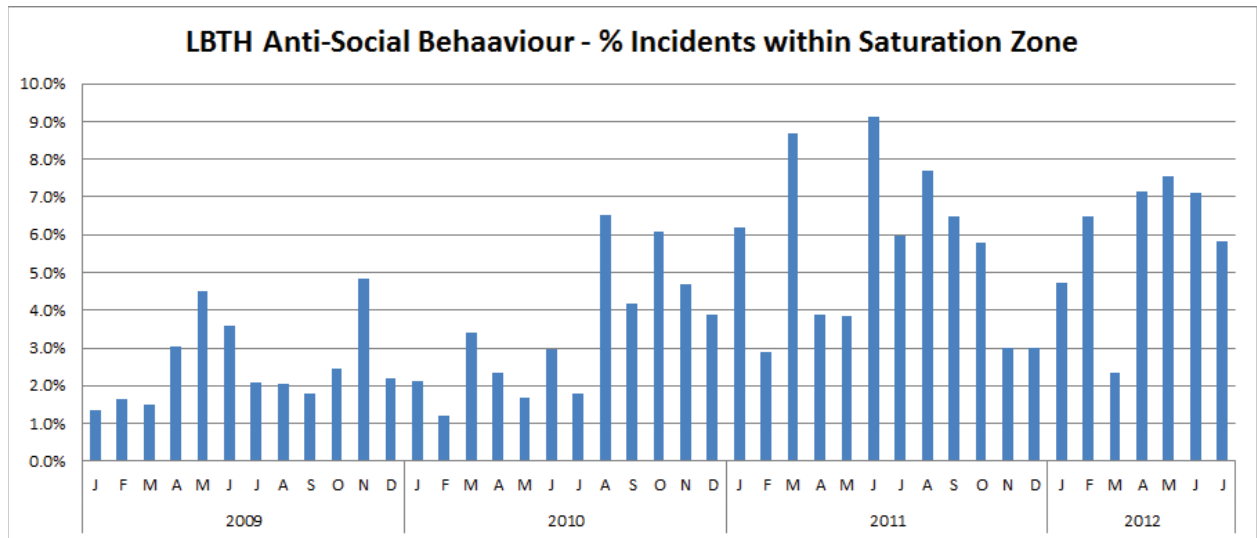


Figure 18

- 8.4 Due to the high concentration of licensed premises, the continued development and increasing number of restaurants, late night takeaways, off licences and bars there continues to be a significant levels of Anti-Social behaviour within the Brick Lane area.
- 8.5 Although a CIZ will not directly affect the current venues in this area, it will play a very important role in any future applications including variations and a key strand within the CIZ is the prevention of public nuisance.

9.0 Alcohol Related Harm in the Brick Lane Area

9.1 This chart below (Figure 19) shows Tower Hamlets' measure for each indicator for Alcohol Related Harm, compared with the regional and English averages. When looking at specific measures, Tower Hamlets shows a significantly worse prevalence in the following categories;

- a. Alcohol Specific Male Hospital Admissions
- b. Alcohol Attributed male Hospital Admissions
- c. Admission Episodes for Alcohol Attributed Conditions
- d. Alcohol Related Recorded Crimes
- e. Alcohol Related Violent Crimes
- f. Alcohol Related Sexual Offences

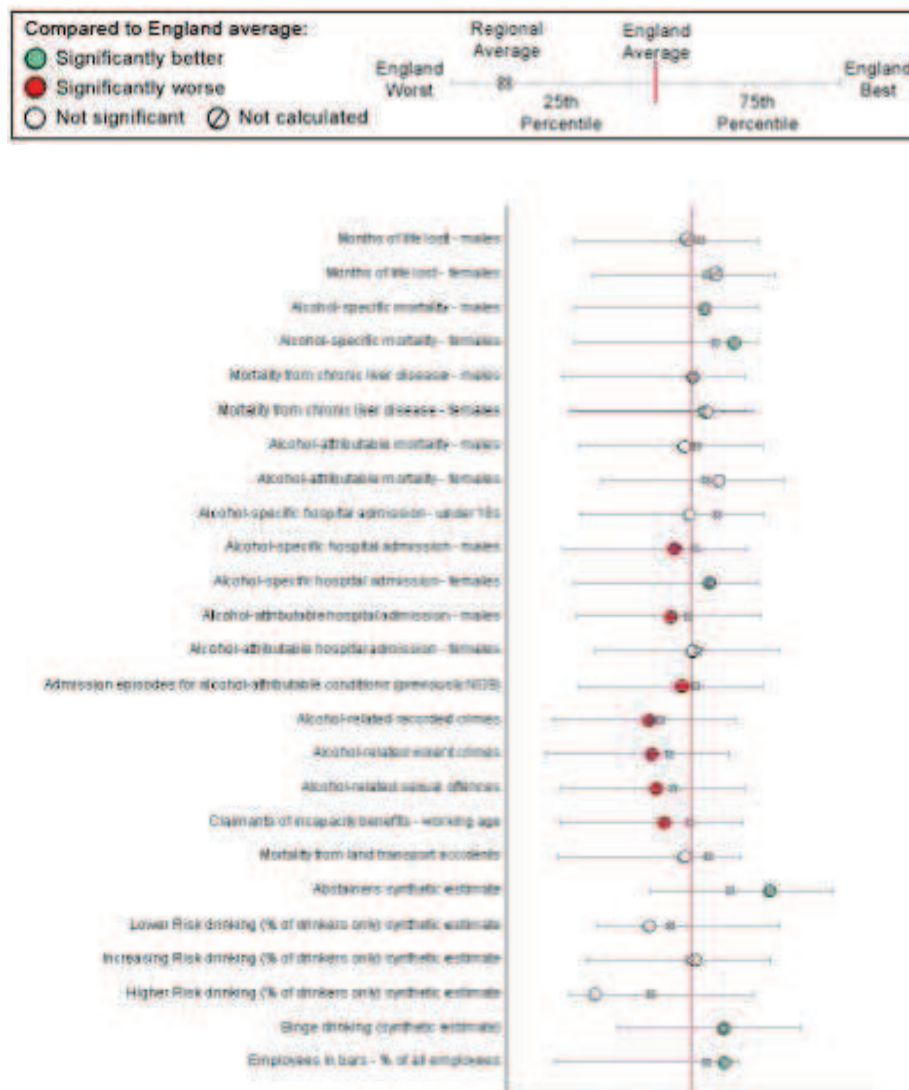


Figure 19

- 9.2 This next part of this section uses data produced by the London Ambulance Service to show the increase in alcohol related call outs in the Brick Lane area and the disproportionately high levels. Also demonstrated is the link between Alcohol Related Harm and the number of licensed premises
- 9.3 It is difficult for the Police to give exact numbers of Violent Incidents around Brick Lane area as under reporting of violence within all night time economy areas is generally accepted to be higher than available data suggests. Less serious incidents are unlikely to attract police attention or warrant A&E attendance, and so often go unrecorded. The 'hidden' figure of violence, especially violence occurring inside pubs and clubs, is substantial (Shepherd and Brickley, 1996). Other research suggests that in 2003 A&E Data boosted the number of violent incidents by police data by 16%. It may be that venue staff are reluctant to report violence occurring on their premises for fear of inviting negative police attention and license revocation.
- 9.4 The chart below (Figure 20) shows alcohol related ambulance callouts within the proposed Brick Lane Cumulative Impact zone. The data runs from January 2004 to Feb 2012. There is a clear correlation between the increasing number of licensed premises and the number of ambulance callouts.

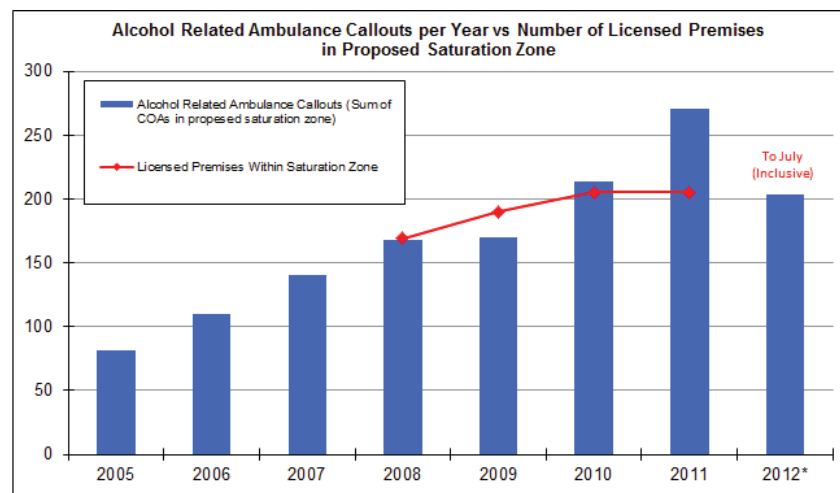


Figure 20

- 9.5 The charts below (Figures 21,22 and 23) shows the increasing number alcohol related calls year on year ambulance callouts in the Borough. It also demonstrates that whilst the overall call out rate has increased by 47.4% since 2005 it has increased by 333% in the Brick Lane area.

Alcohol Related Ambulance Callouts			
Year	In Proposed Saturation Zone	Borough Total	% in Proposed Saturation Zone
2005	81	1,315	6.2%
2006	110	1,387	7.9%
2007	140	1,698	8.2%
2008	168	1,670	10.1%
2009	170	1,703	10.0%
2010	214	1,834	11.7%
2011	270	1,939	13.9%
2012*	203	1,218	16.7%

**To July (inclusive)*

Figure 21

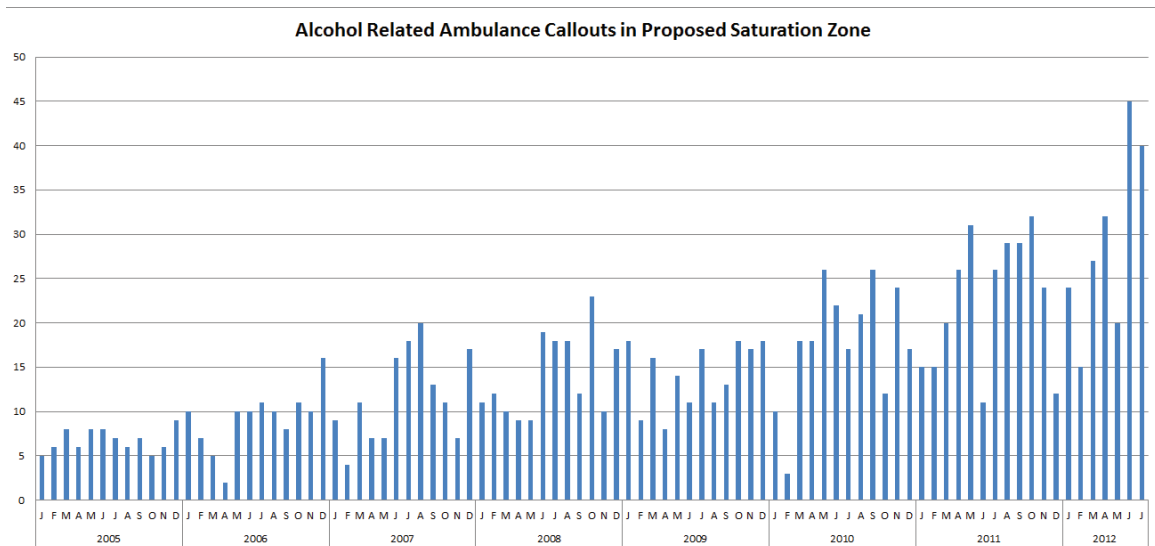


Figure 22

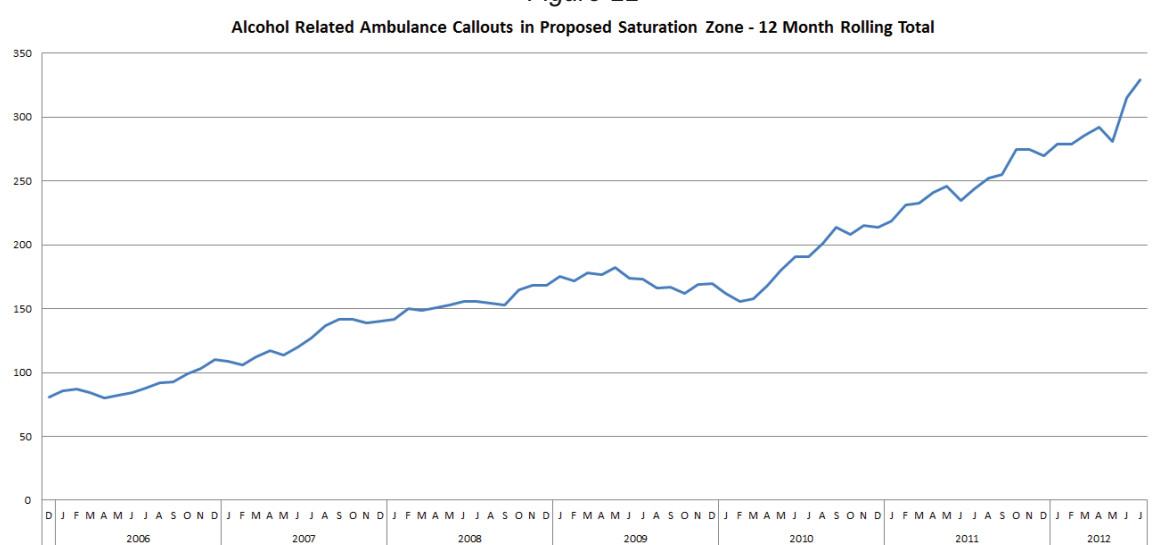


Figure 23

10.0 Other Cumulative Impact Areas in London

- 10.1 Cumulative Impact Areas are a widely used tool by many Local Authorities and more are applying for such Zones.
- 10.2 The latest figures available show that there are 134 Cumulative Impact Areas within England and Wales. 29 areas are in the London Boroughs. The indications are that the introduction of Cumulative Impact Areas effective in stabilising the stress and problems caused by high numbers of licensed premises in a confined area. The London Boroughs that have implemented special policies are as follows:-

London Boroughs	Number of Cumulative Impact Areas
Croydon, Redbridge and Hackney	1
Bromley, Camden, Lewisham, Ealing, Merton and Richmond	2
Bexley, Westminster and Southwark	3
Greenwich	5

- 10.3 The map below (Figure 24) also shows the location of Cumulative Impact Areas in London.



Figure 24

11.0 **Conclusions**

1. The proposed Cumulative Impact Area for Brick Lane is required because :-
 - a. There are already over 207 Licensed Premises within this small area (22.8% of all premises within Tower Hamlets).
 - b. The continuing high levels of violent / alcohol related in the Brick Lane Area (2011 Violent Crime 30% of all Alcohol Related Crime)
 - c. It is responsible for 8% of all crime within Tower Hamlets.
 - d. There has been a steady increase in Notifiable offences
 - e. There has been a steady increase in criminal damage and drug offences
 - f. It is responsible for the highest level of complaints about street drinking
 - g. 22% of all police calls to Licensed premises are in the Brick Lane Area
 - h. There are clear demonstrable links between violence against the person offences and alcohol related violence in the Brick Lane Area.
 - i. The highest rates of ASB in the Borough are in the Brick Lane Area
 - j. ASB is now decreasing in the Borough and Brick Lane Area but it still is at unacceptably high levels
 - k. LBTH has significantly worse alcohol related harm indicators compared with regional and national averages
 - l. There is a steady increase in ambulance call outs in the Brick Lane Area
2. The Brick Lane Area has a vibrant and expanding night time economy which has led to a sizeable and steady increase in visitors to the area.
3. The increasing levels of crime, disorder, and alcohol related harm has meant the need to deploy increasing levels of resourcing by the Police, Local Authority and other partners.
4. It is contended that the numbers of licensed premises have reached a saturation point and there is a need to stop any further licences being issued or variations being made.

12.0 Draft Policy Principles for Consultation

1. The Suggested Policy Principles for consultation are set out below:-

PP1. The adverse ASB, Crime and public safety implications resulting from the cumulative impact of Licensed premises are sufficiently acute to justify a special licensing policy (a Cumulative Impact Zone) in the area comprising Brick Lane and its environs as set out in Figure 3 of this report.

PP2. Within this area there will be presumption against additional licences being granted or varied in a way that would add to the adverse cumulative impact on the local community.

PP.3 This presumption should relate to all premises that require a licence to sell alcohol including off licences.

PP.4 This presumption should also relate to all premises that require a licence for late night refreshment

PP.5 Any company or persons seeking a licence for late night refreshment or a license to sell alcohol or a variance to an existing licence for the same must demonstrate to the satisfaction of the Licensing Authority that the proposal will not add to the cumulative adverse impact of in respect of :

- Crime and disorder
- Public safety
- Public nuisance.

PP.6 The above policy principles relate only to those matters outlined by PP.5. Arguments supporting applications specific to demand or need are not relevant to the licensing considerations. These are issues more properly dealt with through the Planning process.

PP.7 The Policies outlined here will not be used to revoke an existing licence.

PP.8 These proposals will not impose quotas as this would prevent applications being considered on their merits and deny prospective applicants the opportunity to demonstrate that their proposals would not add to adverse cumulative impacts specific to the areas identified in PP5. This is not the purpose of the CIZ and any such quota based policy approach would, in any event, be likely to successful challenge.

PP.9. The CIZ policies are not to be applied as the sole method of controlling cumulative impact. The Council will ensure that it will also apply other mechanisms both within and outside the remit of the licensing regime to do this.

PP.10. In accordance with licensing guidance individual circumstances of the application and of those making representations will always be considered.

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Appendix Two

Saturation Consultation Results Summary

Consultation period: 21st December 2012 – 22nd March 2013

Responses

A total of 165 responses were received

Respondent	Number of responses	% of respondents
Licence holder	10	6%
Potential licence applicant	2	1.2%
Resident	112	67.8%
Visitor	25	15.2%
Other	16	9.7%

Percentage support for a Saturation Policy

A total of 156 responses were received for this question

Question: Do you support the establishment of a saturation policy/zone in the Brick Lane area?	Number of responses	% of total responses
Positive	127	81.4%
Negative	29	18.6%

Type of licence usage that should fall within the Saturation Zone

Within the proposed saturation zone – do you agree that there should be a presumption for the Council to refuse permission for further licences or varying licences for:

Question	Number of responses	Number of 'Yes' / percentage	Number of 'No' / percentage
Refusing permission for: The sale of alcohol for consumption within a premises e.g. restaurants, clubs	156	109 (69.9%)	47 (30.1%)

Refusing permission for: The sale of alcohol for consumption off the premises e.g. off licenses and some pubs	155	124 (80%)	31 (20%)
Refusing permission for: The sale of hot food after 11pm e.g. restaurants, takeaways	156	108 (69.2%)	48 (30.8%)

Summary of issues raised in the free text box

Issue raised	Resident	Other	Visitor	Licence holder
Want more enforcement in relation to noise nuisance, general anti-social behaviour and public urination	24	0	3	0
Responses that declared they did not want any further regulation	1	2	2	0
Responses that broadly supported the scheme	28	2	1	0
Responses that wanted the zone increased	2	0	0	0
Responses against the proposals	2	0	0	0
Responses that wanted the foot print of the zone reduced	0	1	0	1

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The Proposed Saturation Zone in the Brick Lane area

The proposed Saturation Zone area is detailed in the map below. The map shows all of the premises (red dots) currently licensed under the Licensing Act 2003 in the Brick Lane Area. The proposed area is defined by the blue line.



Map courtesy of Metropolitan Police

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Appendix Four

Statement of Licensing Policy amendment

Special Cumulative Impact Policy

As with many other London Borough's the majority of late night licensed premises are concentrated within one area of the Borough. Following guidance issued under the Licensing Act 2003 a cumulative impact policy was adopted on XXXXXXX by the Council.

After consultation the Council recognises that because of the number and density of licensed premises selling alcohol, on and off the premises and the provision of late night refreshment (sale of hot food after 11pm) within the Brick Lane Area as defined in FigureXXX, there might be exceptional problems of nuisance, disturbance and/or disorder outside or away from those licensed premises as a result of their combined effect.

The Licensing Authority is now of the view that the number, type and density of premises selling alcohol for consumption on and off the premises and/or the provision of late night refreshment in the area highlighted in Figure XXX is having a cumulative impact on the licensing objectives and has therefore declared a cumulative impact zone.

The effect of this Special Cumulative Impact Policy is to create a rebuttable presumption for applications in respect of the sale or supply of alcohol on or off the premises and/or late Night Refreshment for new Premises Licences, Club Premises Certificates or Provisional Statements and applications for variations of existing Premises Licences, Club Premises Certificates (where the modifications are relevant to the issue of cumulative impact for example increases in hours or capacity). Where the premises are situated in the cumulative impact zone and a representation is received, the licence will be refused. To rebut this presumption the applicant would be expected to show through the operating schedule and where appropriate with supporting evidence that the operation of the premises will not add to the cumulative impact already being experienced. This policy does not act as an absolute prohibition on granting/varying new licences in the Cumulative Impact Zone.

The Special Cumulative Impact policy will not be used to revoke an existing licence or certificate and will not be applicable during the review of existing licences.

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Appendix Five

Equality Analysis (EA)

Section 1 – General Information (Aims and Objectives)

Name of the proposal including aims, objectives and purpose:

(Please note – for the purpose of this doc, 'proposal' refers to a policy, function, strategy or project)

Cumulative Impact Policy – Brick Lane

Under the Licensing Act 2003, the Council have the power to designate an area within the Borough a “Cumulative Impact Zone” if it feels that the number of licensed premises is having an adverse impact on any of the Licensing Objectives (crime and disorder, noise / nuisance, public safety and harm to children). In partnership with the Police and the Council it is proposed that the Council adopt a Cumulative Impact Policy (saturation zone) for the Brick Lane area on the basis of the high levels of crime, anti-social behaviour and alcohol related harm.

The effect of adopting a special policy for a Cumulative Impact Zone is to create a “rebuttable presumption” that applications for new premises licences or club premises certificates or variations that are likely to add to the existing cumulative impact will normally be refused, following relevant representations.

Through controlling the number of licensed premises in the area in combination with other services and activities by the Council and partners including the Police, it is expected to improve health, safety and quality of life of the residents and visitors in the area.

Who is expected to benefit from the proposal?

The power granted by the policy will enable the Police and the Council to further control and manage the problems, including crime and disorder, public safety and public nuisance, currently occurring in the area.

Residents and visitors in and around the Zone will be benefited by a safer environment facilitated by the policy and continuing community safety activities by partners including the Police and the Council. It is also expected that the safer environment will contribute to the health and quality of life of the residents and visitors.

Existing businesses in the Zone will continue to operate as normal even after the introduction of a Cumulative Impact Zone. They will also benefit from a safer environment facilitated by the policy and other community safety activities.

Service area:

Safer Communities

Team name:

Consumer and Business Regulations Service

Service manager:

David Tolley

Name and role of the officer completing the EA:
David Tolley

Section 2 – Evidence (Consideration of Data and Information)

What initial evidence do we have which may help us think about the impacts or likely impacts on service users or staff?

The following data and information have been consulted for the development of the policy:

- Licensed premises in the Borough and the proposed Cumulative Impact Zone around Brick Lane (April 2008 – 31 March 2012)
- Street Drinking complaints to the Police (2010/11; 2011/12) – the Borough wide and in the Zone
- Violence Against the Person offences in wards (2011/12)
- Incidents of notifiable offences, criminal damage, drug offences, robbery, sexual offences and violence against the person in the proposed Zone (2007-2011)
- Anti-Social Behaviour complaints in the proposed Zone to the Police (2010/11; 2011/12)
- Anti-Social Behaviour Hotline complaints in the proposed Zone to the LBTH ASB Hotline (Jan 2008-July 2012)
- Tower Hamlets' measure for each indicator for Alcohol Related Harm, compared with the regional and English averages
- Alcohol related ambulance callouts within the proposed Zone and the borough total (2005-2012)
- The number of Cumulative Impact Areas in London boroughs
- Brick Lane profile

The analysis of the data shows:

- There are over 207 Licensed Premises in the proposed Zone (17.6% of all premises within Tower Hamlets).
- The continuing high levels of violent / alcohol related in the Brick Lane Area (2011 Violent Crime 30% of all Alcohol Related Crime)
- It is responsible for 8% of all crime within Tower Hamlets.
- There has been a steady increase in notifiable offences
- There has been a steady increase in criminal damage and drug offences
- It is responsible for the highest level of complaints about street drinking
- 22% of all police calls to Licensed premises are in the Brick Lane Area
- There are clear demonstrable links between violence against the person offences and alcohol related violence in the Brick Lane Area.
- LBTH has the second highest level of ASB in London
- The highest rates of ASB in the Borough are in the Brick Lane Area
- ASB is now decreasing in the Borough and Brick Lane Area but it still is at levels that continues to give rise to complaints from local residents
- LBTH has significantly worse alcohol related harm indicators compared with regional and national averages
- There is a steady increase in ambulance call outs in the Brick Lane Area
- The Brick Lane Area has a vibrant and expanding night time economy which has led to a sizeable and steady increase in visitors to the area.
- Considerable tensions have been built up because of the conflicting demands of the night time economy and the local residents.

- The increasing levels of crime, disorder, and alcohol related harm has meant the need to deploy increasing levels of resourcing by the Police, Local Authority and other partners.

The consultation was undertaken between 21 December 2012 and 22 March 2013. Licence holders, residents groups, responsible authorities and interested networks/forum were consulted and 165 responses were received. The data collected in the consultation include the following data of the respondents:

- Gender (Male 81; Female 52; Total responses 133)
- Age (20-25: 7; 26-34: 31; 35-43: 31; 44-52: 36; 53-59: 15; 60-64: 4; 65+: 8; total responses 132)
- Ethnicity (British 90; Other white 15; Bangladeshi 9; Irish 7; Others 6; Mixed heritage 4; Pakistani 1; Black or Black British 1; Other black background 1; Total response 134)
- Disability (Yes 7; No 122; Total response 129)
- Sexual orientation (Heterosexual 84; Gay/lesbian 19; Bisexual 2; Total response 105)
- Religion (None 60; Christian 36; Muslim 9; Others 7; Buddhist 4; Jewish 2; Total response 118)

The analysis of the consultation responses and the respondents' equalities profile show that significantly more people support for the policy across groups. Below are gender and age groups' responses to a question 'Do you support the establishment of a saturation policy/zone in the Brick Lane area?'

- Total: Yes 127 (81%); No 29 (19%)

Gender

- Male: Yes 59 (73%); No 22 (27%)
- Female: Yes 48 (92%); No 4 (8%)

Age

- 25-25: Yes 5; No 2
- 26-34: Yes 20; No 7
- 35-43: Yes 27; No 3
- 44-52: Yes 28; No 4
- 53-59: Yes 12; No 3
- 60-64: Yes 3; No 1
- 65+: Yes 6; No 2.

Also, a 220 signed petition was received from SPIRE, a local residents group, in favour of the Council adopting a Cumulative Impact Policy for the Brick Lane area.

Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will normally be refused, hence affected by the proposal. Although the service has monitored and will continue monitoring the applicants' protected characteristics, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough.

The Development and Renewal (D&R) directorate have corporate lead responsibility for Business related data capture and are currently reviewing the technical implications in developing an equalities strand of their business data base.

Section 3 – Assessing the Impacts on the 9 Groups

How will what you're proposal impact upon the nine Protected Characteristics?

For the nine protected characteristics detailed in the table below please consider:-

- **What is the equality profile of service users or beneficiaries that will or are likely to be affected?**

-Use the Council's approved diversity monitoring categories and provide data by target group of users or beneficiaries to determine whether the service user profile reflects the local population or relevant target group or if there is over or under representation of these groups

- **What qualitative or quantitative data do we have?**

-List all examples of quantitative and qualitative data available

(include information where appropriate from other directorates, Census 2001 etc)

-Data trends – how does current practice ensure equality

- **Equalities profile of staff?**

-Indicate profile by target groups and assess relevance to policy aims and objectives e.g. Workforce to Reflect the Community. Identify staff responsible for delivering the service including where they are not directly employed by the council.

- **Barriers?**

-What are the potential or known barriers to participation for the different equality target groups? Eg, communication, access, locality etc

- **Recent consultation exercises carried out?**

-Detail consultation with relevant interest groups, other public bodies, voluntary organisations, community groups, trade unions, focus groups and other groups, surveys and questionnaires undertaken etc. Focus in particular on the findings of views expressed by the equality target groups. Such consultation exercises should be appropriate and proportionate and may range from assembling focus groups to a one to one meeting.

- **Additional factors which may influence disproportionate or adverse impact?**

-Management Arrangements - How is the Service managed, are there any management arrangements which may have a disproportionate impact on the equality target groups

- **The Process of Service Delivery?**

-In particular look at the arrangements for the service being provided including opening times, custom and practice, awareness of the service to local people, communication

Please also consider how the proposal will impact upon the 3 One Tower Hamlets objectives:-

- Reduce inequalities
- Ensure strong community cohesion
- Strengthen community leadership.

Please Note -

Reports/stats/data can be added as Appendix

Target Groups	Impact – Positive or Adverse What impact will the proposal have on specific groups of service users or staff?	Reason(s) <ul style="list-style-type: none"> • Please add a narrative to justify your claims around impacts and, • Please describe the analysis and interpretation of evidence to support your conclusion as this will inform decision making <p>Please also how the proposal will promote the three One Tower Hamlets objectives?</p> <ul style="list-style-type: none"> -Reducing inequalities -Ensuring strong community cohesion -Strengthening community leadership
Race	Positive Unknown	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council’s business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.
Disability	Positive Unknown	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council’s business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.
Gender	Positive Unknown	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council’s business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.

<p>Gender Reassignment</p>	<p>Positive Unknown</p>	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council’s business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.
<p>Sexual Orientation</p>	<p>Positive Unknown</p>	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council’s business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.
<p>Religion or Belief</p>	<p>Positive Unknown</p>	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council’s business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.
<p>Age</p>	<p>Positive Unknown</p>	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council’s business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.

Marriage and Civil Partnerships.	Positive Unknown	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council's business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.
Pregnancy and Maternity	Positive Unknown	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council's business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.
Other Socioeconomic Carers	Positive Unknown	<ul style="list-style-type: none"> • As the section above shows, it is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of this group. • Future applicants for new premises licences or club premises certificates of variations that are likely to add to the existing cumulative impact will be affected by the proposal. However, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough. The technical implications in developing an equalities strand of the Council's business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.

Section 4 – Mitigating Impacts and Alternative Options

From the analysis and interpretation of evidence in section 2 and 3 - Is there any evidence of or view that suggests that different equality or other protected groups (inc' staff) could have a disproportionately high/low take up of the new proposal?

Yes?

No?

If yes, please detail below how evidence influenced and formed the proposal? For example, why parts of the proposal were added/removed?

(Please note – a key part of the EA process is to show that we have made reasonable and informed attempts to mitigate any negative impacts. AN EA is a service improvement tool and as such you may wish to consider a number of alternative options or mitigation in terms of the proposal.)

Section 5 – Quality Assurance and Monitoring

Have monitoring systems been put in place to check the implementation of the proposal and recommendations?

Yes?

No?

How will the monitoring systems further assess the impact on the equality target groups?

The policy implementation will be regularly reviewed.

Does the policy/function comply with equalities legislation?
(Please consider the [OTH objectives](#) and [Public Sector Equality Duty](#) criteria)

Yes? No?

If there are gaps in information or areas for further improvement, please list them below:

How will the results of this Equality Analysis feed into the performance planning process?

This Equality Analysis and the consultation analysis ensure that this policy will contribute to the residents' and visitors' well-being.

Section 6 - Action Plan

As a result of these conclusions and recommendations what actions (if any) **will** be included in your business planning and wider review processes (team plan)? Please consider any gaps or areas needing further attention in the table below the example.

Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress
Example 1. Better collection of feedback, consultation and data sources 2. Non-discriminatory behaviour	1. Create and use feedback forms. Consult other providers and experts 2. Regular awareness at staff meetings. Train staff in specialist courses	1. Forms ready for January 2010 Start consultations Jan 2010 2. Raise awareness at one staff meeting a month. At least 2 specialist courses to be run per year for staff.	1. NR & PB 2. NR	

Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress

Section 7 – Sign Off and Publication

Name: (signed off by)	
Position:	
Date signed off: (approved)	

Section 8 Appendix – FOR OFFICE USE ONLY

This section to be completed by the One Tower Hamlets team

Policy Hyperlink :

Equality Strand	Evidence
Race	
Disability	
Gender	
Gender Reassignment	
Sexual Orientation	
Religion or Belief	
Age	
Marriage and Civil Partnerships.	
Pregnancy and Maternity	
Other	
Socio-economic	
Carers	
Link to original EQIA	Link to original EQIA
EQAID (Team/Service/Year)	

030
090
080

EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	Cumulative Impact Policy – Brick Lane
Directorate / Service	CLC, Safer Communities, Consumer and Business Regulations Service
Lead Officer	David Tolley
Signed Off By	

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	This report presents the findings of the recent consultation that has been conducted, the context, evidence and justification for adoption and explains the process required for implementation. Under the Licensing Act 2003, the Council have the power to designate an area within the Borough a "Cumulative Impact Zone" if it feels that the number of licensed premises is having an adverse impact on any of the Licensing Objectives (crime and disorder, noise / nuisance, public safety and harm to children). In partnership with the Police and the Council it is proposed that the Council adopt a Cumulative Impact Policy (saturation zone) for the Brick Lane area on the basis of the high levels of crime, anti-social behaviour and alcohol related harm.

			<p>The effect of adopting a special policy for a Cumulative Impact Zone is to create a “rebuttable presumption” that applications for new premises licences or club premises certificates or variations that are likely to add to the existing cumulative impact will normally be refused, following relevant representations.</p>
b	<p>Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?</p>	Yes	<p>If a saturation policy is introduced, the policy will allow the Council to reject certain licence applications that will otherwise increase the cumulative effect of licensed premises in the Cumulative Impact Zone. The area’s economy is dynamic and the extent to which future licence applicants will fall in to any particular protected group is unknown. Information is available on the residential demographics of the area which has a high level of Bangladeshi residents. There has been increasing levels of friction between residents and businesses specific to the impacts of the late night economy on quality of life and strong local support for introduction of the new policy across the residential community.</p> <p>Residents and visitors in and around the Zone will be benefited by a safer environment facilitated by the policy and continuing community safety activities by partners including the Police and the Council.</p> <p>Existing businesses in the Zone will continue to operate as normal even after the introduction of a Cumulative Impact Zone. They will also benefit from a safer environment facilitated by the policy and other community safety activities.</p> <p>Once this policy is introduced, licence applications that would increase the cumulative effect of licensed premises in the Zone (e.g. on and off alcohol sales and late night openings of</p>

			<p>takeaways/restaurants) would be normally refused. Although the service has monitored and will continue monitoring the applicants' protected characteristics, the majority of the applicants are companies, who may be owned by people in different equality strands from those who operate the business premises in the Borough.</p> <p>The Development and Renewal (D&R) directorate have corporate lead responsibility for Business related data capture and are currently reviewing the technical implications in developing an equalities strand of their business data base.</p>
c	<p>Is there a narrative in the proposal where NO impact has been identified? Please note – if a Full EA is not to be undertaken based on the screen or the fact that a proposal has not been 'significantly' amended, a narrative needs to be included in the proposal to explain the reasons why and to evidence due regard</p>	No	<p>It is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of all the protected groups.</p> <p>207 Licensed Premises (23% of the total premises in the borough) is concentrated in the small area (the proposed area is 2.85% of the total area of the borough). The reports states that it is contended that the numbers of licensed premises in the Brick Lane area have reached a saturation point and there is a need to stop any further licences being issued or variations being made. The data shows that there are clear demonstrable links between violence against the person offences and alcohol-related violence in the area.</p> <p>As above, this policy's impact on future applicants who are companies remains unknown. The technical implications in developing an equalities strand of the Council's business data base has been reviewed by D&R that have corporate lead responsibility for Business related data.</p>
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to	Yes	The reports include detailed analysis of the data that illustrate

	support claims made about impacts?		<p>the current problems occurring in the area, including:</p> <ul style="list-style-type: none"> - The area is the largest Street Drinking complaints hotspots (12%, April 2011 – March 2012) - 22% of all police calls to Licensed Premises are in the area - The wards that contain and surround the Saturation policy area have the highest rates for Violence Against the Person. - There has been steady increase in notifiable offences, criminal damage and drug offences, - There has been steady increase in ambulance call outs in the area. - The borough has the second highest level of ASB in London and the highest rates of ASB in the borough occur in the Brick Lane area. <p>The service conducted an extensive consultation process between 21 December 2012 and 22 March 2013. Licence holders, residents groups, responsible authorities and interested networks/forum and 165 responses were received. 81.4% of the respondents (127 out of 156) responded that they support the establishment of a saturation policy/zone in the Brick Lane area. It was found that in different groups (i.e. gender, age, disability, sexual orientation), there were responses that both favour/ do not favour the proposal. Although the number of respondents identified as Asian (Bangladeshi and Pakistani) were small (10 out of 123), all identified respondents of this group favoured the proposal.</p>
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	See above.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	<p>The Police and community safety support services and relevant partners have been engaged in the development of this policy proposal.</p> <p>The consultation process held between 21 December 2012</p>

			and 22 March 2013 was extensive. A public event was held to enable interested parties to discuss the proposed policy. The Council's Licensing Committee were also consulted as to the scope and effect of the proposed policy.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	Licence holders, residents groups, responsible authorities and interested networks/forums were consulted.
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	See above. It is likely that the majority of impacts resulting from this policy will be positive on the health, safety and quality of life of all the protected groups.
	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	
b	Has the assessment sufficiently considered the three aims of the Public Sector Equality Duty (PSED) and OTH objectives?	Yes	This proposal will promote the health, safety and quality of life of the residents and visitors, regardless of their background and promote cohesion of the borough.
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	NA	
b	Are all actions SMART (Specific, Measurable, Achievable, Relevant and Time Bounded)	NA	
c	Are the outcomes clear?	NA	
d	Have alternative options been explored	NA	
6	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	The service and the partners including the police and NHS will continue collecting the data and monitor the impact of the policy.
7	Reporting Outcomes and Action Plan		

a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	
8 Sign Off and Publication			
a	Has the Lead Officer signed off the EA? Please note – completed and signed off EA and Quality Assurance checklists to be sent to the One Tower Hamlets team	Yes	

Any other comments			
Signature		Date	

Please keep this document for your records and forward an electronic version to the One Tower Hamlets Team

Agenda Item 7.2

Committee: Overview and Scrutiny	Date: 23 rd July 2012	Classification: Unrestricted	Report No.	Agenda Item No.
Report of: Louise Russell, Service Head, Corporate Strategy and Equality		Title: Overview and Scrutiny Committee Outline Work Programme 2013-14		
Originating Officer: Daisy Beserve – Senior Strategy Policy and Performance Officer, Corporate Strategy and Equality Service, Chief Executive’s Directorate		Wards: All		

1. SUMMARY

- 1.1. This report provides the Overview and Scrutiny Committee with progress to date in developing the work programme for the municipal year 2013/14, and the latest version of the work programme.

2. RECOMMENDATIONS

The OSC is recommended to:

- 2.1. Consider and comment on the work programme 2013/14 – Appendix 1; and
- 2.2. Approve the work programme as a live document that will continue to be updated by the Chair, in consultation with the Committee.

3. BACKGROUND

- 3.1. At its meeting on 4th June 2013 the Committee agreed the process for developing its work programme for the current municipal year. This included:
 - Corporate Strategy and Equality to provide a briefing note for each Scrutiny Lead on their directorate portfolio. This included performance information and forthcoming items from the Council’s Forward Plan and Strategic Plan.
 - One-to-one meetings between scrutiny leads and corporate directors to discuss potential areas for scrutiny; and
 - A work programme development session for all Committee members.
- 3.2. A briefing note was produced for each scrutiny lead, including a summary of services within the portfolio, key challenges and opportunities, performance

information, perception and satisfaction data and forward plan items. Most scrutiny leads were also able to meet with the corporate director for their portfolio to further discuss the briefing note and other areas of interest.

4. BODY OF REPORT

- 4.1. The work programme development session was held on Monday 24th June. Chris Holme, Interim Corporate Director for Resources, attended as the Corporate Management Team representative. Members of the Corporate Strategy and Equality Service, who provide policy support for the Committee, were also in attendance. The workshop was chaired by Cllr Motin Uz-Zaman and facilitated by Sunita Sharma, an independent scrutiny consultant.
- 4.2. The Committee identified a number of possible areas for scrutiny and a list of potential scrutiny topics and methods of scrutiny was agreed, see Table 1. The list also includes suggestions by Councillor Helal Uddin, Scrutiny Lead for Communities, Localities and Culture, who was not present at the meeting. The list reflects the Committee's aim to set a clear and succinct work programme for this municipal year, particularly in light of the 2014 local elections.

Table 1: List of potential scrutiny topics and methods of scrutiny

Potential Topic	Method of Scrutiny
Employment and Post-16 Attainment	Update on previous scrutiny reviews on employment and attainment
Decent Homes	Challenge Session
School Spaces	Challenge Session
Early Education Provision for Two Year Olds	Spotlight Session with ESCW Directorate
Special Education Needs	Spotlight Session with ESCW Directorate
Fairness Commission	Spotlight Session with the Chair of the Commission
Integration of Health and Social Care	Spotlight Session – Health Scrutiny
Right to Buy	Scrutiny Review
Career Development for Disabled Staff	Spotlight Session with Resources Directorate
Resident Engagement in the Budget Process	Challenge Session
Democratic Audit/Civic Space	TBC with Scrutiny Lead
Electoral Services	Update on Election/Individual Registration
Youth Services	Challenge Session
Localism	Spotlight Session
DAAT/DIP and Public Health Commission	Spotlight Session – Health Scrutiny

- 4.3. The potential scrutiny topic areas have been used to develop the work programme, Appendix 1, which also includes scheduled forward plan items.
- 4.4. In order to streamline the structure of Committee meetings there will be regular directorate spotlight sessions. These thematic sessions will be planned to coincide with forward plan items relating to the spotlighted directorate. Challenge sessions will take place outside of the meetings, with reports – including recommendations – brought back to the Committee for consideration and approval.
- 4.5. At the Overview and Scrutiny Committee meeting on 2nd July the draft work programme was presented to the Committee for further discussion.
- 4.6. Members raised some concerns about the number of items scheduled for some meetings, whilst also recognising the need to complete most of the work of the Committee within six months. It was suggested that some topics currently scheduled for a spotlight session could be dealt with as a scrutiny lead member briefing session instead to reduce the number of items to be considered at the OSC meetings. The spotlight session on Special Education Needs, for example, could be a lead member briefing, with other members invited to attend and a report presented to the Committee.
- 4.7. As part of reducing the number of items on the OSC schedule, members also discussed moving the spotlight session on the integration of health and social care to the work programme and public health commissioning to the Health Scrutiny Panel.
- 4.8. The work programme, Appendix 1, has been updated in light of discussions at the Committee meeting and with members. However, further work is still needed to scope some of the areas in the work programme. The Corporate Strategy and Equality Service will continue to work with the OSC chair, scrutiny lead members and directorates to do so.

5. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 5.1 This report describes the Overview and Scrutiny work programme in 2013-14.
- 5.2 There are no financial implications arising from this report.

6. CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL)

- 6.1 Rule 8 of the Overview and Scrutiny Procedure Rules, contained in the Council's Constitution, provides that the Overview and Scrutiny Committee will be responsible for agreeing the overview and scrutiny work programme for the year. The recommendations in the report are consistent with that rule.

- 6.2 The activities included in the work programme appear consistent with the functions of the Overview and Scrutiny Committee as set out in Article 6 of the Council's Constitution.
- 6.3 In determining the work programme, the Committee should have due regard to the Council's public sector equality duty under section 149 of the Equality Act 2010. The Council is required to have due regard, when exercising its functions, to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who don't.

7. ONE TOWER HAMLETS CONSIDERATIONS

- 7.1. The One Tower Hamlets principles of reducing inequality, promoting community cohesion and building community leadership are pivotal to all that the Committee does. There are also some specific areas in this year's work programme that will explore One Tower Hamlets issues, these include: Special Education Needs, Career Development for Disabled Staff and Resident Engagement in the Budget Process.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1. There are no direct environmental issues arising from this report.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1. There are no direct risk management issues arising from this report.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1. The Committee will be holding a community safety spotlight session, which will include a look at the performance of community safety partners in tackling and preventing crime and disorder. Alongside this, the Committee will also be considering the borough's Community Safety Plan and Licencing Policy.

11. EFFICIENCY STATEMENT

- 11.1. The Committee plays an important role in supporting the Council to be as efficient as possible and deliver value for money for local people. It does so in a number of ways, including through the review of services and the Council's budget.

12. APPENDICES

Appendix 1: Overview and Scrutiny Work Programme 2013/14

Local Government Act, 1972 Section 100D (As amended)
List of “Background Papers” used in the preparation of this report

None

To be completed by author

To be completed by author ext. xxx

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Overview and Scrutiny Committee Work Programme 2013/14

Date	Meeting	Agenda Items	Scrutiny Lead	Cabinet Lead	Officer Lead
23 July 2013	OSC Meeting	<ul style="list-style-type: none"> Spotlight Session: Mayor Cumulative Impact Policy Final OSC Work Programme Call-in: Community Chest and Community Events Fund 2012-14 	Cllr Motin Uz-Zaman	Mayor Lutfur Rahman Cllr Alibor Choudhury	Andy Bamber Louise Russell Aman Dalvi
10 September 2013	OSC Meeting	<ul style="list-style-type: none"> Community Safety Spotlight Session: Borough Commander and Cabinet Lead Member for Community Safety Tower Hamlets Community Safety Plan 2013-17 Licensing Policy Strategic Performance and Budget Report: Quarter 1 Update on Election/Individual Registration Scoping paper for Right to Buy Scrutiny Review 	Cllr Helal Uddin Cllr Ohid Ahmed Cllr Ohid Ahmed Cllr Alibor Choudhury Cllr David Snowdon Cllr Stephanie Eaton	Cllr Ohid Ahmed	Borough Commander Andy Bamber Andy Bamber Louise Russell and Chris Holme John Williams Aman Dalvi
10 October 2013	OSC Meeting	<ul style="list-style-type: none"> Education, Social Care and Wellbeing Directorate Spotlight Session: including focus on early education provision for two year olds Children's Centre Scrutiny Review Update Summary Report on Adult Social Care Complaints Fairness Commission Report 	Cllr Amy Whitelock Cllr Rachael Saunders Cllr Amy Whitelock Cllr Rachael Saunders	Cllr Oliur Rahman/ Cllr Abdal Asad	Anne Canning Vicky Allen Anne Canning Chair of Commission
5 November 2013	OSC Meeting	<ul style="list-style-type: none"> Resources Directorate Spotlight: including development opportunities for disabled staff 	Cllr Stephanie Eaton	Cllr Alibor Choudhury	Chris Holme
November	Challenge Session	<ul style="list-style-type: none"> Resident Engagement in the Budget Process Complaints and Information Governance Annual Report 	Cllr Stephanie Eaton		Chris Holme David Galpin
3 December 2013	OSC Meeting	<ul style="list-style-type: none"> Strategic Performance and Budget Report: Quarter 2 		Cllr Alibor Choudhury	Louise Russell and Chris Holme
December	Challenge Session	<ul style="list-style-type: none"> Decent Homes 	Cllr Abdal Ullah		Aman Dalvi/Jackie Oduoye

Overview and Scrutiny Committee Work Programme 2013/14

Date	Meeting	Agenda Items	Scrutiny Lead	Cabinet Lead	Officer Lead
7 January 2014	OSC Meeting	<ul style="list-style-type: none"> Budget Scrutiny Scrutiny Review Report on Right To Buy 	<p>Cllr Stephanie Eaton</p> <p>Cllr Stephanie Eaton</p>		<p>Chris Holme</p> <p>Aman Dalvi</p>
4 February 2014	OSC Meeting	<ul style="list-style-type: none"> Complaints and Information Governance Six-Monthly Report 			David Galpin
4 March 2014	OSC Meeting				
1 April 2014	OSC Meeting	<ul style="list-style-type: none"> Strategic Performance and Budget Report: Quarter 3 		Cllr Alibor Choudhury	<p>Louise Russell and Chris Holme</p> <p>Anne Canning</p>
Date TBC	Challenge Session	<ul style="list-style-type: none"> School Places (including the impact of academies) 	Cllr Amy Whitelock		Anne Canning
	Challenge Session	<ul style="list-style-type: none"> Youth Services 	Cllr Helal Uddin		Stephen Halsey
	Challenge Session	<ul style="list-style-type: none"> Democratic Audit/Civic Space - TBC 	Cllr David Snowdon		Isabella Freeman
	Lead Member Briefing Session	<ul style="list-style-type: none"> Special Education Needs 	Cllr Amy Whitelock		Anne Canning